

The meeting was opened at 2:11 pm at the State DOH Conference Room in Lihu‘e.

PRESENT:

Directors: Ed Kawamura, Jr., (Presiding); Leonard Vierra; Arryl Kaneshiro; Eric Hansen

Associate Directors: Darren Tamekazu

Others: John Nelson, Conservation Specialist; Rebekah Magers, District Assistant

REVIEW OF AGENDA: (ADDITIONS/DELETIONS/CHANGES): none

MINUTES: Arryl moved/Leonard seconded a motion to approve the May 14th Minutes; the motion passed unanimously.

TREASURER’S REPORT: Leonard offered the Treasurer’s Report for June 18, 2018

CORRESPONDENCE: Ed distributed the correspondence folder.

NRCS REPORT: no report at time of meeting

CONSERVATION SPECIALIST REPORTS:

1. Conservation Specialist Report 6/18/2018– Jenni Scotti

Trainings / Meetings / Learning /

- a. Rapid Ohia Death Webinar

- i. Learned a little bit more about it - Main thing to note is that the one on Kauai is the less virulent strain

Plans / field visits

- b. Focused on learning and planning for CSP applications, 3 completed 2 submitted
- c. Planning
 - i. Planning and follow up with 10 clients
 - ii. New planning 1 client and requests started
 - iii. Completed/assisted with 3 check-outs

Outreach

- d. Ag Awareness Day
 - i. With John and Rebekah
 - ii. Did lectures this year instead of a booth.
 - iii. Used watershed model
- e. POSTER CONTEST
 - i. Becks donated 14 x 22” posters for students to use. MAHALO!
 - ii. Working with Michelle (HACD) to develop the State contest protocols
 - iii. Local contest letter and information will go out last week of July / first week of August
- f. CAP CONEST

- i. Developing letters and e-mails to go out to teachers and principles
- ii. Will go out last week of July / first week of August

Misc/News/upcoming events/future projects/goals

- g. Working on new planning, catching-up on CTA planning
 - h. June HACD meeting
 - i. NRCS Conservation Planning Training on mainland approved for Jul 16th – Aug 3rd
2. Conservation Specialist Report 6/18/18 - John Nelson
- Site visits/checkouts and client meetings
 - AgLearn assignments
 - Working client folders and producer packets.
 - Calling potential clients and setting up site visits for primary contact

REVIEW & APPROVAL OF CONSERVATION PLANS & COOPERATOR AGREEMENTS: none

COMMITTEE REPORTS:

- A. **RC&D Report:** report in correspondence folder
- B. **Grading Ordinance:** no report

UNFINISHED BUSINESS:

- A. Annual Work Plan – FY2019
 - a. Leonard presented the FY2019 Work Plan
 - b. There were a few edits/additions to budget lines including:
 - increase to \$300 (\$20 per diem) for lunch/dinner for volunteers at Farm Fair
 - increase for Garden Fair materials and potluck picnic
 - increase to \$350 for NACD Awards Program
 - an added line with \$5000 towards Training & Certification

Ed motioned/Eric Seconded.

NEW BUSINESS: none

OTHER BUSINESS:

- A. Advertising in Garden Isle/Midweek
 - a. Discussed advertising meetings, an article on NRCS programs
 - b. Press releases 2x year before/after Garden Fair and Farm Fair
 - c. Advertise the poster contest and other services

Options to be discussed further at next meeting.

- B. Agenda/Minutes preference
 - a. Eric, Arryl, Leonard opted out of hard copies, will receive emails only

ANNOUNCEMENTS: none

NEXT MEETING DATE: Monday, July 9, 2018 at State Department of Health Conference Room, 3040 Umi St, Lihue

There being no further business the meeting adjourned at 2:46 pm, written by Rebekah Magers, District Assistant.