



**Kaulunani Urban and Community Forestry
Grant Program
'ULU LEVEL
PRE-PROPOSAL Application**

For Grant Requests OVER \$15,000 or Targeting Special Funding Opportunities

Submission Instructions

Applications must be submitted **electronically** in PDF format to:
jdollar@smarttreespecific.org

Please call (808) 587-0054 if you do not receive an email confirmation to verify receipt.

This is a **PRE-PROPOSAL** to determine feasibility for submitting a full proposal. For all grant requests \$15,000 and greater, please submit the **pre-proposal form** and a **proposed budget**. Pre-proposals that are invited to submit full proposals will receive notification and further instructions at that time. Please review the **Grant Guidelines** Document and **Grant Opportunities Table** below to help you target your proposals to specific topics and funding opportunities. We are actively looking for community partners to develop urban and community forestry projects for funding. *Incomplete applications will not be considered.*

Applications Must Be Emailed by: February 1st, May 1st, August 1st and November 1st

Grant Opportunities Timeline:

The table below lists some of the known opportunities for Urban & Community grant funding for which funding is available. We welcome your proposals to pursue any and all opportunities.

Opportunity	Pre-proposal Deadline	Grant Deadline	Funding Range	Who Evaluates
Forest Service Level II (additional) UCF Funding	6/15*	December 1 to FS Region 5	\$25K-100K	Council/DOFAW/FS
NUCFAC	Closed	Closed	\$50K-200K	DOFAW/Staff/NUCFAC
Landscape Scale Restoration (WFLC)	6/15	9/15	\$50K-300K	DOFAW/Staff/ WFLC
Tree Fund The Britton Fund	Multiple	Quarter prior to deadline	\$10K-100K	Staff/ Tree Fund

*A pre-proposal 6/15 followed by a complete proposal 9/15 and then attached to the annual proposal to the USFS by 12/1 would be ideally positioned to be considered in the normal UCF "base" or Level II grant funding to the State.



Kaulunani Application Form
'ULU Level Pre-Proposal
Urban and Community Forestry
Grant Program

Please type. This page must be the first page of your application packet.

(For office use only)
 Grant# _____
 Date Postmarked: _____

Island:		Project Category:	
In response to (RFP/Invitation):			
Applicant Information			
Organization Name:			
Federal Tax ID #:		501(c)3 status:	YES NO
Contact Person - (All correspondence will be directed to this contact.)			
First:		Last:	
Title:			
Mailing Address:			
Physical Address of Project:			
City:		State:	Zip:
Daytime Phone:		Fax Number:	
E-Mail Address:			
Website:			
Project Information			
Project Title: (10 words or less):			
Mission and goals of your organization:			
Project Objectives: Explain the purpose of your project in one or two sentences. Briefly describe your project's objectives and list which Forest Action Plan (FAP) Strategies are being addressed. (500 words or less)			

<p>Project Description: (300 words or less):</p> <p>Describe the activities you will undertake to accomplish the project.</p> <p>Identify project partners and key volunteers.</p>	
<p>End Product/Result (200 words or less):</p>	
<p>Financial Information:</p>	
<p>Funds Requested</p>	<p>\$</p>
<p>Total Cash Match</p>	<p>\$</p>
<p>Total In-Kind Match</p>	<p>\$</p>
<p>Total Amount of Project</p>	<p>\$</p>
<p>Signature of Agreement</p>	
<p>I certify that the information contained herein is accurate. I further certify that I have read and understand, and agree to be bound by the grant guidelines and comply with the Title VI of the Civil Rights Act of 1964.</p>	
<p>_____</p> <p>Signature of Authorized Representative</p>	<p>_____</p> <p>Date</p>
<p>_____</p> <p>Name and Title of Authorized Representative (Please print or type)</p>	

Also remember to:

- Place the Pre-Proposal Form at the front of all copies of the packet.
- Cover letter (optional) may be included **behind** the Application Form.
- Have the Pre-Proposal Form signed by an authorized representative.
- Include budget form.