

The meeting was opened at 3:05 pm online using Zoom Meeting

- I. **PRESENT: Directors:** Howard Greene; David Smith; Jon Ching; Adam Killerman; Blaise Boyle;
Associate Directors: Umi Martin
Others: Jenni Scotti, Conservation Specialist; Jenna Dunn, NRCS District Conservationist; Kehaulani Medeiros, District Assistant; Paul Togioka, County of Kauai
- II. **REVIEW OF AGENDA (ADDITIONS/DELETIONS/CHANGES):** Incorrect date of December meeting.
- III. **REVIEW OF MINUTES: Motion:** Blaise made a motion to accept the minutes, Adam second. Motion was accepted unanimously.
- IV. **TREASURER’S REPORT:** Account no longer accruing monthly interest. Will now accrue interest annually. **Motion:** Howard made a motion to accept the treasurer’s report, Blaise second. Motion was accepted unanimously.
- V. **CORRESPONDENCE:** Information and flyers were e-mailed
- VI. **NEW BUSINESS:**
 - A. **NRCS REPORT:** Jenna Dunn, NRCS Conservation Specialist provided her report for 11/17/2020
 1. **General**
 - a. Molokai DC- Kahana Stone is acting through the end of December
 - b. State Engineer- Susan Kubo is Acting.
 2. **Farm Bill Programs**
 - a. EQIP & CSP FY21-
 - i. EQIP application cutoff deadline in December 15, 2020
 - ii. CSP application cutoff deadline will likely be January 15, 2021
 - b. CSP FY20- 3 obligated contracts totaling \$57,010.00
 3. **LWG**
 - a. Survey sent out – not many responses, and very few from producers, majority is from partners
 - b. Essential to developing NRCS Kauai’s long-range plan and steer future funds for the next 3-5+ years

Discussion: Need to have more producers fill out survey. Umi asked for a paper copy of the survey to give out to producers at site visits and via email. All employees are working from home and can check their personal office voicemails from home, but the main line is checked a couple time a week when someone stops in. There have been challenges with consistency with the phones working and has been a challenge since moving into the office. During this time, it is best to use cell numbers when possible, most employees have a work cell number. There was discussion regarding conservation plans for leases, many leases require a conservation plan. Without control of the land, conservation plans cannot be fully developed, though technical information can be provided. Many lessors are now allowing the individual a year to get their plan completed.

B. CONSERVATION SPECIALISTS' REPORTS:**1. Jenni Scotti** gave her report for 11/17/2020:**a. Trainings / Meetings / Learning**

- i. NRCS/SWCD new employee meetings
 1. Meeting new people
- ii. Cattleman's Council Annual meeting
- iii. ECS trainings (mostly review for me)

b. Plans / field visits

- i. Planning
 1. Planning and follow-up with 16 clients
 2. 4 Site visits
 3. Worked on 1 practice check-outs

c. Misc/News/upcoming events/future projects/goals

- i. CTA Planning & new requests
- ii. 2021 Plans and Applications
- iii. Grant permissions for submission

2. John Nelson: gave his report for 11/17/2020:**a. Trainings / Meetings / Learning**

- i. Multiple Trainings and Practice Updates
- ii. Completed 2020 Conservation Plan(s)

b. Plans / field visits

- i. Planning
 1. CSP check-out
 2. Multiple Site visit check-outs

c. Outreach

- i. All outreach postponed due to pandemic

d. Misc/News/upcoming events/future projects/goals

- i. New EQIP plans 2021 (5 potential)

VII. REVIEW NEWCOOPERATOR AGREEMENTS & CONSERVATION PLANS:

New West Kauai Soil and Water Conservation District (SWCD) Cooperators: None
Conservation Plans for presentation: None

VIII. STANDING COMMITTEE REPORTS:

A. Garden Island RC&D: Will have next meeting in December.

B. Grading Ordinance: A bit slow due to pandemic.

Discussion: Paul might be stepping in from time to time as boss is retiring in December.

IX. UNFINISHED BUSINESS:**A. Annual Dinner****a. Discuss Dates and location**

Discussion: Howard considers cancelling the Annual Dinner. Jenni suggests doing an online award for conservationists of the year. Jenna recommended sending an article to The Garden Island featuring winners. Directors can invite this year's winners to next year's annual dinner. **Motion:** David made a motion to cancel the annual dinner for this year, do an article with the Garden Island for the Conservationists' of the year, and invite them to next year's annual dinner. Blaise seconds. Motion was accepted unanimously.

B. Greg Williams Gift

Discussion: Motion: Jenni offered a few options made from wood with a price range from 50 to 110 dollars. There was discussion with what designs could be done on the clock. Jenni offered to look into working with another business with burning the logo onto the clock. Blaise motioned to use \$200 for a koa wall clock with the logo burned in and review with the board if more is needed, Howard second. Motion was accepted unanimously.

X. OTHER BUSINESS: None**XI. ANNOUNCEMENTS / EVENTS:****A. HACD Executive Board Meeting**

- a. November 19th @ 10am **ZOOM**
- b. Need at least one director – Howard unable to make it, Adam will attend.

B. Water Conservationist of the Year Presentation

- a. Tentative December 2nd Email invitation will be sent to confirm – East Kauai suggested noon.

XII. ADJOURNMENT: Meeting adjourned at 3:51 p.m.

NEXT MEETING DATE: Monday December 15, 2020 3 p.m. Information will be posted on the online state calendar. <http://calendar.ehawaii.gov/calendar/html/event>

There being no further business, the meeting adjourned at 3:51 pm, written by Kehaulani Medeiros, District Assistant & Jenni Scotti, Conservation Specialist.