

The meeting was opened at 3:02 pm online using Zoom Meeting

- I. **PRESENT: Directors:** Howard Greene; David Smith; Jon Ching; Adam Killerman; Blaise Boyle;
Associate Directors: Umi Martin; Richard Loero
Others: Jenni Scotti, Conservation Specialist; Kehaulani Medeiros, District Assistant/Program Support Specialist; Paul Togioka, County of Kauai
- II. **REVIEW OF AGENDA (ADDITIONS/DELETIONS/CHANGES):** No additions or changes.
- III. **REVIEW OF MINUTES: Motion:** Blaise made a motion to accept the minutes, Adam second. Motion was accepted unanimously.
- IV. **TREASURER’S REPORT:** David offered the treasurer’s report for October 20, 2020. The July statement has been received and included in the report.
- V. **CORRESPONDENCE:** Information and flyers were emailed.
- VI. **NEW BUSINESS:**
 - A. **NRCS REPORT:** No Report
 - B. **CONSERVATION SPECIALISTS’ REPORTS:**
 1. **Jenni Scotti** gave her report for 10/20/2020:
 - a. **Trainings / Meetings / Learning**
 - i. Local Working Group Subcommittee meeting
 - ii. NRCS 2020 feedback call
 - b. **Plans / field visits**
 - i. Planning
 1. Planning and follow-up with 17 clients
 2. 5 Site visits
 - c. Worked on 1 practice check-outs
 - d. **Misc/News/upcoming events/future projects/goals**
 - i. CTA Planning & new requests
 - ii. Annual Report
 - iii. LWG meeting follow-up
- VII. **COOPERATOR AGREEMENTS & CONSERVATION PLANS:**
New West Kauai Soil and Water Conservation District (SWCD) Cooperators: None
Conservation Plans for presentation: None
- VIII. **STANDING COMMITTEE REPORTS:**
 - A. **Garden Island RC&D:** No report
 - B. **Grading Ordinance:** No changes
- IX. **UNFINISHED BUSINESS:**
 - A. **Water Conservationist of the Year**
Discussion: David had forwarded a nomination. Jenni sent it to everyone via email. Nominee has been a cooperator in the past but is currently not one. Adam made a motion to accept the Steven Gnazzo as water conservationist of the year, Howard second. Motion was accepted unanimously.

B. Annual Dinner

Discussion: Howard offered to push the discussion to next month. Jenni offered that it could be moved to January if needed and suggested an online recognition sooner and dinner at a later time. Howard suggested deferring discussion to next month. Howard made a motion to defer decision on annual dinner to November, Blaise second. Motion was accepted unanimously. Jenni asked members to start coming up with location ideas if we are able to do the dinner.

X. OTHER BUSINESS:**A. East Kauai SWCD Requested a combined meeting through an executive session regarding Employee reviews**

Discussion: Howard motioned to participate in an executive session meeting with East Kauai on Thursday, Oct. 29 at 3pm, Blaise second. Motion was accepted unanimously.

B. Greg Williams resigned from associate director

Discussion: Discussed doing something for Greg and invite him to the annual dinner. Howard suggested interviewing him on his experiences over the years, and to give him a gift. Jenni will start an email chain for everyone to add a question to ask him. David made a motion to think about gifts and questions until the November meeting and decide then, Howard second. Motion was accepted unanimously.

C. Meet new District Assistant Kehaulani Medeiros

All Directors and Associate Directors introduce themselves

D. Local Working Group (LWG) Subcommittee update

Discussion: Discussed survey as well as how the meeting should go after receiving the survey. Jenni emailed the survey to board members, and asked members to forward it to people that would have a stake in agriculture that they may know. Meetings will be based on land use. Survey opens 10/16/20 - 10/30/20.

E. Monthly District meetings on ZOOM update

Discussion: Physical meetings depend on the Mayor's rule (up to 25 people max outside). State strongly discourages holding meetings in person. If groups are meeting in person, they still need to provide Zoom video conferences for people who aren't comfortable meeting in person. Howard asked if equipment is available to hold an in-person zoom meeting. Jenni stated that we do not have the equipment right now but might have it in the future. Discussion on what kind of equipment is needed, maybe upgrade current equipment. NTB is still not allowing people in meeting rooms, so would need an alternate location. Lihue NRCS office/conference room is also not available.

XI. ANNOUNCEMENTS / EVENTS:**A. Water Conservation of the Year Presentation**

- Meeting will be sometime in December. Online presentation. Picture of Conservationist of the Year. Jenni will work with the Department of Water to set that up.

B. Local Working Group Survey

- Survey is open from 10/16/20 - 10/30/20

C. LWG ZOOM Meetings based upon land use

- TBA

NEXT MEETING DATE: Tuesday November 17 at 3pm. Information will be posted on the online state calendar. <http://calendar.ehawaii.gov/calendar/html/event>

There being no further business, the meeting adjourned at 3:38 pm, written by Kehaulani Medeiros, District Assistant/Program Support Specialist.