

The meeting was opened at 2:05 pm at the State DOH Conference Room in Lihue.

- I. **PRESENT: Directors:** Ed Kawamura, Jr., (Presiding); Leonard Vierra; Brad Seymour
Associate Directors: Darren Tamekazu, Dept. of Health; Will Lydgate;
Others: Jenni Scotti, Conservation Specialist; Jenna Dunn, NRCS District Conservationist; John Nelson, HACD Conservation Specialist
- II. **REVIEW OF AGENDA (ADDITIONS/DELETIONS/CHANGES):** No additions or changes.
- III. **MINUTES: Motion:** Brad made a motion to accept the minutes, Leonard second. Motion was accepted unanimously.
- IV. **TREASURER'S REPORT:** Leonard put the Treasurer's report in the Correspondence folder that was passed around.
- V. **CORRESPONDENCE:** Ed passed the correspondence folder around.
- VI. **NEW BUSINESS**
 - A. **NRCS Report:** Jenna Dunn, NRCS District Conservationist gave her report:
 1. **General**
 - a. State Agronomist- Position is being advertised
 - b. State Forester – Position is closed
 - c. Kauai/Oahu Engineer- Kevin who has a start date of April 27th; goal is to have him on Kauai 2-3 days a week every other week
 - i. Current engineer from Kona came on island to work on wrapping up projects he has been working on.
 2. **Farm Bill Programs**
 - b. FY20-
 - i. EQIP
 1. Application deadline was February 21st
 2. Have over 27 application, with some additional applications to be put into the system.
 - ii. CSP
 1. deadline is middle of next month**Discussion:** Conservation Stewardship Program, when you are already doing good planning and will enhance or do a little bit more. Has annual payments.
 3. **Office Update:**
 - i. Mold in the office
 1. Goal is to be in the office by mid-March, but GSA standards need to be met.
 - ii. District Assistant/PSS- DeAnna has resigned
 1. Would like to wait until mold issue has been resolved before hire of new person
 - iii. Grant funding meeting:
 1. Tentative meeting with NRCS Adam Reed March 24th
 2. Payments for old agreement are behind
 - B. **Conservation Specialist Reports:**
 1. Jenni Scotti gave her report:
 - **Trainings / Meetings / Learning**
 - NRCS Technical Training – teleconference
 - **Plans / field visits**
 - Planning

- Planning and follow-up with 15 clients
- Check-out for one client
- 10 site visits
- NRCS Engineer (Carl) site visits
- NRCS Biologist (Jennifer) and Engineer (Drew) site visit
- **Outreach**
 - GARDEN FAIR
 - April 4th
 - Agriculture Awareness Day
 - April 23rd
- **Misc/News/upcoming events/future projects/goals**
 - 2020 Applications
 - Prep for 2020 outreach
 - 2020 Theme → Where Would We Bee Without Pollinators?
 - Office Has been closed since February 17th
 - Tuesday March 10th at 2pm is the annual report meeting in the conference room at the Watumull plaza.

Discussion: Challenge with working out of the office, but still working at home. Ag awareness day, we will do lecture style. Can work with directors and office to put materials together. Darren noted that we could maybe be placed next to the honey guys for the Garden Fair. Jenna noted having more information on native pollinators. Jenni Noted that we do not work with harvest, so harvest is interesting but may not be a focus for us, but we can focus on general conservation around bee farming. We will most likely stick to the outreach funding that was previously approved. Jenna noted that Rebekah (previous District Assistant) wanted to put together a list of money decisions that were made by both districts but did not do that. We would need to go through old minutes to create a catch-all for information concerning money decisions.

2. John Nelson gave his report:

- **Trainings / Meetings / Learning**
 - Conservation Desktop Training in Hilo, HI
 - NRCS CART
 - NRCS Conservation Workload Prioritization Worksheet.
- **Plans / field visits**
 - Planning
 - Site visits with 2 clients, 3 new
 - Planning and follow-up with 5 clients
- **Outreach**
 - Garden Fair
 - Office Meeting to schedule and plan day.
- **Misc/News/upcoming events/future projects/goals**
 - CSP and new EQIP Plans
 - Contact with Army Corps of Engineers

Discussion: Workload Prioritization Tool, includes a question regarding the local priorities which is a direct result from the Local Working Group meeting held last year. Due to wetland considerations on Kauai,

Army Corps of Engineer representative will come on island to determine piggery locations wetland concerns. There is conflicting information between sources that note sites that were wetlands.

- VII. REVIEW & APPROVAL OF CONSERVATION PLANS & COOPERATOR AGREEMENTS:**
New Kauai Soil and Water Conesrvation Districts (SWCD) Cooperators: Ed signed the cooperator agreement for Elizabeth Jenkins.
- VIII. COMMITTEE REPORTS:**
A. Garden Island RC&D Report: No Report
B. Grading Ordinance: No Report
- IX. UNFINISHED BUSINESS:**
A. Annual Work Plan 2019-2020: Leonard said he is still working on the plan.
- X. OTHER BUSINESS:**
A. Garden Fair April 4th 9:30-2
i. Sign-up sheet was passed around.
B. Drone: District to investigate purchase of a drone as a tool. Employees will need to be certified as a pilot.
Leonard made a motion to purchase a good drone for district use with \$5,000 as a limit. Brad Second. Motion was accepted unanimously.
- XI. ANNOUNCEMENTS:**

NEXT MEETING DATE: Monday, March 9, 2020 2:00PM at State Department of Health Conference Room, 3040 Umi St., Lihue

There being no further business the meeting adjourned at 2:45 pm, written by Jenni Scotti, Conservation Specialist.