



**Hamakua Soil and Water Conservation District
Board of Directors Meeting
MINUTES**

Date: October 6th, 2020 3:00pm
Location: Hilo Federal Building, 154 Waiianuenu Ave., Hilo, HI 96720, Room 102 and by teleconference with Waimea NRCS Field Offices, 67-1185 Mamalahoa Highway, Suite H148, Kamuela, HI 96743, and Kukaiau Office, 42-3643 Kukaiau Rd., Paauilo, HI 96776

1. **Call to Order:** Meeting was called to order by Dylan Shropshire at 3:06pm.
Present: Directors – Dylan Shropshire (Treasurer), Shawn Aguiar, Michael Manor; NRCS staff – Alyssa Fujii, Kanoe Malani; others/guest – Guy Cellier
2. **Welcome, Introductions, and Review of Agenda**
3. **Approval of the Minutes – September 2020:** The minutes from the previous Board meeting were circulated via e-mail and at this meeting for board review.
**Motion to approve the meeting minutes/second: Aguiar/Manor. Approved 3/0, motion carried.*
4. **Cooperator Activities**
 - a. **New Cooperators**
 - i. Robert Cabos
 - ii. CSM Farming LLC**Motion made to approve new cooperator Robert Cabos and CSM Farming LLC/second: Aguiar/Manor. Approved 3/0, motion carried.*
 - b. **New Conservation Plans**
 - i. CN Renewable Resources**Motion made to approve conservation plan CN Renewable Resources/second: Aguiar/Manor. Approved 3/0, motion carried.*
 - c. **Plan Updates**
5. **Subdivision/Change of Zoning/Additional Farm Dwelling Application Reviews**
6. **Conservation Planner’s Progress Report:** (presented by Kalauli) Report was viewed at the meeting.
7. **NRCS DC Reports – Hilo and Waimea Field Offices (Hisashima/Cook):** D.C. Reports given...Updates and highlights were discussed by Hilo F.O. through report circulated via email and Waimea F.O. Alyssa Fujii in lieu of Scott Cook.
8. **FSA Report: As circulated via e-mail – prior to meeting.**
9. **Correspondence received**
None.
10. **Treasurer’s Report: Oral report provided by Shropshire.**
 - a. **Account balances were given**
**Motion made to approve treasures report second Aguiar/Manor. Approved 3/0, motion carried.*
11. **New Business**
 - a. NRCS Contribution Agreement updates
 - b. Update with Blue Bird Card for District
 - c. Compensation for Jennifer Lopez
 - d. DHHL Honomu Subsistence Agriculture Homestead Community – discussion
12. **Old Business:**

- a. Welcome new Hamakua SWCD Soil-Conservationist/Administrative Assistant
 - b. Update credit card autopayment on Support Data Inc.
 - c. Update Systems for Awards Management Registration (SAMS)
 - d. NRCS Contribution Agreement updates
 - e. Meeting Time/Date change
- 13. Open Forum:** - FSA, CFAP 2 applications (Coronavirus Food Assistance Program 2)
- 14. Next Meeting:** November 3rd @ 3pm
- 15. Adjournment:** Meeting adjourned at 3:49pm