**Conservation District Use Application (CDUA)**

*All permit applications shall be prepared pursuant to HAR 13-5-31*

File No.:

Acceptance Date: 180-Day Expiration Date:

Assigned Planner:

*for DLNR Use*

**Project Name**: **Click or tap here to enter text.**

Conservation District Subzone: Click or tap here to enter text.

Identified Land Use: Click or tap here to enter text.

*(See Hawai‘i Administrative Rules (HAR) §13-5-22 through §13-5-25)*

Project Address: Click or tap here to enter text.

Ahupuaʿa, District, Island: Click or tap here to enter text.

Tax Map Key(s): Click or tap here to enter text.

Proposed Commencement Date: Click or tap here to enter text.

Proposed Completion Date: Click or tap here to enter text.

Estimated Project Cost: Click or tap here to enter text.

Type of permit sought  Board or  Departmental

**Attachments**

$       Application fee. 2.5% of project cost for Board Permits, but no less than $250, up to a maximum of $2500; $250 for Departmental Permits (*ref §13-5-32 through 34)*.

$       Public hearing fee if required *($250 plus publication costs; ref §13-5-40)*

6 copies of CDUA (*5 hard + 1 digital copy) (disc or cloud share; no flash drives)*

Draft / Final Environmental Assessment (EA) *or* Final Environmental Impact Statement (EIS)

*or* Statement of Exemption

State Historic Preservation Division (SHPD) HRS 6E submittal form *or* Determination letter

(<dlnr.hawaii.gov/shpd/review-compliance/forms>)

Management plan *or* Comprehensive management plan (*ref §13-5-39)* if required

Special Management Area determination *(ref Hawai‘i Revised Statutes 205A)*

Shoreline certification (*ref §13-5-31(a)(8))* if land use is subject to coastal hazards.

Kuleana documentation (*ref §13-5-31(f))* if applying for a non-conforming kuleana use.

Boundary determination *(ref §13-5-17)* if land use lies within 50 feet of a subzone boundary.

**Required Signatures**

**Applicant**

Name: Click or tap here to enter text.

Title; Agency: Click or tap here to enter text.

Mailing Address: Click or tap here to enter text.

Contact Person & Title: Click or tap here to enter text.

Phone: Click or tap here to enter text.

Email: Click or tap here to enter text.

Interest in Property: Click or tap here to enter text.

Signature: Date: \_\_\_\_\_\_\_\_\_\_

*Signed by an authorized officer if for a Corporation, Partnership, Agency or Organization*

**Landowner (if different than the applicant)**

Name: Click or tap here to enter text.

Title; Agency: Click or tap here to enter text.

Mailing Address: Click or tap here to enter text.

Phone: Click or tap here to enter text.

Email: Click or tap here to enter text.

Signature: Date: \_\_\_\_\_\_\_\_\_\_

*For public lands, the government entity with management control shall sign as landowner.*

**Agent or Consultant**

Agency: Click or tap here to enter text.

Contact Person & Title: Click or tap here to enter text.

Mailing Address: Click or tap here to enter text.

Phone: Click or tap here to enter text.

Email: Click or tap here to enter text.

Signature: Date: \_\_\_\_\_\_\_\_\_\_

**For DLNR Managed Lands**

Chairperson, Board of Land and Natural Resources

P.O. Box 621

Honolulu, Hawai‘i 96809-0621

Signature: Date: \_\_\_\_\_\_\_\_\_\_

**Proposed Use**

Total area of proposed use (indicate in acres or sq. ft.): Click or tap here to enter text.

Please provide a detailed description of the proposed land use(s) in its entirety. Information should describe what the proposed use is; the need and purpose for the proposed use; the size of the proposed use (provide dimensions and quantities of materials); and how the work for the proposed use will be done (methodology). If there are multiple components to a project, please answer the above for each component. Also include information regarding secondary improvements including, but not limited to, grading and grubbing, placement of accessory equipment, installation of utilities, roads, driveways, fences, landscaping, etc.

Attach all associated plans such as a location map, site plan, floor plan, elevations, and landscaping plans drawn to scale (*ref §13-5-31)*.

Click or tap here to enter text.

**Existing Conditions**

Please describe the following, and attach maps, site plans, topo maps, colored photos, and biological or archaeological surveys as appropriate:

**Prior Conservation District Use Permits or Site Plan Approvals** (if applicable):

Click or tap here to enter text.

**Existing access to site**:

Click or tap here to enter text.

**Existing buildings/structures**:

Click or tap here to enter text.

**Existing utilities** (electrical, communication, gas, drainage, water & wastewater):

Click or tap here to enter text.

**Physiography** (geology, topography, & soils):

Click or tap here to enter text.

**Hydrology** (surface water, groundwater, coastal waters, & wetlands):

Click or tap here to enter text.

**Flora & fauna** (indicate if rare or endangered plants and/or animals are present):

Click or tap here to enter text.

**Natural hazards** (erosion, flooding, tsunami, seismic, etc.):

Click or tap here to enter text.

**Historic & cultural resources**:

Click or tap here to enter text.

**Evaluation Criteria**

The Department or Board will evaluate the merits of a proposed land use based upon the following eight criteria (*ref §13-5-30(c))*

1. **The purpose of the Conservation District is to conserve, protect, and preserve the important natural and cultural resources of the State through appropriate management and use to promote their long-term sustainability and the public health, safety, and welfare. How is the proposed land use consistent with the purpose of the conservation district?** *(ref §13-5-1)*

Click or tap here to enter text.

2.  **How is the proposed use consistent with the objectives of the subzone of the land on which the land use will occur?** *(ref §13-5-11 through §13-5-15)*

Click or tap here to enter text.

3. **Describe how the proposed land use complies with the provisions and guidelines contained in chapter 205A, HRS, entitled “Coastal Zone Management”** *(see 205A objectives on p. 9).*

Click or tap here to enter text.

4. **Describe how the proposed land use will not cause substantial adverse impact to existing natural resources within the surrounding area, community or region.**

Click or tap here to enter text.

5. **Describe how the proposed land use, including buildings, structures and facilities, is compatible with the locality and surrounding areas, appropriate to the physical conditions and capabilities of the specific parcel or parcels.**

Click or tap here to enter text.

6. **Describe how the existing physical and environmental aspects of the land, such as natural beauty and open space characteristics, will be preserved or improved upon.**

Click or tap here to enter text.

7. **If applicable, describe how subdivision of land will not be utilized to increase the intensity of land uses in the Conservation District.**

Click or tap here to enter text.

8. **Describe how the proposed land use will not be materially detrimental to the public health, safety and welfare.**

Click or tap here to enter text.

**Cultural Impacts**

Articles IX and XII of the State Constitution, other state laws, and the courts of the State, require government agencies to promote and preserve cultural beliefs, practices, and resources of Native Hawaiian and other ethnic groups.

**Please provide the identity and scope of cultural, historical, and natural resources in which traditional and customary native Hawaiian rights are exercised in the area.**

Click or tap here to enter text.

**Identify the extent to which those resources, including traditional and customary Native Hawaiian rights, will be affected or impaired by the proposed action.**

Click or tap here to enter text.

**What feasible action, if any, could be taken by the Board of Land and Natural Resources regarding your application to reasonably protect Native Hawai‘i rights?**

Click or tap here to enter text.

**Other Impacts**

**Does the proposed land use have an effect (positive/negative) on public access to and along the shoreline or along any public trail?**

Click or tap here to enter text.

**Does the proposed use have an effect (positive/negative) on beach processes?**

Click or tap here to enter text.

**Will the proposed use cause increased sedimentation?**

Click or tap here to enter text.

**Will the proposed use cause any visual impact on any individual or community?**

Click or tap here to enter text.

**Please describe any sustainable design elements that will be incorporated into the proposed land use** (*e.g. the use of efficient ventilation and cooling systems; renewable energy generation; sustainable building materials; permeable paving materials; efficient energy and water systems; efficient waste management systems; etc.).*

Click or tap here to enter text.

**If the project involves landscaping, please describe how the landscaping is appropriate to the Conservation District** (*e.g. use of indigenous and endemic species; xeriscaping in dry areas; minimizing ground disturbance; maintenance or restoration of the canopy; removal of invasive species; habitat preservation and restoration; etc.)*

Click or tap here to enter text.

**Please describe Best Management Practices that will be used during construction and implementation of the proposed land use.**

Click or tap here to enter text.

**Please describe the measures that will be taken to mitigate the proposed land use’s environmental and cultural impacts.**

Click or tap here to enter text.

**Single Family Residential Standards**

Single Family Residences must comply with the standards outlined in HAR Chapter 13-5, Exhibit 4. Please provide preliminary architectural renderings (e.g. building foot print, exterior plan view, elevation drawings; floor plan, etc.) drawn to scale.

Size of Lot

|  |  |  |  |
| --- | --- | --- | --- |
|  | Existing | Proposed | Total |
| Proposed building footprint |  |  |  |
| Paved areas/ impermeable surfaces |  |  |  |
| Landscaped areas |  |  |  |
| Unimproved areas |  |  |  |

Setbacks Front:       Side:       Back:

Shoreline Properties

Average Lot Depth (ALD):       Average annual coastal erosion rate:

Minimum shoreline setback based on Exhibit 4:

Actual shoreline setback or proposed structure:

Maximum Developable Area

The Maximum Developable Area includes all floor areas under roof, including first, second, and third stories, decks, pools, saunas, garage or carport, and other above ground structures.

Maximum Developable Area based on Exhibit 4:

Actual Developable Area of proposed residence:

Actual height of the proposed building envelope as defined in Exhibit 4:

Compatibility

Provide justification for any proposed deviation from the established residential standards.

Click or tap here to enter text.

How is the design of the residence compatible with the surrounding area?

Click or tap here to enter text.

If grading is proposed, include a grading plan which provides the amount of cut and fill. Has grading or contouring been kept to a minimum?

Click or tap here to enter text.

**Chapter 205A – Coastal Zone Management**

Land uses are required to comply with the provisions and guidelines contained in Chapter 205A, Hawai‘i Revised Statutes (HRS), entitled "Coastal Zone Management," as described below:

* **Recreational resources:**  Provide coastal recreational opportunities accessible to the public.
* **Historic resources:**  Protect, preserve, and, where desirable, restore those natural and manmade historic and prehistoric resources in the coastal zone management area that are significant in Hawaiian and American history and culture.
* **Scenic and open space resources:**  Protect, preserve, and, where desirable, restore or improve the quality of coastal scenic and open space resources.
* **Coastal ecosystems:**  Protect valuable coastal ecosystems, including reefs, from disruption and minimize adverse impacts on all coastal ecosystems.
* **Economic uses:**  Provide public or private facilities and improvements important to the State's economy in suitable locations.
* **Coastal hazards:**  Reduce hazard to life and property from tsunami, storm waves, stream flooding, erosion, subsidence, and pollution.
* **Managing development:**  Improve the development review process, communication, and public participation in the management of coastal resources and hazards.
* **Public participation:**  Stimulate public awareness, education, and participation in coastal management.
* **Beach protection:**  Protect beaches for public use and recreation.
* **Marine resources:**  Promote the protection, use, and development of marine and coastal resources to assure their sustainability.

**Certification**

I hereby certify that I have read this completed application and that, to the best of my knowledge, the information in this application and all attachments and exhibits is complete and correct. I understand that the failure to provide any requested information or misstatements submitted in support of the application shall be grounds for either refusing to accept this application, for denying the permit, or for suspending or revoking a permit issued based on such misrepresentations, or for seeking of such further relief as may seem proper to the Land Board.

I hereby authorize representatives of the Department of Land and Natural Resources to conduct site inspections on my property. Unless arranged otherwise, these site inspections shall take place between the hours of 8:00 a.m. and 4:30 p.m.

*Signature of authorized agent(s) or if no agent, signature of applicant*

Authorization of Agent

I hereby authorize *Click or tap here to enter text.* to act as my representative and to bind me in all matters concerning this application.

*Signature of applicant(s)*