

STATE OF HAWAII  
DEPARTMENT OF LAND AND NATURAL RESOURCES  
Land Division  
Honolulu, Hawaii 96813

April 8, 2016

Board of Land and Natural Resources  
State of Hawaii  
Honolulu, Hawaii

Authorization for Hiring Consultant(s)/Vendor(s) for Replacement of State Land Information Management System used by Land Division.

BACKGROUND:

Land Division (“LD”) currently uses the State Land Information Management System (SLIMS) for managing its land and encumbrances. Although SLIMS has served LD and Fiscal Office well since its implementation in 2000, LD’s business has changed substantially during the same period to demand for more comprehensive research and speedy response.

If SLIMS were to experience a catastrophic failure, the Department and the State could find themselves attempting to manage 1.3M acres State lands and \$21M in annual revenue by hand. LD would not be able to verify the compliance matters, including rent, insurance, performance bond etc., and Fiscal Office will have to perform all accounting procedures, including the 20% quarterly payments to the Office of Hawaiian Affairs, by hand.

Following discussion with the information technology staff of the Department, LD has determined that it is necessary to replace SLIMS. A project team has been created to monitor the development and implementation of the new system. Legislature has appropriated the funding for this project.

LD is seeking authorization from the Board to negotiate and execute contract(s) or other associated agreements pertaining to the procurement of the new system.

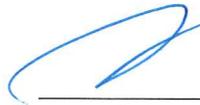
CHAPTER 343 - ENVIRONMENTAL ASSESSMENT:

In accordance with Hawaii Administrative Rule Sections 11-200-8 and the Exemption List for the Department of Land and Natural Resources concurred by the Environmental Council and dated June 5, 2015, the subject request is exempt from the preparation of an environmental assessment pursuant to Exemption Class No. 1, Item 42. See exemption declaration attached as **Exhibit A**.

RECOMMENDATION: That the Board:

1. Declare that, after considering the potential effects of the proposed disposition as provided by Chapter 343, HRS, and Chapter 11-200, HAR, this project will probably have minimal or no significant effect on the environment and is therefore exempt from the preparation of an environmental assessment.
2. Authorize the Chairperson to negotiate and execute contracts to retain services of consultant(s)/vendor(s) and any supplemental agreements to address unforeseen conditions and to exercise options as provided in the contract for the above referenced project, subject to funding and review and approval by the Department of the Attorney General.

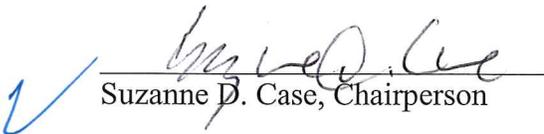
Respectfully Submitted,



Russell Y. Tsuji  
Administrator

Kit Lai  
State Land Information Management System Manager

APPROVED FOR SUBMITTAL:



Suzanne D. Case, Chairperson

Kit Lai

**EXEMPTION NOTIFICATION**

Regarding the preparation of an environmental assessment pursuant to Chapter 343, HRS and Chapter 11-200, HAR

Project Title: Authorization for Hiring Consultant(s)/Vendor(s) for Replacement of State Land Information Management System.

Project / Reference No.: Not applicable.

Project Location: Not applicable.

Project Description: Hiring consultant(s)/vendor(s) for replacement of State Land Information Management System.

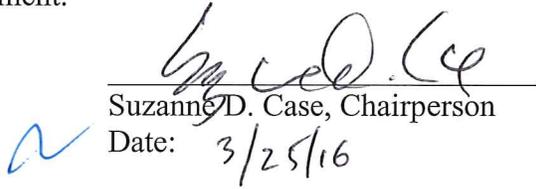
Chap. 343 Trigger(s): Use of State Fund

Exemption Class No.: In accordance with Hawaii Administrative Rule Section 11-200-8 and the Exemption List for the Department of Land and Natural Resources concurred by the Environmental Council and dated June 5, 2015, the subject request is exempt from the preparation of an environmental assessment pursuant to Exemption Class No. 1, Item 42, which states the “[a]ctions that are intended to maintain or support the sustainability of those natural resources under the jurisdiction of the Department, including the law enforcement, regulation compliance, resources and environmental monitoring, debris or property removal, and other administrative and management measures.”

As explained in the Board submittal, SLIMS is a crucial piece of tool in managing State lands in relation to compliance matters, which transform into protecting natural resources in the State. The procurement of a new system will only improve the efficiency of the Division’s mission to protect the natural resources, and staff believes the request would involve negligible or no expansion or change of use beyond that previously existing.

Consulted Parties: Offices noted in the submittal.

Recommendation: It is recommended that the Board find that this project will probably have minimal or no significant effect on the environment and is presumed to be exempt from the preparation of an environmental assessment.

  
Suzanne D. Case, Chairperson

Date: 3/25/16

**EXHIBIT A**