

KAULUNANI URBAN AND COMMUNITY FORESTRY PROGRAM

Advisory Council to the Division of Forestry and Wildlife

Jennifer Maydan
Department of Parks & Rec
County of Maui
Chair

Kialoa Mossman
Edith Kanaka'ole Foundation
Deputy Chair

David Smith
Div. of Forestry and Wildlife

Katie Friday
USDA Forest Service

Matthew Bauer
Kupu

Alex Connelly
Kua'āina Ulu 'Auamo

Axel Defngin
Islands of Opportunity
Alliance (IOA)-LSAMP, UH
Hilo

Danielle Frohlich
SWCA Environmental
Consultants

Terri Koike
Division of Urban Forestry
City and County of Honolulu

Kris Kokame
AES Hawai'i

Noa Lincoln
Tropical Plant & Soil
Sciences, University of
Hawai'i at Mānoa

Matthew Loudermilk
AHL

Jesse Mikasobe
-Keali'inohomoku
Waianae Coast
Comprehensive Health
Center

MINUTES

May 11, 2023, 9:30 AM – 2:00 PM

Location: Honolulu District DoE Nursery (9 AM – 10:00 AM)
620 22nd Ave, Honolulu, HI 96816
Kilauea District Park (10:00 AM – 3:00 PM)
4109 Kilauea Ave, Honolulu, HI 96816

Attendees: Council members - Desiree Page, Terri Koike, Noa Lincoln, Jennifer Maydan, Matthew Bauer, Matthew Loudermilk, Marie Williams, Kevin Sullivan, Axel Defngin, Jesse Mikasobe- Keali'inohomoku, Danielle Frohlich, Alex Connelly

Staff - Heather McMillen, David Wood, Koki Atcheson

Apologies: David Smith, Katie Friday, Kialoa Mossman, Kris Kokame

Guests: Miranda Hutten, Emily Perry



9:00 am Assemble at the Department Of Education Nursery, adjacent to Kaimuki Middle School. Heather McMillen welcomed Council members to the nursery and introduced Linda Maeda-Lee, DOE SPED teacher.

9:10 am Linda provided a history of the nursery, recent activities, and future plans supported by BIL funds via Kaulunani. Linda guided a tour of the site and introduced Council to her students participating in the DoE programs.

10:10 pm Tour concluded. Attendees moved to the meeting location at Kilauea District Park.

10:20 am Review and approve [minutes](#) from February 9, 2023 meeting.

Motion to approve minutes: Terri Koike

Second: Matt Loudermilk

Decision: All in Favor

Approved

10:30 am Individual updates from Council Members, staff, and guests.

10:40 am Heather McMillen shared program updates for the previous quarter.

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Desireé Page

Hawaiian Electric

Kevin Sullivan

*Department of Planning,
Hawai'i County*

Marie Williams

*Department of Planning,
County of Kaua'i*

12:00 pm Miranda Hutton, State and Private UCF Program Manager shared positive results of the recent Kaulunani Program Review, a 5 yearly process conducted by USFS. Council members were given the opportunity to share what aspects of the Program inspired their commitment to the Council.

12:20 pm Heather and Miranda updated the Council regarding the State allocation for IRA. Hawaii was awarded \$1.5 million, of which \$1.2 million will be re-granted to community groups across the State. Recruitment for the Program Coordinator is underway and Council Members were invited to join the ad hoc IRA Grants Committee.

Miranda provided latest insights into the IRA NOFO (applications due June 1st). Heather detailed the draft State proposal and invited feedback from the Council.

12:40 pm Break for lunch

1:00 pm Given the increased interest in the grant program, along with the addition of two new large grant programs (BIL and IRA), Council took the opportunity for a group wide discussion regarding processes to ensure equity, accessibility, transparency, and inclusion. **Action: referred to the Grants Committee and staff to suggest a draft process for the upcoming IRA awards.**

2:15 pm Group discussion regarding the roles and kuleana of the Council Committees. Potential for a Training Committee to support upskilling, networking, and outreach. To be continued at the next meeting.

3:30 pm Closing and departure