

KEALAKEKUA BAY STATE HISTORICAL PARK (KBSHP)  
VESSEL SPECIAL USE PERMIT – 2018-2019  
**COMMERCIAL APPLICATION FORM INSTRUCTIONS**

1. PERMIT STATUS - Place an “√” by clicking in the box. New: First time applying for vessel(s); Renewal: Reapplying for same vessel(s).
2. PERMITTEE - Name of the owner or manager of business holding the permit.  
As shown on driver’s license or official identification.
3. VESSEL NAME - If there is one. (Usually boats or canoes.)
4. REGISTRATION # - Usually starts with HA and six numbers or letters after.
5. VESSEL DOCUMENT TYPE - U.S. Coast Guard certified (boats)
6. VESSEL TYPE **1 application form for each type of vessel.**  
BOAT - catamaran, power  
CANOE - outrigger, double hull  
INFLATABLE - Zodiacs, air filled vessels  
KAYAK - all types including inflatable  
PADDLEBOARD - stand-up, kneeling
7. VESSEL DOCUMENT # - All numbers
8. OVERALL VESSEL LENGTH - In feet and inches.
9. VESSEL PASSENGER CAPACITY - The total number of people that the vessel can hold.
10. TOTAL # OF VESSELS - The number of vessel(s) covered by this permit.
11. BUSINESS NAME - Name of the business/company.
12. EMAIL ADDRESS - Enter e-mail address. (Preferred to get you your permit faster.)
13. MAILING ADDRESS - Address you want postal mail addressed to.
14. BUSINESS PHONE # - Business Telephone number.
15. MOBILE NUMBER - Mobile telephone number.
16. MOBILE ACCEPTS TEXT - √ if your mobile phone accepts text.
17. MOBILE SERVICE PROVIDER - Enter the mobile service provider name (AT&T, Verizon, etc.)
18. BUSINESS CONTACT NAME - Enter contact name for business.
19. ALTERNATE CONTACT NAME - Enter in an alternate contact name for emergencies.
20. FAX #: - Enter Fax number.
21. #11 – Enter in the expiration date of the Certificate of Liability Insurance (COI) and enter in the General Excise Tax (GET) number and submit a copy of the Certificate of Liability Insurance.
22. PERMITTEE SIGNATURE - The Permittee signs name or types it in.
23. DATE - Enter in the date you are submitting application form.

**E-MAIL Application and Decal Instruction forms, current COI, and GET to [KBSHP.VESSEL.SUP@hawaii.gov](mailto:KBSHP.VESSEL.SUP@hawaii.gov)**