



KAULUNANI

Urban & Community Forestry Program Community Grants

(Downloadable PDF)

Aloha!



CONTACT KAULUNANI

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Updated March 2019 | This document may be updated periodically to reflect the dynamic Kaulunani Urban and Community Forestry Program



Agenda

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1. Kaulunani Urban & Community Forestry Program



“ *Someone is sitting in the shade today because someone planted a tree a long time ago. - Warren Buffett*





Kaulunani UCF Program

- Federally Supported State Program since 1992
- As of 2019, over \$3.6 million has been awarded to almost 400 organizations through these cost-share grants
- Kaulunani's Advisory Council, approves grants



Program Goals

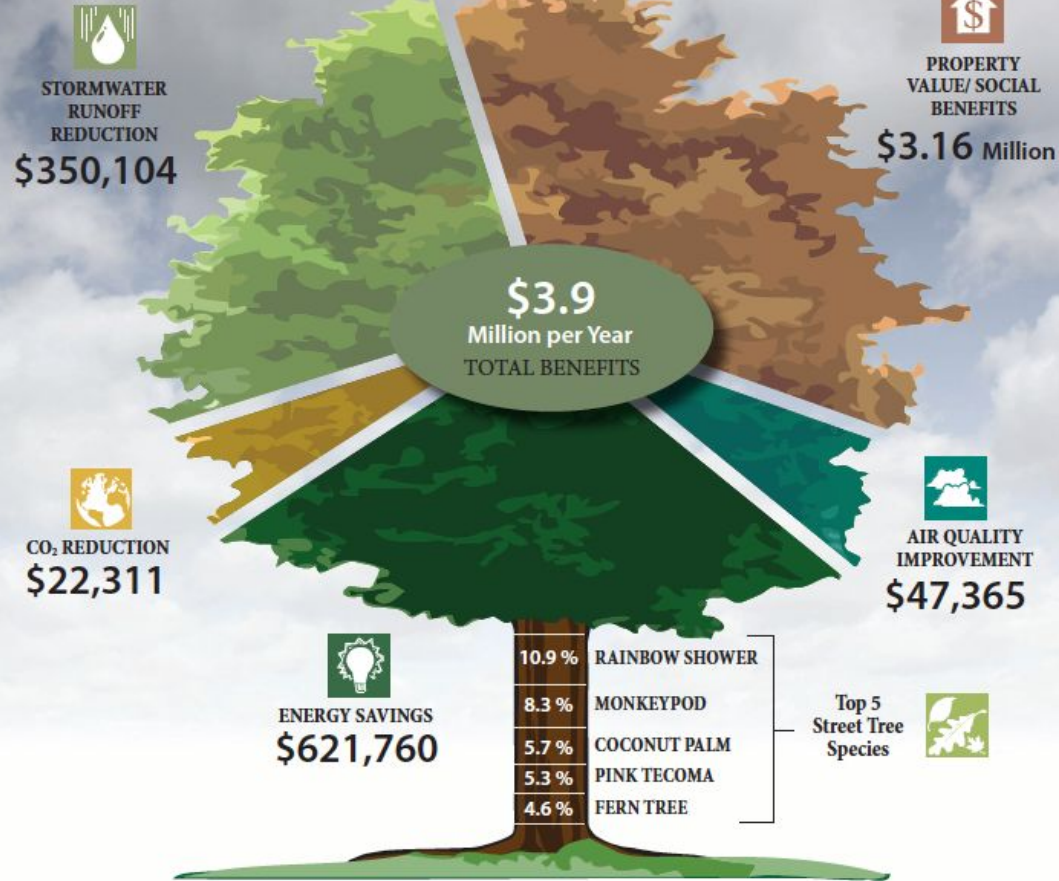
- Improve **understanding** of benefits of trees
- Increase **tree canopy** cover
- Increase environmental **benefits** from trees
- Support **tree planting** demonstration projects.
- Support **Arbor Day** activities.
- Enhance industry/professional **technical skills** and knowledge





Trees Make
Communities
More Livable

Annually Honolulu public street trees provide¹...





2. Community Cost-Share Grant Program

Purpose of Grant Program

One

Help State achieve its Forest Action Plan objectives.

Two

Support urban and community forestry efforts statewide.



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Forest Action Plan Objectives

Climate Change

Increase use and understanding of trees to mitigate impacts of sea level rise, stormwater runoff and increasing heat due to CC.

Green Infrastruc.

Proactively include trees in infrastructure planning projects to maximize this important element of GI.

Wildland Urban Interface

Integrate with fire safety & awareness.

Edu & Outreach

Increase awareness of urban trees and their benefits including homeowners, developers and policy makers.

Invasive Species

Mitigate impacts of introduction/spread of invasive species on native ecosystems through education & engaging landscape industry.

Health & Wellbeing

Strategic planting of trees for better cooling, health and social justice. Improved access to fruit/food trees

Emergency Mgmt

Integrate urban forestry knowledge into emergency preparedness.

Urban Tree Care

Continuing need for tree care education and outreach.





Who Can Apply?

Non-federal entities operating within the State of Hawai`i*. Nonprofit status not required.

- Projects must be in Hawai`i



Grant Levels



ʻIlima

- Up to \$2,499

Māmaki

- \$2,500 to \$14,999

ʻUlu

- Over \$15,000
- Responding to specific outside funding sources

Cool Your School

- \$500 to \$14,999



Grant Categories



Urban & Community Forestry Technology Tools

Detailed documents or set of tools to improve the management of Hawaii's urban and community trees and forests.

Tropical Urban Forestry Professional Training

Educational opportunities for the urban forestry tree care industry.

Education & Public Outreach

Public awareness of the value and benefits of trees, mitigate the impacts of invasive species from the urban forest on native ecosystems, illustrate proper tree care, and promote Arbor Day.

Demonstration Tree Planting

Tree planting projects will focus on demonstrating one or more of the benefits of trees to the community.



Examples

Urban & Community Forestry Technology Tools

- Tree inventory
- Urban forest mapping
- Tools for legislative process
- Climate change analysis
- *"Deflecting the Wave" - BMPs for using trees to mitigate storm surge*

Tropical Urban Forestry Professional Training

- Workshops & seminars
- Improve coordination to include trees in GI
- Urban forestry management plans
- *Trees For Honolulu's Future Conference*

Education & Public Outreach

- Arbor Day events
- Educational festivals/events
- Urban forestry youth/ student programs
- Neighborhood outreach
- *Ohia Love Festival*

Demonstration Tree Planting

- How trees reduce energy use
- Trees as green infrastructure
- Trees and cultural benefits
- *"Garden of Eden" Wellness Pathway*

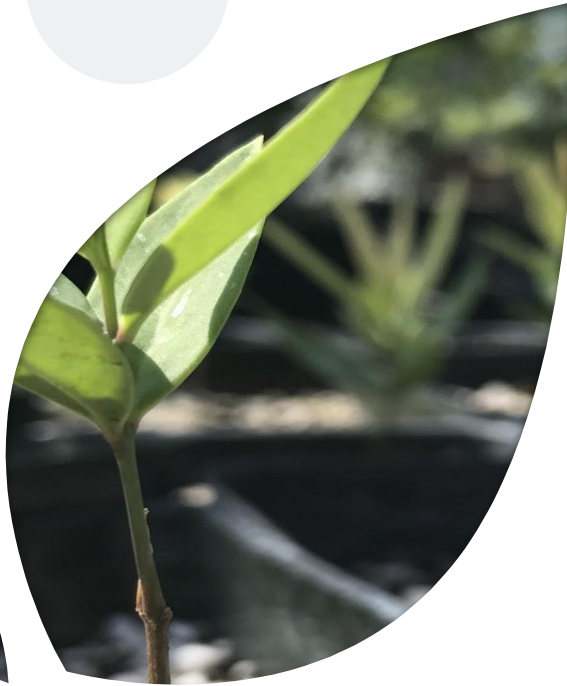


Additional Requirements for Tree Planting Projects



- An additional 10% may be budgeted for a qualified arborist.
- Permission of landowner
- Site map/plan (with tree information)
- Permits if required
- 3 nursery bids
- Irrigation & maintenance plan
- At least 70% of plant budget for trees, no more than 20% shrubs and 10% groundcover
- Trees are screened by Weed Risk Assessment for invasiveness






Eligible Projects

The Kaulunani Urban and Community Forestry Grant Program is intended to support new initiatives, programs, projects or activities not currently being funded through other sources.



A decorative graphic on the left side of the slide features several green leaves of varying sizes and shades, some with detailed vein patterns. A light green speech bubble with a black outline is positioned in the upper left, containing the text "Great ideas to reach your match!".

Great ideas
to reach
your match!

Not Eligible for Funding

- Greenspace property acquisition and related costs
- Tree removal and maintenance
- Projects that will take place on **inaccessible** private property
- Equipment (computers, printers, typewriters, cameras, phones, fax machines, structures)
- **Food and refreshments.**
- **Salaries and wages** (administrative funds, overhead, salaries or wages are typically not supported but can be used as match.)

**contractual services for work needed to implement the project may be included.*

Suggestions for Projects to Stand Out

Volunteers

Adequate volunteer involvement is an important part of most successful projects.

Partnerships

Working together with partners makes community grants more effective.

Cultural Diversity

Involving a diversity of cultures makes a project stronger.

Community Need

Showing how the project responds to a community need helps the project stand out.

Builds Capacity

Helps to strengthen and develop local urban and community forestry capacity.

Visibility

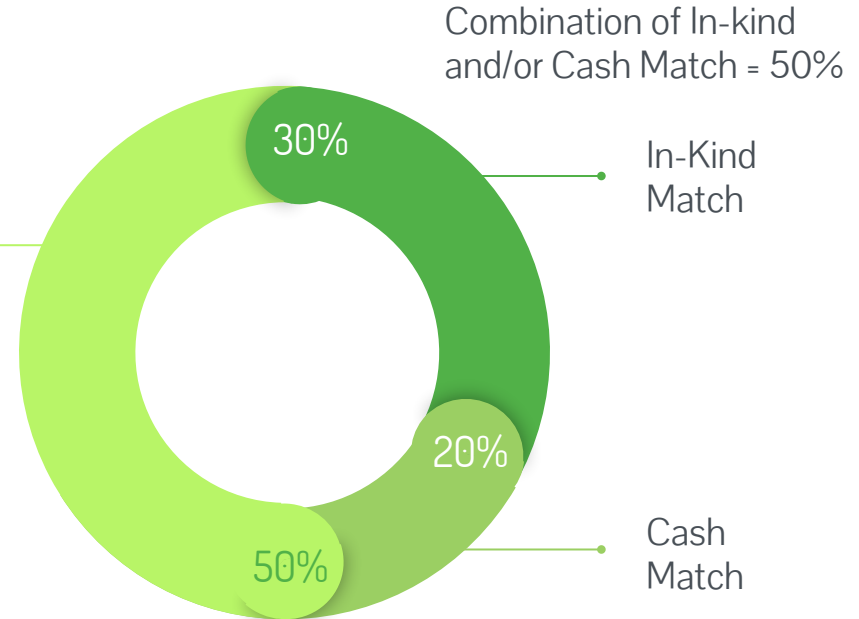
To maximize the investment of dollars, should incorporate public relations and program awareness.



Requires 50% Non-Federal Match



Federal grant dollars



Match Requirements

- Letters of support to verify source of match
- Funds expended prior to date of grant agreement cannot be used as match
- Match cannot also be used as match for other federal grants
- First year of maintenance may be used as match



Steps for Getting Your Proposal Ready

Step 1

Check the deadlines



Step 2

Review the Grant Guidelines



Step 3

Know your application level and download the form



Step 4

Download the budget form



Other

Contact staff for a consultation at any point

*Make sure to leave time to get partner/match letters, nursery bids and check tree stock

Annual Deadlines: Feb 1, May 1, Aug 1, Nov 1

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What to Expect

Grant Process Timeline

August 1

Application submitted.



August 17

Council votes on applications.



End of August

Grant paperwork is mailed to successful applicants.



+ 2-4 weeks

Once grant paperwork is returned by applicant, it takes about 2-4 weeks* for a purchase order to be issued by the State.

*depending on if applicant is existing State vendor.



June 30, 2019

Project funds must be fully expended. **All payments are reimbursements.**



Annual Deadlines: Feb 1, May 1, Aug 1, Nov 1

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How Reimbursements Work

Submit an invoice with supporting documentation for reimbursement.

- Receipts, volunteer sign-in sheets, etc.

Quarterly and final reports are required using the form provided.



Examples of Successful Narrative Elements



Discrimination Policy:

“Our policy for visitors and volunteers is to allow access for all users, without discrimination based on race, color, national origin, gender, religion, age, disability, political beliefs, marital or family status, income or because of receipt of public assistance. The [place] is accessible for people with disabilities and the bathrooms are ADA compliant. This proposed project will address this concern by making the [event] admission-free, with free trees one per person regardless of age or membership in any other legally protected class, and all demonstrations and hands-on cultural activities free and open to all. Any staff member, organization representative, or volunteer found to be behaving in a discriminatory manner will be immediately asked to leave the event.”

Standard language

Thoughtful language



Examples of Successful Narrative Elements



Objectives:

“ This project will address:

Cool your School: The project will provide shade in exercise, playground and outdoor learning spaces.

*Category IV: Demonstration Tree Planting Projects
– The [Project] will provide the following benefits to the community:*

- Increase the tree canopy and improve the school environment with more trees in the campus.*
- Provide Fruit trees that will support food sustainability in the community and serve as a State Wide role model*



Examples of Successful Narrative Elements

Describe the long-term benefits of the project:

- “1. This project will increase the planted tree canopy in [place].*
- 2. Residents will literally “harvest the fruits” of this project for years to come.*
- 3. Students at [School] will grow in a “tree rich” environment, and carry this valuable experience with them, to the rest of their lives. These same students will be leaders of tomorrow and will understand the importance of trees for our wellbeing.”*

Describe how this grant will strengthen Hawaii’s Urban Forest.

- “1. This project will serve as a pilot model when it comes to planting fruit trees in a public school campus, integrated to a fitness oriented activity. It will connect nutrition to culture-learning and physical education.*
- 2. This project is a great example of how communities can benefit from Urban Forests for their own good health.”*



Grant Applicant:								
SHEET 3 OF 3 Item: Other & TOTALS	Container	WRA	Unit	Total	Grant	Matching	Matching	Source of Matching Cash/
For Plants Include Common and Botanical Name	Size	Score	Cost	Cost	Request	Cash	In-Kind	In-Kind Contributions
Mulch 300 yards 10 truckloads			\$130.00	\$1,170.00	\$1,170.00	\$0.00		
Cinder 64 yards 2 truckloads			\$600.00	\$1,200.00	\$1,200.00			
Irrigation (25% of total cost can be requested)			\$400.00	\$400.00	\$0.00	\$400.00		
Fertilizer/Calcium/other amendments			\$400.00	\$400.00	\$0.00	\$400.00		
Volunteer Labor - 60 volunteers, 3 days @ 4 hrs each @ \$20.91				\$15,055.20	\$0.00		\$15,055.20	
Volunteer Labor - Planning, 2 volunteers, 40 hrs each, @ \$26.72				\$1,068.80	\$0.00		\$1,068.80	
Photo Paper	ream		\$40.00	\$40.00	\$0.00	\$40.00		
Subtotal				19334	2370	840	16124	
TOTAL				\$19,334.00	\$4,777.00	\$840.00	\$16,124.00	

Sufficient details given for cost of materials and federally accepted rates are used for volunteer labor

Kopiko Psychotria hawaiiensis	3 gallon	Native	20	60	60	0	
Kopiko Psychotria hawaiiensis	1 gallon	Native	10	10	10	0	
ohe makai Reynoldsia sandwicensis	1 gallon	Native	10	90	90	0	
neleau Rhus sandwicensis	1 gallon	Native	10	30	30	0	
Noni Morinda citrifolia	1 gallon	10	10	60	60	0	
Loulu Pritchardia ssp	5 gallon	Native	45	135	135	0	
Kukui Aleurites moluccana	1 gallon	10	10	20	20	0	
Kamani Calophyllum inophyllum	1 gallon	6	5	30	30	0	
Kamani Calophyllum inophyllum	1 gallon	6	10	50	50	0	
Sandalwood Santalum freycinetianum	1 gallon	Native	10	100	100	0	
Dwarf Ohia Metrosideros polymorpha	6 inch	Native	8	48	48	0	
Milo Thespesia populnea	1 gallon	9	10	100	100	0	

Plant costs are backed up by 3 bids

>1 WRA Scores indicates potentially invasive spp. These would typically not be funded, however polynesian introduced species are generally exceptions as long as they aren't impacting sensitive natural ecosystems.

Commonly Asked Reviewer Questions

- Is the project cost effective?
- Do they make an effort to maximize educational benefit?
- Do they put thought into non-discrimination statement?
- Have non-native plants been WRA screened and do they meet required % trees?
- Partner/matching commitment letters





“ *The best time to plant a tree
was 20 years ago. But the
second best time is today.*

- Chinese Proverb



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Mahalo!

Looking forward to your projects!



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Please contact
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questions!

