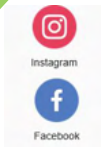**Follow Us!**
@kaulunani

Instagram

Facebook

KAULUNANI
Urban & Community
Forestry Program
Grant Guidelines

www.kaulunani.org
info@kaulunani.org

Aloha!

Heather McMillen, Ph.D.

Kaulunani Program Coordinator

Urban and Community Forester

heather.l.mcmillen@hawaii.gov

(808) 286-7218

www.Kaulunani.org

2

Aloha!

Kate Wiechmann

Kaulunani Community Partnership
Coordinator

kate.e.wiechmann.researcher@hawaii.gov

(808) 256 3340

Aloha!

David Wood

Kaulunani Communications Associate

david.j.wood.researcher@hawaii.gov

1.
Kaulunani Urban & Community Forestry Program

Kaulunani UCF Program

- Federal & State Support

- Since 1992 has given more than $4 million for hundreds of community cost share grants

- Guided by an Advisory Council

Mission

The mission of Kaulunani is to support all of Hawaii's communities to cultivate well being and resilience through planting, caring for and growing relationships with the trees and forests that we live with and that are crucial to the ecosystems on which we rely.

Program Goals

- Improve **understanding** of benefits of trees

- Increase **tree canopy** cover

- Increase **benefits** from trees

- Support **tree planting** projects

- Support **Arbor Day** activities

- Enhance industry **technical skills** and knowledge

Grants are awarded for projects that respond to a need identified in our [Forest Action Plan](#).

Purpose of the Grant Program

To support communities in creating and maintaining long-term and sustained urban and community forestry programs across Hawai`i.

Kaulunani believes community-driven solutions are a vital part in addressing the Forest Action Plan Objectives.

"Cost-share" – What is that??

- Every grant dollar must be matched with Non-Federal funds

  - Eg. Grant request: $2,000 = Match: $2,000 (at least)

In-kind match = volunteer time, professional service donation, staff time etc

Cash match = donations, sponsorship, other grants (non-Federal), equipment use (use market rental rate), material donation (use fair market rate)

2022 Volunteer Rate (Hawai'i) is $32.10/hour

For professional services use market rate

"Reimbursement" – What does that mean??

- Spend money first, then get reimbursed by the State

- Process includes providing proof of expenditure (receipts etc), submitting an invoice, and a brief report

- Takes approx 4-6 weeks for check to be mailed

- Up to 4 reimbursements can be made in the grant period (ie. quarterly)

Who Can Apply?

- **Organization:** Non-federal entities operating within the State of Hawai`i. Nonprofit status <u>not</u> required.

- Business registration and vendor compliance with the State of Hawaii <u>is</u> required

- **Location:** Actively seeking to support projects across all Islands.

- Projects, programs and events must be accessible to the public.

What is <u>Not</u> Eligible for Funding?

- Property acquisition and related costs

- Tree removal

- Projects on property **inaccessible to** public

- Administrative equipment (computers, printers, typewriters, cameras, phones, fax machines, structures)

- Equipment that costs > $4999

- **Food and refreshments**

- **Salaries and wages** (administrative funds, overhead, salaries or wages are typically not supported but can be **used as match**.)

<u>contractual services</u> for work needed to implement the project <u>may be included</u>.

What do I need to consider for a **Tree Planting Proposal**?

- Who to involve?
  - Landowner permission, maintenance plan
- Where to plant?
  - Site map, publicly accessible
- What to plant?
  - Species, Weed Risk Assessment
- How to plant?
  - Volunteers, community groups
- How much?
  - Nursery bid (one, in writing), supplies needed, cost of maintenance

Review all requirements for proposals on Kaulunani website

Suggestions for Projects to Stand Out

Volunteers

Partnerships

Diversity

Community Need

Builds Capacity

Impact

Additional Resources

- www.kaulunani.org

- Email info@kaulunani.org to schedule a 15 minute one-on-one consultation with staff to discuss your project

- Local:
  - [Equity — Resilience Office - City and County of Honolulu Office of Climate Change, Sustainability and Resiliency](#)
  - [Oahu Heat Vulnerability Map Series](#)
  - [http://kahea.org/issues/environmental-justice - Hawaiʻian Environmental Justice Org](http://kahea.org/issues/environmental-justice)
  - [https://www.rootcauseremedies.com/ - Environmental Justice Hawaiʻi Podcast](https://www.rootcauseremedies.com/)

- See the RFP for more excellent resources!

Questions?

Further questions and assistance:

Kate Wiechmann

kate.e.wiechmann.researcher@hawaii.gov

Follow Us! @kaulunani

www.kaulunani.org