

The meeting was opened at 2:15 pm at the State DOH Conference Room in Lihue.

- I. **PRESENT: Directors:** Ed Kawamura, Jr., (Presiding); Leonard Vierra; Brad Seymour
Associate Directors: Darren Tamekazu, Dept. of Health
Others: Jenni Scotti, Conservation Specialist; Paul Togioka, County of Kauai; William Lydgate
- II. **REVIEW OF AGENDA (ADDITIONS/DELETIONS/CHANGES):** No additions or changes.
- III. **MINUTES: Motion:** Brad made a motion to accept the minutes, Leonard second. Motion was accepted unanimously.
- IV. **TREASURER'S REPORT:** Leonard put the Treasurer's report in the Correspondence folder that was passed around.
Discussion: Leonard asked if we mailed the letter requesting funding from Department of Water. Ed has signed and Jenni will send it out as soon as possible. Ed requested a spreadsheet with grant requests especially those that need to be followed up with annually. Jenni noted that there is a checklist for the district assistant that includes all things that need to happen throughout the year. Ed then asked if the directors can have a checklist.
- V. **CORRESPONDENCE:** Ed passed the correspondence folder around.
- VI. **NEW BUSINESS**
A. **NRCS Report:** No report
B. **Conservation Specialist Reports:**
1. Jenni Scotti gave her report for 12/9/19:
 - **Trainings / Meetings / Learning**
 - Hilo training for Conservation Desktop – new planning tool
 - NRCS Programs Training – teleconference
 - **Plans / field visits**
 - Planning
 - Planning and follow-up with 13 clients
 - Check-out for one client
 - **Outreach**
 - POSTER CONTEST
 - Started to hang them up at Kukui Grove, should be done by 3rd week of February, will have them up through mid-March
 - Awards Picture – aiming for Wednesday February 19th.
 - At least one director from each District would be great
 - **Misc/News/upcoming events/future projects/goals**
 - 2020 Application period through February 21st
 - Next Outreach event – Garden Fair (April)
 - 2020 Theme → Where Would We Bee Without Pollinators?

Discussion: Jenni offered that if there are any ideas that the directors have for outreach materials for the year then please let her know. Darren noted that we could see if we can be placed next to or discuss partnering with the honey or bee producers at the garden fair. Brad talked about offering harvest demonstrations. Jenni noted that conservation practices regarding pollinators utilizes planting or pollinator species.

2. John Nelson was out

C. Cooperator of the Year 2019

Discussion: Discussed three options in correspondence, one rancher, and two crop cooperators. The ranch cooperator may be a someone later as he is still working on some projects. One of the crop cooperators had an award previously. The final cooperator has worked through innovative ideas that would be a good focus for this year. Jeremy Hillstrom was selected due to conservation, innovation, and community interactions. Leonard made a motion to select Jeremy Hillstrom for 2019 cooperator of the year, Brad second. Motion was accepted unanimously.

D. Annual Report Meeting

Discussion: meeting will be scheduled for beginning of March. Jenni asked that directors help this year with articles and putting it together. Brad and William have offered to help. Days asked for are Monday-Thurs around 2pm. Jenni will e-mail everyone.

**VII. REVIEW & APPROVAL OF CONSERVATION PLANS & COOPERATOR AGREEMENTS:
New Kauai Soil and Water Conesrvation Districts (SWCD) Cooperators: None**

VIII. COMMITTEE REPORTS:

- A. **Garden Island RC&D Report:** No Report
- B. **Grading Ordinance:** No concerns

IX. UNFINISHED BUSINESS:

- A. **Annual Work Plan 2019-2020:** Leonard said he is still working on the plan.

X. OTHER BUSINESS:

- A. **New Associate Director:** Leonard made a motion to accept Will Lydgate as a new associate director, Brad second. Motion was accepted unanimously.

ANNOUNCEMENTS:

- 1. **Climate Change Working Group. Discussion:** Brad and Will discussed that there is a working group to discuss impacts on climate change from different stake holders and then offer recommendations. Some topics included erosion mitigation and water capture. Contact to get on a list, Brad will offer the contact information.

NEXT MEETING DATE: Monday, March 9, 2020 2:00PM at State Department of Health Conference Room, 3040 Umi St., Lihue

There being no further business the meeting adjourned at 2:45 pm, written by Jenni Scotti, Conservation Specialist.