



KAULUNANI

Urban & Community Forestry Program

Community Grants

www.kaululani.org

Aloha!

Heather McMillen, Ph.D.

Kaulunani Program Coordinator

Urban and Community Forester

heather.l.mcmillen@hawaii.gov

(808) 587-0054

Website: kaulunani.org



Aloha!

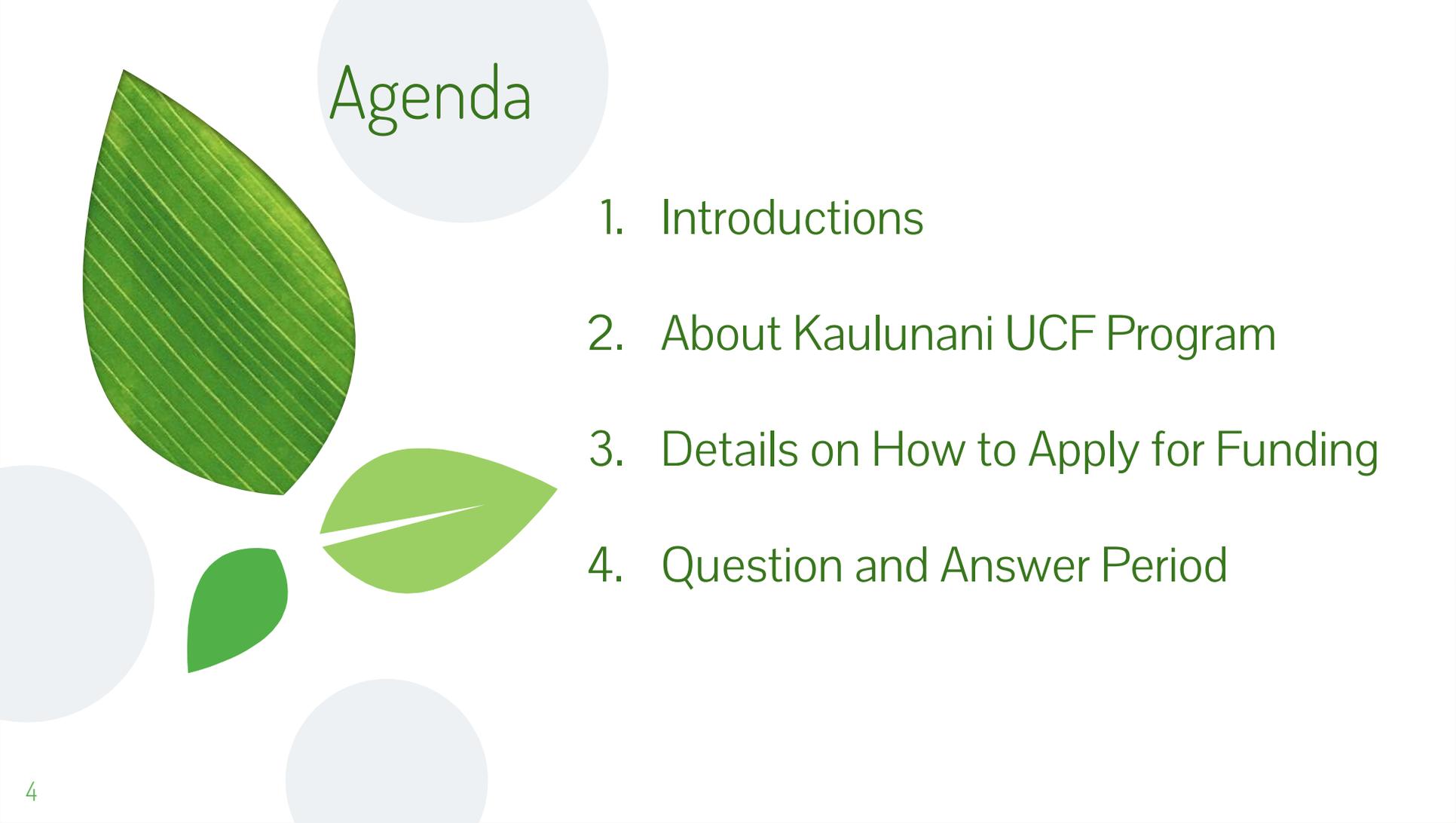
Jolie Dollar, Ph.D.

Project Consultant

Smart Trees Pacific

jdollar@smarttreespacific.org





Agenda

1. Introductions
2. About Kaulunani UCF Program
3. Details on How to Apply for Funding
4. Question and Answer Period



1. Kaulunani Urban & Community Forestry Program



Kaulunani UCF Program

- Federal & State Support
- Since 1992 has given over \$1.8M for hundreds of community cost-share grants - **to people like you!**
- Advisory Council





Kaulunani Programs

- Grants Program
- Educational & Technical Resources
- Citizen Foresters
- Arbor Day
- Tree City & Tree Campus USA
- Stewardship Mapping & Assessment
 - www.stewmaphawaii.net

Program Goals

- Improve **understanding** of benefits of trees
- Increase **tree canopy** cover
- Increase **benefits** from trees
- Support **tree planting** demo projects
- Support **Arbor Day** activities
- Enhance industry **technical skills** and knowledge



“ *Someone is sitting in the shade today because someone planted a tree a long time ago. - Warren Buffett* ”





2. Community Cost-Share Grant Program

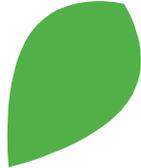
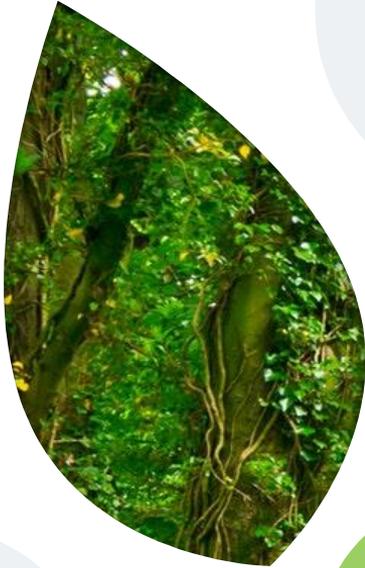
Purpose of Grant Program

One

Help State achieve its Forest Action Plan objectives.

Two

Support urban and community forestry efforts statewide.



Forest Action Plan Objectives

Climate
Change

Education &
Outreach

Health &
Wellbeing

Green
Infrastructure

Wildland Urban
Interface

Invasive
Species

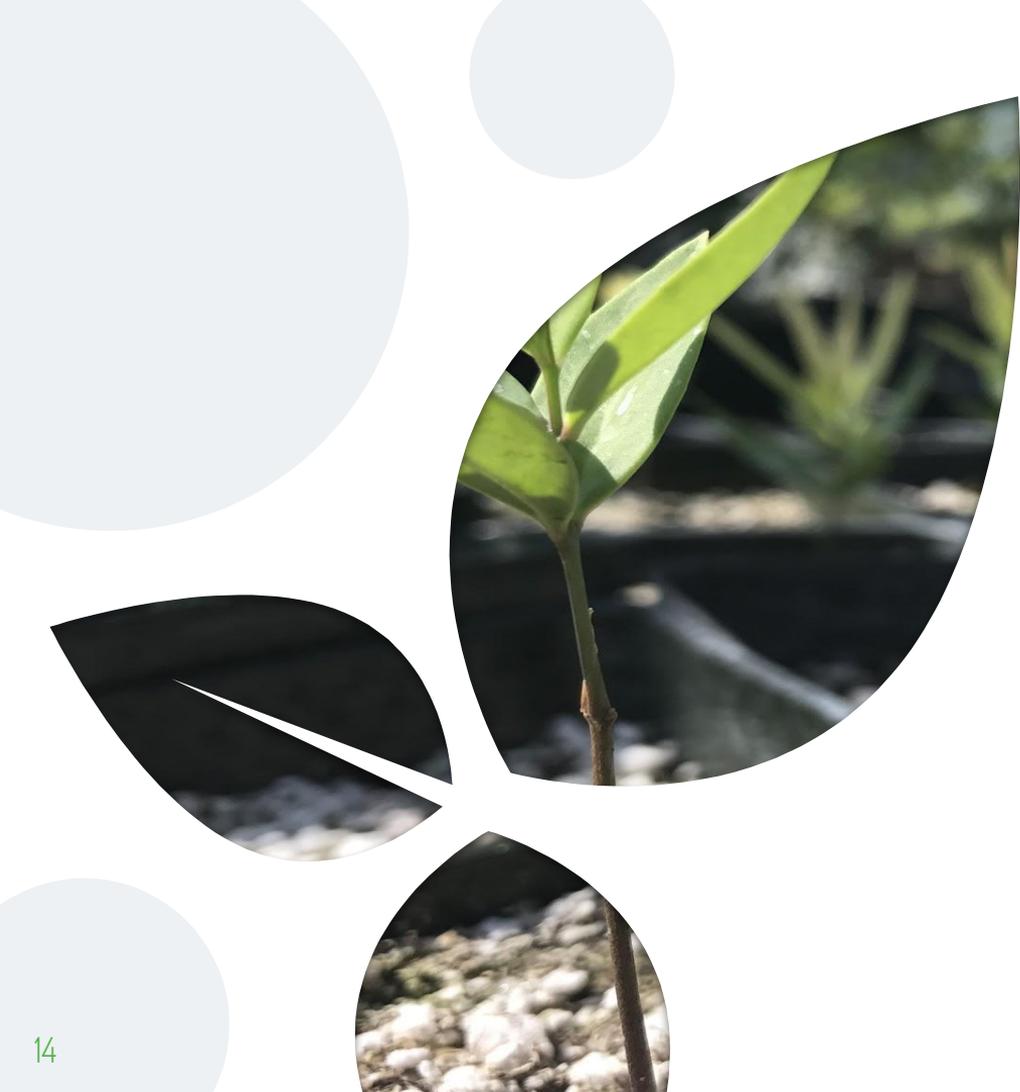
Emergency
Mgmt

Urban Tree
Care



Available Funding

- \$37,000 available for FY-2020
- Aug 1st (then quarterly)
- Potential referral to other grants



Who Can Apply?

Organization:

- Non-federal entities operating within the State of Hawai'i. Nonprofit status not required.

Project:

- New idea to achieve UCF program objectives!



Great ideas
to reach
your match!

Not Eligible for Funding

- Property acquisition and related costs
- Tree removal
- Projects on property **inaccessible to** public
- Equipment (computers, printers, typewriters, cameras, phones, fax machines, structures)
- **Food and refreshments**
- **Salaries and wages** (administrative funds, overhead, salaries or wages are typically not supported but can be used as match.)
 - ***contractual services** for work needed to implement the project **may be included**.

Grant Levels



ʻIlima

- Up to \$2,499

Māmaki

- \$2,500 to \$14,999
- *HCE required

ʻUlu

- Over \$15,000

*HCE stands for Hawaii Compliance Express. We can assist you if your organization is not a registered vendor with the State of Hawaii.

Grant Categories



I. Urban & Community Forestry Technology Tools

- Aloha Arborist Assoc. BMPs for Tree Care near Manu O Ku Nesting Sites

II. Urban Forestry Professional Training

- *Trees For Honolulu's Future Conference*

III. Education & Public Outreach

- *Ohia Love Festival & Arbor Day Events*
- Some grant funds are allocated for Arbor Day each year

IV. Demonstration Tree Planting

- *"Garden of Eden" Wellness Pathway*

Planning a Demonstration Tree Planting Project



- Who to involve?
 - Landowner permission, maintenance plan, arborist
- Where to plant?
 - Site map, publicly accessible
- What to plant?
 - Species, Weed Risk Assessment
- How to plant ?
 - Volunteers, community groups
- How much?
 - Nursery bids, cost of maintenance, supplies needed

Review all requirements for proposals on Kaulunani website



Suggestions for Projects to Stand Out

 Volunteers

 Partnerships

 Diversity

 Community
Need

 Builds Capacity

 Visibility



Requires 1 to 1 Non-Federal Match

- Every grant dollar must be matched
- Volunteer hour - \$25.46 (2019)
 - professional - market rate
 - equipment used - rental rate
- Cash donation
- Material donation - fair market rate

Ex. Grant request: \$5,000 Match: \$5,000

Documenting Match In Your Proposal

- Letters from partners to show commitment to provide match
- In-kind
- Cash
- Match from other federal grants is ineligible
- First year of tree maintenance may be used as match

Steps for Getting Your Proposal Ready

Step 1

Check the deadlines



Step 2

Review the Grant Guidelines



Step 3

Know your application level and download the form



Step 4

Download the budget form



Other

Contact staff for a consultation at any point

Annual Deadlines: Feb 1, May 1, Aug 1, Nov 1

What to Expect

Grant Process Timeline

August 1

Application submitted via e-mail* to Heather AND Jolie



August 15

Council votes on applications.



End of August

Applicants notified.



+ **4 weeks**

Grant paperwork mailed out to applicant. DOFAW procurement process begins.



June 30, 2020

Project funds must be fully expended. **All payments will then be made as reimbursements.**

Annual Deadlines: Feb 1, May 1, Aug 1, Nov 1

* Mail submission is also allowed under certain circumstances.

How Reimbursements Work

Submit an invoice with itemized expenses.

Submit documentation of match, such as volunteer hour sheets.

Progress reports and final report are required to accompany invoices (instructions provided upon award).



Examples of Successful Narrative Elements

A decorative graphic on the left side of the slide features several green leaves of various sizes and shades, some with detailed vein patterns. These are interspersed with light blue circular shapes of varying diameters, creating a modern, nature-inspired aesthetic.

Objectives:

This project will address:

Cool your School: The project will provide shade in exercise, playground and outdoor learning spaces.

Category IV: Demonstration Tree Planting Projects – The [Project] will provide the following benefits to the community:

- Increase the tree canopy and improve the school environment with more trees in the campus.
- Provide Fruit trees that will support food sustainability in the community and serve as a State Wide role model

Grant Applicant:								
SHEET 3 OF 3 Item: Other & TOTALS	Container	WRA	Unit	Total	Grant	Matching	Matching	Source of Matching Cash/
For Plants Include Common and Botanical Name	Size	Score	Cost	Cost	Request	Cash	In-Kind	In-Kind Contributions
Mulch 300 yards 10 truckloads			\$130.00	\$1,170.00	\$1,170.00	\$0.00		
Cinder 64 yards 2 truckloads			\$600.00	\$1,200.00	\$1,200.00			
Irrigation (25% of total cost can be requested)			\$400.00	\$400.00	\$0.00	\$400.00		
Fertilizer/Calcium/other amendments			\$400.00	\$400.00	\$0.00	\$400.00		
Volunteer Labor - 60 volunteers, 3 days @ 4 hrs each @ \$20.91				\$15,055.20	\$0.00		\$15,055.20	Source redacted for privacy
Volunteer Labor - Planning, 2 volunteers, 40 hrs each, @ \$26.72				\$1,068.80	\$0.00		\$1,068.80	
Photo Paper	ream		\$40.00	\$40.00	\$0.00	\$40.00		
Subtotal				19334	2370	840	16124	
TOTAL				\$19,334.00	\$4,777.00	\$840.00	\$16,124.00	

Kopiko Psychotria hawaiiensis	3 gallon	Native	20	60	60	0	
Kopiko Psychotria hawaiiensis	1 gallon	Native	10	10	10	0	
ohe makai Reynoldsia sandwicensis	1 gallon	Native	10	90	90	0	
neleau Rhus sandwicensis	1 gallon	Native	10	30	30	0	
Noni Morinda citrifolia	1 gallon	10	10	60	60	0	
Loulu Pritchardia ssp	5 gallon	Native	45	135	135	0	
Kukui Aleurites moluccana	1 gallon	10	10	20	20	0	
Kamani Calophyllum inophyllum	1 gallon	6	5	30	30	0	
Kamani Calophyllum inophyllum	1 gallon	6	10	50	50	0	
Sandalwood Santalum freycinetianum	1 gallon	Native	10	100	100	0	
Dwarf Ohia Metrosideros polymorpha	6 inch	Native	8	48	48	0	
Milo Thespesia populnea	1 gallon	9	10	100	100	0	

> 1 WRA Scores indicate potential invasive spp. These would typically not be funded, however polynesian introduced species are generally excepted.

Commonly Asked Reviewer Questions



- Is the project cost effective?
- Do they make an effort to maximize educational benefit?
- Do they put thought into non-discrimination statement?
- Have plants been WRA screened and do they meet required 70% trees?
- Partner/matching commitment letters?



“ *The best time to plant a tree
was 20 years ago. But the
second best time is today.*

- Chinese Proverb



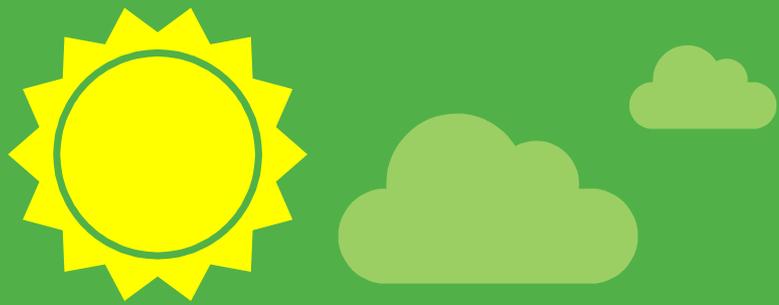
Mahalo!

Grant Questions and Assistance:
Jolie Dollar, Ph.D.
Project Consultant
Smart Trees Pacific
jdollar@smarttreespacific.org

ANY
QUESTIONS?



This work is being funded entirely or in part by the Kaulunani Urban and Community Forestry Program of the DLNR Division of Forestry and Wildlife; and State and Private Forestry, branch of the U.S. Forest Service, Department of Agriculture, Region 5. This institution is an equal opportunity provider.



Trees Make
Communities
More Livable