

BOARD PACKET
 Legacy Land Conservation Commission Meeting 78
 December 15, 2022

Item C. PROGRAM UPDATES

[Report to the 2023 Legislature](#)

**Aloha ‘Oe Commissioners Frederick Warshauer and Wendy Wiltse
 Aloha mai Commissioner Kim Falinski**

ACTIVE GRANTS (n=7) and CIP AWARDS (n=2), LEGACY LAND CONSERVATION PROGRAM

LLCP	Name	Awardee	Partner	CE Holder	Notes
2013-02	Ulupō Heiau Buffer	DLNR-State Parks	na	exempted	Negotiations in progress. Matching funds from Castle Foundation, LWCF.
2015-01	Kaluanone	Waipā Foundation	TPL*	Kaua‘i County	Contract terminated by Awardee and by contract terms and conditions.
2017-03	Kepler Ke‘anae Lo‘i Conservation Easement	Hawaiian Islands Land Trust	na	HILT**	Contract ends 20230511. Matching funds from USDA (NRCS-ACEP).
2019-04	Kāne‘ohe: Pali to Lo‘i	DLNR-Forestry and Wildlife	TPL*	exempted	Fundraising ongoing.
2019-05	Halulu Fishpond Access	Waipā Foundation	TPL*	Kaua‘i County	Contract ends 20230420.
2021-02	Kiolaka‘a	Ala Kahakai Trail Association	TPL*	Hawai‘i County	COMPLETED
2021-04	Mokae Lands II	Ke Ao Hali‘i	na	HILT** + Maui County	COMPLETED
2022-01	Mahukona Navigation and Ecological Complex	HILT	na	Hawai‘i County	Contract pending. Matching funds from USFWS, Hawai‘i County.
2022-02	Pohakea Watershed Lands	DLNR-Forestry and Wildlife	TPL*	exempted	Negotiations in progress.
2022-03	Haneo‘o Lands	Ke Ao Hali‘i	na	?	Contract pending.

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<i>LLCP</i>	<i>Name</i>	<i>CIP Recipient</i>	<i>Partner</i>	<i>CE Holder</i>	<i>Notes</i>
2022-xx	<i>Nā Wai 'Ehā CIP</i>	<i>DLNR-Forestry and Wildlife</i>	<i>na</i>	<i>na</i>	<i>\$2 million Legacy Land; \$5.6 million federal match authorized. HB1600 CD1 (2022) removed provisos THAT THE COUNTY OF MAUI MAKES A GOOD FAITH EFFORT TO SUPPORT THE PROJECT and de-authorized \$1.7 million in County matching funds.</i>
2023-xx	<i>Halulu CIP</i>	<i>DLNR-Forestry and Wildlife</i>	<i>?</i>	<i>?</i>	<i>\$400,000 <u>"TO PROTECT AND PRESERVE LAND AS A RESOURCE TO THE STATE; PROVIDED THAT PARTIAL MATCHING FUNDS BE PROVIDED BY THE COUNTY OF KAUAI"</u> (\$850,000 match authorized).</i>

*TPL=The Trust for Public Land

**HILT=Hawaiian Islands Land Trust

na=not applicable

Item D.1. FISCAL YEAR 2023 APPLICATIONS FOR GRANTS FROM THE LAND CONSERVATION FUND (LAND ACQUISITION)

ACTION: Establish a Permitted Interaction Group to investigate and report on each final application received for a Fiscal Year 2023 land acquisition grant from the Land Conservation Fund, and appoint a leader for each Group.

LOCATION	COMMISSIONERS (Leader in BOLD type)			
Hāna, Maui				
Kona, Moloka'i				
Ko'olaupoko, O'ahu-M				
Ko'olaupoko, O'ahu-P				
Halele'a, Kaua'i				

William HAASE
 Patrick HART

John SINTON
 Christiane LUCAS

Kanoe WILSON
 Kim FALINSKI

Jacob TAVARES
 Beryl BLAICH

Item D.3. FISCAL YEAR 2023 APPLICATIONS FOR GRANTS FROM THE LAND CONSERVATION FUND (LAND ACQUISITION)

DISCUSSION: *Procedures for Group investigations and reports, including Commission Travel Procedures; Process for reviewing and ranking grant applications and for recommending grant awards to the Board of Land and Natural Resources.*

Group investigations

- Permitted Interaction Group deliberates with itself, only, and does not discuss its ongoing investigation with others.
- Group leader arranges site visit schedule and logistics with applicant and applicant partner.

- Group leader coordinates travel arrangements with Group members, then provides travel request information for the entire group to Commission staff.

Group reports

- Each group will report to the full Commission about its investigation at a future reporting meeting. Staff requests that each Group submit a written report of its investigation (addressing Final Application, Site Visit, and Supplemental Application materials), plus supporting photographs and other report presentation materials, not later than 72 hours before the reporting meeting.
- Staff will distribute reporting guidance and templates to Group leaders.

Commission Travel Procedures

Division workload for processing staff travel is heavy, and early action on all travel matters is greatly appreciated.

- Air Travel
 - New procedures require two quotes for interisland air travel, as obtained by staff from Hawaiian, Southwest, or Mokulele in most cases.
 - Price, level of service provided, convenience, and travel time are factors that staff may evaluate in justifying the flight selections included in a Commissioner's travel request.
 - Retain a used, paper boarding pass whenever possible to submit for travel completion reporting.
 - An image of a QR code from a digital boarding pass has also been acceptable.
- Ground transportation to/from airport, parking, and mileage for personal vehicle use is reimbursed after travel completion reporting.
 - Complete and submit the standard form to claim mileage for personal vehicle use (don't include parking even though there's space for it)
 - Retain a paper receipt as proof of payment whenever possible.
- Rental Vehicle – Use the State contract only; a personal contract is not reimbursable (except for very unique situations).
 - The State's contract for rental vehicles does not require that a vehicle return with a full tank of fuel.

- If additional fuel, parking, or other vehicle related goods and services is needed during travel, retain a written receipt as proof of payment whenever possible.
- To avoid delays at the rental counter, provide information for additional drivers when submitting a travel request. An additional driver must be present at the rental counter with ID to be added to the rental contract.
- Lodging - Two quotes required for overnight lodging, obtained on the same day in writing (including online quote) or by telephone.
 - Price is a selection factor for travel approval, consult with Commission staff about options if necessary.
 - Commissioners make the reservation and pay for the lodging. For reimbursement, retain a written receipt that indicates full payment with zero balance due, whenever possible.

Process for reviewing and ranking grant applications and for recommending grant awards to the Board of Land and Natural Resources

- See handout attached, from Fiscal Year 2022 grant cycle.
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Item E. 2023 LEGISLATIVE SESSION After all measures are introduced, Commission staff will distribute tracking worksheets, status updates, and hearing notices.

COMMISSIONERS

- | | |
|-----------------|---|
| ● JOHN SINTON | Senate Committee on Water and Land (WTL)
Advise and Consent for Term 2 |
| ● JACOB TAVARES | Advise and Consent for Term 2 |
| ● KIM FALINSKI | Advise and Consent for Term 1 |

BUDGET

- | | | |
|---|--|--|
| ● Appropriations for Fiscal Biennium 2023-2025 (Spending Ceilings for Fiscal Years 2024 and 2025) | House Committee on Finance (FIN) | Senate Committee on Ways and Means (WAM) |
| ● Distributions of Annual Conveyance Tax Revenue (Percentage and Cap) | | |
| ● Capital Improvement Projects (CIP) | | |

OTHER SUBJECT MATTER

[House Committee on Water & Land \(WAL\)](#)
[Senate Committee on Water and Land \(WTL\)](#)