

[◀ Previous Job](#) [Next Job ▶](#)

Job Details

Hawaii Invasive Species Council Planner

ID	Project Name	Compensation	Posted Date	Closing Date	
222720	Pacific Coop Studies Unit	Commensurate with experience	10-17-2022	11-16-2022	Apply
FTE	Country	State	Island		
100.0%	United States	Hawaii	Oahu		

Favorite Job ☆

[Email to Friend](#)

Job Summary

Regular, Full-Time, RCUH Non-Civil Service position with the Pacific Cooperative Studies Unit (PCSU), located in Honolulu, Hawai'i. Continuation of employment is dependent upon program/operational needs, satisfactory work performance, availability of funds, and compliance with applicable Federal/State laws.

MONTHLY SALARY: Salary commensurate with qualifications.

DUTIES: Provides professional assistance to the Division of Forestry and Wildlife (DOFAW) Invasive Species Section on matters pertinent to the Hawai'i Invasive Species Council (HISC) and related tasks: (1) strategic planning; (2) drafting management plans; (3) facilitating partner communications; (4) meeting coordination; (5) preparing reports and correspondence; and (6) some fieldwork related to invasive species control.

PRIMARY QUALIFICATIONS:

EDUCATION/TRAINING: Bachelor's Degree from an accredited four (4) year college or university in Biological, Environmental, or related sciences with basic or related biology courses. (Bachelor's Degree in a non-related field with an additional three (3) years of experience in environmental planning or project management may substitute for a Bachelor's Degree in Biological, Environmental, or related sciences).

EXPERIENCE: At least four (4) years of experience in a natural resource related field.

KNOWLEDGE: Working knowledge of the principles of ecology and conservation, and of how to implement and monitor a multi-faceted natural resource related project or program. Basic understanding of the rules and policies pertinent to personnel safety, fiscal, and operational matters.

ABILITIES & SKILLS: Excellent organizational, leadership, public relations, and communications skills, as well as strong problem solving, decision-making, interpersonal, and management skills. Basic computer skills in word processing, spreadsheets, and presentations. Must possess a valid driver's license (and if use of personal vehicle on the job is required, must also have valid personal driver's insurance equivalent to Hawai'i's No-Fault Driver's Insurance) and maintain throughout the duration of employment. **Post Offer/Employment Condition:** Must possess the American Red Cross Certification in First Aid/CPR (or be able to obtain the certificate following the training provided within three (3) months from date of hire) and maintain throughout duration of employment.

PHYSICAL/MEDICAL DEMANDS: Able to work outdoors on extremely rough terrain and under adverse weather conditions.

POLICY/REGULATORY REQUIREMENT: As a condition of employment, employee will be subject to all applicable RCUH policies and procedures and, as applicable, subject to University of Hawai'i's and/or business entity's policies and procedures. Violation of RCUH's, UH's, or business entity's policies and/or procedures or applicable State or Federal laws and/or regulations may lead to disciplinary action (including, but not limited to possible termination of employment, personal fines, civil and/or criminal penalties, etc.).

SECONDARY QUALIFICATIONS:

Master's Degree from accredited college or university in a field related to Natural Resource Management, Planning, or Policy. Coursework related to Forestry, Wildlife Management, Natural Resources Management, Planning, or a related field from an accredited college or university. Demonstrated experience writing strategic plans and/or management plans. Experience working with multiple stakeholders, collaborative management, conflict resolution/negotiation, strategic planning, grant writing, and project management. Knowledge of pertinent laws and regulations regarding invasive species. Knowledge of threats from incipient alien plant and animal invasions. Experience working with control of invasive species in Hawai'i or elsewhere.

INQUIRIES: [Michael Waring 518-5960 \(Oahu\)](#).

APPLICATION REQUIREMENTS: Please go to [www.rcuh.com](#) and click on "Job Postings." You must submit the following documents online to be considered for the position: 1) Cover Letter, 2) Resume, 3) Supervisory References, 4) Copy of Degree(s)/Transcript(s)/Certificate(s). All online applications must be submitted/received by the closing date (11:59 P.M. Hawai'i Standard Time/RCUH receipt time) as stated on the job posting. If you do not have access to our system and the closing date is imminent, you may send additional documents to rcuh_recruitment@rcuh.com. If you have questions on the application process and/or need assistance, please call (808)956-7262 or (808)956-0872.

RCUH's mission is to support and enhance research, development and training in Hawai'i, with a focus on the University of Hawai'i.

We are an equal opportunity employer and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity or expression, pregnancy, age, national origin, disability status, genetic information, protected veteran status, or any other characteristic protected by law.

[Return to Previous Page](#)