KAULUNANI
Urban & Community Forestry Program
Community Grants

www.kaulunani.org

Aloha!

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Aloha!

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SMART TREES
PACIFIC
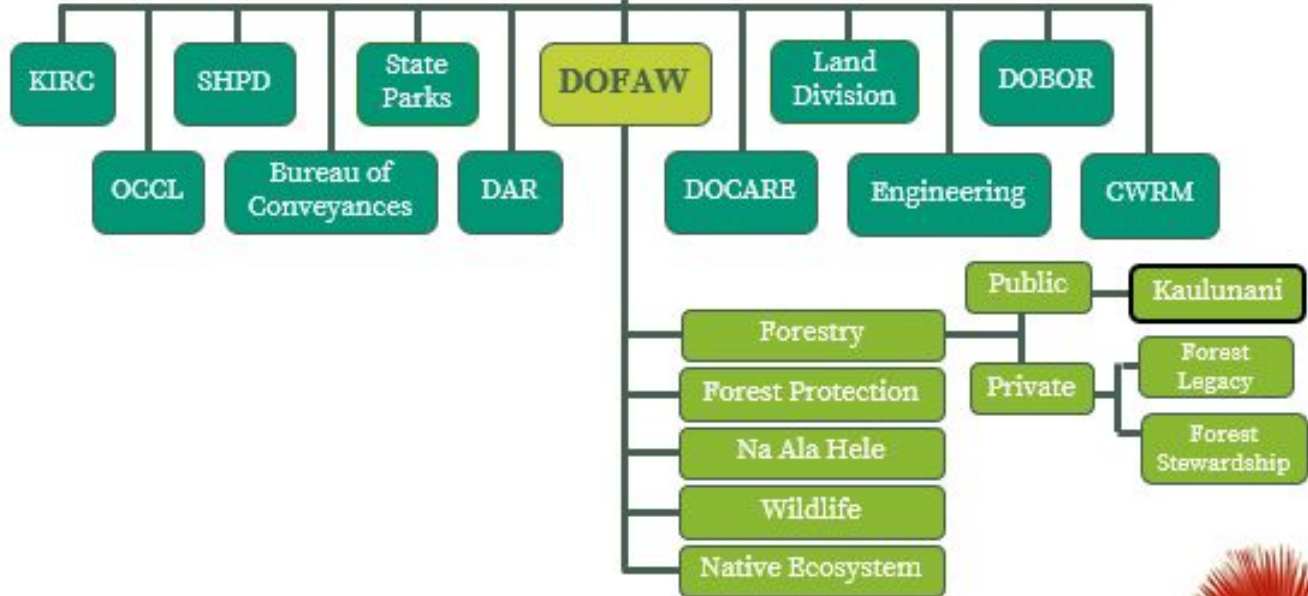
Poll Time!

Agenda

1. About Kaulunani UCF Program

2. Details on How to Apply for Funding

3. Resources for Applicants

4. Question and Answer Period

1.
Kaulunani Urban & Community Forestry Program

Board of Land and Natural Resources

Department of Land and Natural Resources

KIRC | SHPD | State Parks | DOFAW | Land Division | DOBOR

OCCL | Bureau of Conveyances | DAR | DOCARE | Engineering | CWRM

DOFAW:
- Forestry
- Forest Protection
- Na Ala Hele
- Wildlife
- Native Ecosystem

Public — Kaulunani

Private — Forest Legacy / Forest Stewardship

Kaulunani UCF Program

- Federal & State Support
- Since 1992 has given over $1.8M for hundreds of community cost-share grants - **to people like you!**
- Advisory Council

Kaulunani Programs

- Grants Program
- Educational & Technical Resources
- Citizen Forester Program
- Arbor Day Hawaiʻi
  - www.ArborDayHawaii.org
- Tree City & Tree Campus USA
- Stewardship Mapping & Assessment Project
  - www.stewmaphawaii.net

Program Goals

- Improve **understanding** of benefits of trees

- Increase **tree canopy** cover

- Increase **benefits** from trees

- Support **tree planting** demo projects

- Support **Arbor Day** activities

- Enhance industry **technical skills** and knowledge

"*Someone is sitting in the shade today because someone planted a tree a long time ago.*" - *Warren Buffett*

2. Community Cost-Share Grant Program

Purpose of Grant Program

One

Help State achieve its Forest Action Plan objectives.

Two

Support urban and community forestry efforts statewide.

Forest Action Plan Objectives

Climate Change

Education & Outreach

Health & Wellbeing

Green Infrastructure

Wildland Urban Interface

Invasive Species

Emergency Mgmt

Urban Tree Care

Available Funding

- $40,000 available for FY-2021

Deadlines on a quarterly basis:

- **May 1st** (prioritized)
- August 1st,
- November 1st,
- February 1st (Arbor Day)

Who Can Apply?

Organization:

- Non-federal entities operating within the State of Hawai`i. Nonprofit status not required.

Project:

- New idea to achieve UCF program objectives!

Not Eligible for Funding

- Property acquisition and related costs

- Tree removal

- Projects on property **inaccessible to** public

- Equipment (computers, printers, typewriters, cameras, phones, fax machines, structures)

- **Food and refreshments**

- **Salaries and wages** (administrative funds, overhead, salaries or wages are typically not supported but can be **used as match**.)

  contractual services for work needed to implement the project *may be included*.

Grant Levels

`Ilima

- Up to $2,499

Māmaki

- $2,500 to $14,999
- *HCE required

`Ulu

- Over $15,000

*HCE stands for Hawaii Compliance Express. We can assist you if your organization is not a registered vendor with the State of Hawaii.

Grant Categories

I. **Urban & Community Forestry Technology Tools**
  - *Aloha Arborist Assoc. BMPs for Tree Care near Manu O Ku Nesting Sites*

II. **Urban Forestry Professional Training**
  - *Trees For Honolulu's Future Conference*

III. **Education & Public Outreach**
  - *Ohia Love Festival & Arbor Day Events*
  - Some grant funds are allocated for Arbor Day each year

IV. **Demonstration Tree Planting**
  - *"Garden of Eden" Wellness Pathway*

Planning a Demonstration Tree Planting Project

- Who to involve?
  - Landowner permission, maintenance plan, arborist
- Where to plant?
  - Site map, publicly accessible
- What to plant?
  - Species, Weed Risk Assessment
- How to plant?
  - Volunteers, community groups
- How much?
  - Nursery bids, cost of maintenance, supplies needed

Review all requirements for proposals on Kaulunani website

Suggestions for Projects to Stand Out

Volunteers

Partnerships

Diversity

Community Need

Builds Capacity

Visibility

Requires 1 to 1 <u>Non-Federal</u> Match

- Every grant dollar must be matched
- Volunteer hour = $26.87 (2020)

    -professional - market rate

    -equipment used - rental rate

- Cash donation
- Material donation - fair market rate

Ex. Grant request: $5,000 Match: $5,000

Documenting Match In Your Proposal

- Letters from partners to show commitment to provide match

- In-kind

- Cash

- Match from other federal grants is ineligible

- Tree maintenance during grant year may be used as match

Steps for Getting Your Proposal Ready

Step 1

Check the deadlines

→

Step 2

Review the Grant Guidelines

→

Step 3

Know your application level and download the form

Step 4

Download the budget form

→

Other

Contact staff for a consultation at any point

Annual Deadlines: Feb 1, May 1, Aug 1, Nov 1

What to Expect
Grant Process Timeline

May 1

Application submitted via e-mail* to Heather AND Jolie

→

May 15

Council votes on applications.

→

End of May

Applicants notified.

→ + **4 weeks**

Grant paperwork mailed out to applicant. DOFAW procurement process begins.

→ **June 30, 2021**

Project funds must be fully expended. **All payments will then be made as reimbursements.**

Annual Deadlines: Feb 1, May 1, Aug 1, Nov 1

* Mail submission is also allowed under certain circumstances.

How Reimbursements Work

Submit an invoice with itemized expenses and receipts.

Submit documentation of match, such as volunteer hour sheets.

Final reports are required using the form provided.

Available Resources: www.Kaulunani.org

- [Guiding Document: Forest Action Plan](#)

- [Meet the Kaulunani Council](#)

- [Funded Projects Spotlights](#)

- [Grant Information](#)

  - Guidelines

  - Sample applications

  - Application forms

  - Budget form

  - Application Evaluation Form

  - Resources for current grantees

Commonly Asked Reviewer Questions

- Advance FAP objectives?

- Do they make an effort to maximize educational benefit?

- Are funds requested reasonable and relevant?

- Have plants been screened via Weed Risk Assessment ? Are 70% trees?

- Partner/matching commitment letters?

The best time to plant a tree was 20 years ago. But the second best time is today.

– Chinese Proverb

Trees Make Communities More Livable

Mahalo!

Grant Questions and Assistance:

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ANY QUESTIONS?

KAULUNANI