



**Hamakua Soil and Water Conservation District
Board of Directors Meeting
MINUTES**

Date: March 3, 2020 2:30pm
Location: Hilo Federal Building, 154 Waiianuenu Ave., Hilo, HI 96720, Room 302 and by teleconference with Waimea NRCS Field Offices, 67-1185 Mamalahoa Highway, Suite H148, Kamuela, HI 96743

1. **Call to Order:** Meeting was called to order by Chair Doug Beaton at 2:34pm.
Present: Directors – Doug Beaton (Chair), Dylan Shropshire (Treasurer), Troy Keolanui, Shawn Aguiar, Michael Manor; District staff – Kanoë Malani; NRCS staff – Scott Cook, Kori Hisashima, Spencer Nagata; others/guest - Dean Fukuchi, Brenda DeLuz-Campbell.
2. **Welcome, Introductions, and Review of Agenda**
3. **Approval of the Minutes – February 04, 2020:** The minutes from the previous Board meeting were circulated via e-mail and at this meeting for board review.
**Motion to approve the meeting minutes/second: Aguiar/Manor. Approved 4/0, motion carried.*
4. **Cooperator Activities**
 - a. **New Cooperators**
 - i. Celia Bradwell-Jones – plans for pasture.
 - ii. Richard Nolan-Bradwell – plans for forestry.
 - iii. Brian Bugado – plans for pasture.
 - iv. Farmer Brown LLC - plans for pasture.
 - v. Joseph B. Kern – plans for agroforestry.
 - vi. Elizabeth Marcil – plans for wildlife habitat.
 - vii. Diane P. Marshall – plans for pasture.
 - viii. Marilyn Moyer-Ward – plans for pasture.
 - ix. Teresa Prekaski – plans for pasture.
 - x. Christopher Stickley – plans for orchard.
 - xi. Thelma Tomich – plans for wildlife habitat.
 - xii. Donn Yonemitsu – plans for pasture.
**Motion made to approve all as a new Cooperator/second: Shropshire/Aguiar. Approved 4/0, motion carried.*
 - b. **New Conservation Plans**
 - i. Brenda Deluz-Campbell & Pono Mealani Hui – plans for diversion repair in pasture.
**Motion made to approve conservation plan for Brenda Deluz-Campbell/second: Shropshire/Aguiar. Approved 4/0, motion carried.*
 - ii. Clinton Ferrara – plans for forest/ riparian forest buffer (no Cultural Resource approval yet) (CREP) deferred.
 - c. **Plan Revisions**
 - i. Michael Amado- plans for forest/riparian forest buffer (no cultural resource approval yet).... (CREP) deferred.
 - d. **Plan Updates**
5. **Subdivision/Change of Zoning/Additional Farm Dwelling Application Reviews**
 - a. SUB-20-1944: Frank De Luz III, & Brenda De Luz-Campbell (POA)- Paauiilo – no comments

6. **Conservation Planner's Progress Report (Malani):** Highlights were reviewed. Discussions:
 - Kanoe's last day of work for the Hamakua SWCD was Feb. 28, 2020. She will continue to work as a Soil Conservationist for NRCS in the Hilo Field Office.
 - Waimea: ¼ Hilo Apps.
 - Will interview for Hamakua SWCD Soil Conservationist position,
7. **NRCS DC Reports – Hilo and Waimea Field Offices (Hisashima/Cook):** Updates and highlights were discussed. The Hilo Field Office has 110 applicants for farm bill program. The new screening tool was discussed.
8. **FSA Report: As circulated via e-mail – ECP program is open.**
9. **Correspondence received**
10. **Treasurer's Report:** Oral report provided by Shropshire.
 - a. Account balances – DLNR: \$6290.99, County: \$26,535.75, County Fiscal: \$16,072.14
**Motion to approve payout of 91hrs of A/L to Malani/second: Aguiar/Shropshire. Approved 4/0, motion carried.*
 - b. Payout 91hrs Annual Leave to Malani
**Motion to approve payout of 91hrs of A/L to Malani/second: Keolanui/Shropshire. Approved 4/0, motion carried.*
11. **New Business**
 - a. **Job advertisement for Hamakua SWCD Soil Conservationist/Administrative Assistant:** Look into combining with Waiakea, Puna, Ka'u SWCD's
 - b. **NRCS Contribution Agreement updates**
 - c. DHHL Honomu Subsistence Agriculture Homestead Community – discussion.
12. **Old Business:**
 - a. New NRCS Memorandum of Agreement (MOA) & Non-funded Cooperative Agreement – draft is out, need to clear up agreement.
13. **Open Forum:**
 - a. Dean Fukuchi "Water Conservation" – will speak about the "Waiaama Gulch" stream diversions, its hydro in Pepekeo (Waiaama), originally was a sugarcane flume. Will list on agenda for next meeting.
14. **Next Meeting:** – Discussion at next meeting regarding moving the time of the meeting so that staff are not kept long after normal work hours. A new meeting day may also be set if another is preferred by all Directors. Notice of the next scheduled monthly meeting will be posted in accordance with Sunshine law standards.
15. **Adjournment:** Meeting adjourned at 3:39pm

Submitted by:

Michael Manor, Secretary

Date