

# REQUEST FOR SEARCH OF RECORDS

DATE: \_\_\_\_\_

TO: Bureau of Conveyances  
P.O. Box 2867  
Honolulu, HI 96803

FROM: \_\_\_\_\_  
Name  
\_\_\_\_\_  
Address  
\_\_\_\_\_  
Phone No. \_\_\_\_\_ E-mail address \_\_\_\_\_

Recordation Date	Certification*	Delivery Method	Fee	Processing & Delivery Fee**
After December 31, 1991	Certified	Paper document via USPS	\$1 per page	\$10
Before January 1, 1992	Certified	Paper document via USPS	\$35 flat fee	\$10

\*A certified document bears a stamp stating it is a true copy from the Bureau of Conveyances.

\*\*Fees for documents ordered by this request cover processing and delivery via U.S. Postal Service (USPS). Completion of request will depend on complexity of search.

NOTE: Depending on the details provided and complexity of the search, a search request may be denied.

**I WOULD LIKE THE FOLLOWING DOCUMENT INFORMATION:**

Describe the document or subject matter as specifically as possible so that it can be located. Try to provide the document class, names of persons to whom the document refers, approximate date, location (island, property address), tax map key or other information that could facilitate our search. Additional pages may be attached if needed.