



# KAULUNANI URBAN AND COMMUNITY FORESTRY PROGRAM

## Meeting Minutes | November 10, 2021 10:00 AM – 2PM

*Advisory Council  
to the Division of Forestry and  
Wildlife*

Desiree Page  
Hawaiian Electric  
Chair

Leonard Bisel  
b+k design group, llc  
Vice-Chair

David Smith  
Division of Forestry and Wildlife

Katie Friday  
USDA Forest Service

Alex Connelly  
Kua'āina Ulu 'Auamo

Matthew Gonser  
Office of Climate Change,  
Sustainability and Resiliency, City  
and County of Honolulu

Terri Koike  
Division of Urban Forestry  
City and County of Honolulu

Marie Williams  
Department of Planning,  
County of Kaua'i

Danielle Frohlich  
SWCA Environmental  
Consultants

Noa Lincoln  
Tropical Plant & Soil Sciences,  
University of Hawai'i at Mānoa

Kialoa Mossman  
Edith Kanaka'ole Foundation

Jennifer Maydan  
Department of Planning,  
County of Maui

Colby Takeda  
Sharecare

Tammy Chase-Brunelle  
Hawai'i State Department of  
Health

Kris Kokame  
Alexander and Baldwin

**Attendees:** Council members - Desiree Page, Leonard Bisel, Tammy Chase-Brunelle, Alex Connelly, Danielle Frohlich, Terri Koike, Kris Kokame, Noa Lincoln, Jennifer Maydan, Kialoa Mossman, Colby Takeda, Marie Williams  
Staff - Heather McMillen, Kate Wiechmann, Brayden Aki, Taylor Young

**Apologies:** Katie Friday, Matthew Gonser, David Smith

**Guests:** Pua Heimuli, Josh Atwood, Puni Jackson, Matthew Cocking, Todd Gardiner, Emily Perry

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**10:00 am** Welcome, housekeeping, individual updates

**10:56 am** Leonard: move to approve [minutes](#) from August 12, 2021 meeting; Terri seconds; all in favor;

### APPROVED

**10:58am** Other Business:

**Opinion Poll:** Can you imagine attending an in person meeting on Oahu in February 2022? 15 responses:

- 45% yes
- 45% probably
- 10% unlikely
- 0% no

### Vote: Advisory Council Member Seats:

#### → Renewals

- Terri Koike; Vote to re-elect Terri Koike to the Council; unanimous to re-elect **APPROVED**
- Marie Williams; Vote to re-elect Marie Williams to the Council; unanimous to re-elect **APPROVED**
- Jennifer Maydan; Vote to re-elect Jennifer Maydan to the Council; unanimous to re-elect **APPROVED**
- Kialoa Mossman; Vote to re-elect Kialoa Mossman to the Council; unanimous to re-elect **APPROVED**
- Desiree Page; Vote to re-elect Desiree Page to the Council; unanimous to re-elect **APPROVED**
- Danielle Frohlich; Vote to re-elect Danielle Frohlich to the Council; unanimous to re-elect **APPROVED**
- *Noa Lincoln - to confirm whether seeking an additional term.*



# KAULUNANI URBAN AND COMMUNITY FORESTRY PROGRAM

**11:15am** Presentation on equity and justice by Puni Jackson, Director of [Ho'oulu 'Āina](#), a 100-acre nature preserve nestled in the back of Kalihi Valley and cared for by [Kōkua Kalihi Valley Comprehensive Family Services](#)

**12:15 pm** Discussion: Equity & Justice Committee [Draft Purpose Statement](#). [SOAR](#) exercise.

**ACTION ITEM:** Equity & Justice Committee to meet before February 2022 meeting to finalize draft Purpose Statement.

**12:45 pm** Working lunch with [Committees](#) in breakout rooms

- [Grants Committee](#)
- [Education & Outreach Committee](#)
- [Policy & Ordinances Committee](#)
- [Invasive Species Committee](#)
- [Equity & Justice Committee](#)

**1:30 pm** Committee update reports

**Grants & Awards Committee** - confirmed terms of the Arbor Day Hawai'i 2022 RFP; incorporated a question related to equity & justice in all future grant applications; strengthened the definition of 'Tree Planting Projects' in relation to grant applications.

**ACTION ITEM:** Finalize and release Arbor Day Hawaii 2022 RFP.

**Education & Outreach Committee** - Continued discussion re. ideas for a Youth Council; work is progressing regarding tree planting at DOE schools.

**ACTION ITEM:** please share contacts and experiences you may have related to tree planting on DOE properties..

**Policy & Ordinance Committee** - Terri shared that the City & County of Honolulu, Division of Urban Forestry (DUF) two page Fact Sheet is almost at final draft stage and will be shared once approved.

Marie leading a review and comparison of all County policies and standards in place relating to trees. Jen uploaded Maui County info, Matt providing Honolulu data. Seeking representative from Hawaii County.

**ACTION ITEM:** Marie to meet with Matt prior to next meeting.

*Invasive Species, Equity & Justice Committees held over to the next meeting.*

**1:58 pm** Reminder - Next meeting is Thursday, February 10th, 2022.



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**2:00 pm**    Pau