



**Hamakua Soil and Water Conservation District
Board of Directors Meeting
MINUTES**

Date: September 15th, 2020 4:00pm
Location: Hilo Federal Building, 154 Waiuanue Ave., Hilo, HI 96720, Room 102 and by teleconference with Waimea NRCS Field Offices, 67-1185 Mamalahoa Highway, Suite H148, Kamuela, HI 96743, and Kukaiau Office, 42-3643 Kukaiau Rd., Paauilo, HI 96776

1. **Call to Order:** Meeting was called to order by Chair Doug Beaton at 4:05pm.
Present: Directors – Doug Beaton (Chair), Dylan Shropshire (Treasurer), Shawn Aguiar, Michael Manor, District staff – Megan Mulley; NRCS staff – Scott Cook, Kori Hisashima, Kanoe Malani; others/guest – Harabld Ebeling, Shannon Demaster
2. **Welcome, Introductions, and Review of Agenda**
3. **Approval of the Minutes – March, 2020:** The minutes from the previous Board meeting were circulated via e-mail and at this meeting for board review.
**Motion to approve the meeting minutes/second: Shropshire/Manor. Approved 4/0, motion carried.*
4. **Cooperator Activities**
 - a. **New Cooperators**
 - i. Teresa Prekaski
**Motion made to approve new cooperator Teresa Prekaski/second: Shropshire/Manor. Approved 4/0, motion carried.*
 - b. **New Conservation Plans**
 - i. Double N Ranch LLC, Kalalau - K. Hisashima
 - ii. Anan Chau - M. Mulley
 - iii. Teresa Prekaski - K. Malani
 - iv. Christopher Stickley - K. Malani
 - v. Harald Ebeling - K. Malani**Motion made to approve conservation plan for Double N Ranch LLC, Chirstopher Stickley, Harald Ebeling, Anan Chau, Teresa Prekaski/second: Aguiar/Manor. Approved 4/0, motion carried.*
 - c. **Plan Updates**
 - i. Plan Revisions
 1. Joel La Pinta - K. Malani, CR cleared
 2. David Longacre - K. Malani, CR cleared
 3. Shannon Demaster - K. Malani, CR cleared
 4. Roger Uchima – 2 - K. Hisashima, CR cleared
 5. Diana Bui-Nguyen - K. Malani, CR pending
 6. Axel Kratel - K. Malani, CR pending**Motion made to approve Plan Revisions for Joel La Pinta, David Longacre, Shannon Demaster, Roger Uchima (2), Diana Bui-Nguyen *pending CR, Axel Kraterl *pending CR/second: Aguiar/Manor. Approved 4/0, motion carried.*
5. **Subdivision/Change of Zoning/Additional Farm Dwelling Application Reviews**

- a. SUB-20-001945: Garvin C. Goode & Laura J. Goode, Trusts – Aleamai
**Motion made to direct Kalauli to send the standard blue line letter to the County/second: Shropshire /Manor. Approved 4/0, motion carried.*
 - b. SUB-20-001947: Freeman, Leonard Edwin & Marianne Brown – Kihalani Hmstd.
**Motion made to direct Kalauli to send the standard blue line letter to the County/second: Shropshire /Manor. Approved 4/0, motion carried.*
- 6. **Conservation Planner’s Progress Report:** (presented by Kalauli) Report was viewed at the meeting. Request for Business cards were made.
- 7. **NRCS DC Reports – Hilo and Waimea Field Offices (Hisashima/Cook):** D.C. Reports given...Updates and highlights were discussed by Hilo F.O. D.C. Kori Hisashima and Waimea F.O. D.C Scott Cook.
- 8. **FSA Report: As circulated via e-mail – prior to meeting.**
- 9. **Correspondence received**
None.
- 10. **Treasurer’s Report:** Oral report provided by Shropshire, the report was also sent via email.
 - a. Account balances were given
**Motion to approve treasurers report second: Aguiar/Manor. Approved 4/0, motion carried.*
 - b. **Business Cards for Kayla**
 - c. **Discussion about getting a pre-paid debit card or credit card (Bluecard)**
- 11. **New Business**
 - a. Welcome new Hamakua SWCD Soil-Conservationist/Administrative Assistant
 - b. Update credit card autopayment on Support Data Inc.
 - c. Update Systems for Awards Management Registration (SAMS)
 - d. NRCS Contribution Agreement updates
 - e. DHHL Honomu Subsistence Agriculture Homestead Community – discussion
 - f. Water Conservation “Waiaama Gulch” - Dean Fukuchi
 - g. Meeting Time/Date change
- 12. **Old Business:**
 - a. Review resumes for Hamakua SWCD Soil-Conservationist/Administrative Assistant
 - b. Update credit card autopayment on Support Data Inc.
 - c. Update Systems for Awards Management Registration (SAMS)
 - d. NRCS Contribution Agreement updates
 - e. DHHL Honomu Subsistence Agriculture Homestead Community – discussion
 - f. New NRCS Memorandum of Agreement (MOA) & Non-funded cooperative Agreement
- 13. **Open Forum:** - Request to move the meeting to an earlier time.
- 14. **Next Meeting:** October 6th @ 3pm
- 15. **Adjournment:** Meeting adjourned at 5:29pm

Submitted by:

Michael Manor, Secretary

Date