

# **Form 1** *Instructions for Agency Consultation*

Fiscal Year 2017

*Please detach this instruction page before sending. Applicants may call (808) 587-0061 or email [Kirsten.S.Gallagher@hawaii.gov](mailto:Kirsten.S.Gallagher@hawaii.gov) with any questions.*

## **Instructions:**

1. Read the Legacy Land Conservation Program **Land Acquisition Grant Guide** (available at: <http://dlnr.hawaii.gov/ecosystems/llcp/apply/>). Requests for funding must be consistent with these instructions and guidelines.
2. Summarize the proposed project on **Form 1: Agency Consultation** using a computer (*do not handwrite*) and submit it by mail or hand delivery to the following **three agencies by July 29, 2016**:

James Nakatani, Executive Director  
Agribusiness Development Corporation  
State Office Tower, Room 205  
235 South Beretania St.  
Honolulu, HI 96813

Scott Enright, Chairperson  
Hawaii Department of Agriculture  
Office of the Chairperson  
1428 South King Street  
Honolulu, HI 96814

Suzanne D. Case, Chairperson  
Department of Land and Natural Resources  
(c/o: DOFAW / Legacy Land)  
1151 Punchbowl Street, Room 325  
Honolulu, HI 96813

3. The results of the consultation must be returned by the agencies to the applicant, and **submitted by the applicant** along with their application **by September 30, 2016**, the Fiscal Year 2017 deadline.

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# Form 1 Agency Consultation

Fiscal Year 2017

To: \_\_\_\_\_  
*director / chair and agency*

From: \_\_\_\_\_  
*applicant (contact person and agency / organization)*

Date: \_\_\_\_\_

Subject: Consultation request regarding a Legacy Land Conservation Program  
(DLNR / DOFAW) application for  
\_\_\_\_\_  
*project title*

Chapter 173A, Hawaii Revised Statutes, requires applicants to the Legacy Land Conservation Program to seek the consultation of the Department of Land and Natural Resources, Department of Agriculture, and the Agribusiness Development Corporation with regard to the maximization of public benefits of each proposed land acquisition project. Consulting agencies may also provide input regarding other aspects of the project, including the level of legal protection on the land (e.g., whether a conservation easement is appropriate and what agency or organization ought to hold the conservation easement).

A summary of the applicant's proposed project is attached. Please respond directly to the applicant on agency letterhead, and attach a copy of this form. Please submit comments by September 2, 2016. If no response is received by this date, we will assume your agency has no comments. Please note that a lack of response from an agency (where the applicant has submitted the Agency Consultation Form by deadline) will not negatively impact the consideration of the project application by the Legacy Land Conservation Commission.

Please contact the applicant directly with questions regarding the proposed project, and contact the Program Assistant at 587-0061, with any questions regarding the agency consultation requirement or the Legacy Land Conservation Program.

**Please return form and comments to the applicant at the address listed below. Thank you!**

<b>OFFICIAL USE ONLY</b>	
<input type="checkbox"/> We have no objections. <input type="checkbox"/> We have no comments. <input type="checkbox"/> Comments are attached.	Signed: _____ Title: _____ Date: _____

# Form 1 Agency Consultation

Fiscal Year 2017

**Project summary:** (to be completed by applicant)

Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Contact name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Acres: \_\_\_\_\_ Type of interest to be acquired:  Fee  Conservation Easement

Tax map key(s): \_\_\_\_\_

If the acquisition is a fee acquisition, will a conservation easement be provided to another agency or nonprofit organization? If so, which agency/organization?

Location (describe briefly and attach a location map and parcel map):

Resources to be protected:

Public benefits:

Plans for management: