

**Request for the Office of Information Practices' Concurrence
for a Limited Meeting
(HRS § 92-3.1)**

Date: February 1, 2017

Name of Board: Hawaii Historic Places Review Board

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Date of Proposed Limited Meeting: Thursday March 2, 2017

Place/Location of Proposed Limited Meeting: _____

Please see attached draft agenda for the Thursday March 2, 2017 Limited Meeting for complete list of sites

1. Type of Limited Meeting:

- location is dangerous to health or safety of the public
- public attendance is impracticable

2. Board has, after sufficient public deliberation at a prior regular meeting, determined by vote of two-thirds of all voting members that:

- the limited meeting is necessary and the location would be dangerous to the health or safety of the attending public
- the on-site inspection is necessary and public attendance is impracticable

Board has made this determination based upon the following:

During the Hawaii Historic Places Review Board meeting held on Friday December 9, 2016, the review board members voted to visit the sites listed on the draft limited meeting agenda and stated that public attendance at these private residences is impracticable due to liability, privacy, and safety concerns.

3. Notice of the Limited Meeting under HRS § 92-7 (attach agenda):

- was filed on _____
- will be filed by Friday February 23, 2017

4. Required Videotape of the Limited Meeting:

- will be made
- Board requests a waiver of this requirement because:
When the review board voted to have a limited meeting, they requested a waiver of this requirement for the privacy and safety of the homeowners. Photographs of the character defining features of the property which make it eligible for the register are available to the public on the SHPD website 30 days before the public meeting. Site visits will be recorded including any discussion with the homeowners.
The audio recording and minutes of the limited meeting will be available to the public on the SHPD website.

CONCURRENCE

The Director of the Office of Information Practices has reviewed the request made for a Limited Meeting and:

- concurs
- does not concur
- waives the videotape requirement subject to an audio recording of discussions by board members concerning board business

If concurrence is granted above, the Board must:

1. provide notice in accordance with HRS § 92-7;
2. make no decisions at the Limited Meeting;
3. comply with all requirements of HRS § 92-9; and
4. videotape the meeting and make it available at its next regular meeting, unless this requirement is waived above.

Cheryl Kakazu Park

Cheryl Kakazu Park
Director

Dated: February 2, 2017