



Mauna Kea Soil & Water Conservation District

Date: Wednesday December 9, 2020

Time: 4:00 P.M. – 6:00 P.M.

Place: USDA-NRCS Waimea Field Office: 67-1185 Mamalahoa Hwy Suite H-148, Kamuela, HI, 96743

Due to COVID-19 entry into office permitted upon these questions:

1. Have you or someone living in your household and/or have been in close contact with/caring for have been diagnosed with COVID-19 or came in contact with someone who has COVID-19?
2. In the last 14 days, have you or someone living in your household and/or have been in close contact with/caring for returned from or made any travel?
3. Do you currently have or have had within the last 24 hours any cold or flu like symptoms?

We are also asking to social distance and wear a face mask when entering the office and during the meeting. Currently, entry into the office is by appointment only, if you would like to attend the board meeting please call in advance (808) 885-6602 ext. 102 to make accommodations that will allow everyone to practice social distancing. Thank you for your patience and understanding.

Start: 4:14 PM

I. Approval of Agenda- Approved

II. Approval/Review of Minutes- 11/10/2020- Approved

III. Treasurer's Report

Lau

- Report is the same only NWQI is the difference
- Report same as last month, did not receive bank statements
- Remaining NWQI payments should show by January bank statements, paid out the last deliverable 1
- NWQI payments will be coming out of the federal bank account instead of the Les Wishard

IV. Chairman's Report- None

von Holt

V. Committee Report- None

VI. Farm Dwelling Review- None



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VII. Sub-division Review- **None**

VIII. Agreement/Contract Approval

a. Cooperative Agreement- **None**

b. Plan Approval

i. Michelle Kinoshita

- deferral from last year, did not get funded
- cross fencing, water, and windbreak
- Brad recuse from voting due to conflict of being the person to install cross fencing for the plan
- since Charlie White not able to make board meeting, Pono, Willie, and Charlie will be voting by email to approve/not approve this plan

ii. PR Mauna Kea LLC

- installing a pond, pond liner, and catchment apron
- CTA plan
- 2.16 acres and pond will hold 1,339,099 million gallons and depth 3-5 ft
- Approved

c. Plan Revision

d. Plan Update

i. Thomas Friel

- extend fence installation date from 11/2020 to 8/2021 due to COVID and not able to get to the Big Island to install the fence
- It was asked if the fence will be installed, answer was yes because according to the DHHL lease the producer has to have livestock on the property
- Approved

e. Plan Cancellation- **None**

IX. Reports, Correspondence, and Announcements

a. NRCS

Cook

i. Program update

- survey results- top 5 resource concerns chosen for Waimea office: 1) pest pressure, 2) livestock production limitations, 3) fire management, 4) long term protection of the land, 5) soil quality limitations. Able to replace any of the top 5 with another one if



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that resource concern does not fit in with concerns related to the Waimea field office producers.

- a. Applications will be ranked based on the top 5 resource concerns, if only 1 chosen then the application will not move forward, if 2 chosen application will be ranked medium and will move on if there is extra money to fund these application, if 3 chosen then application will move on to start the contracting process

- b. Conservation Specialist/Administrative Assistant Fernandez
 - i. pasture health training last week for 3 days
 - ii. HACD meeting
 - iii. bunch of intake meetings
 - iv. helped with a engineering survey for a pond
 - v. other NRCS webinar training for different practices

X. Old Business

- a. NWQI update
 - i. assessment almost finished
- b. Michelle asked of vacant position on board will be filled
 - i. will try to fill position
- c. Meeting via Microsoft teams
 - i. suggested doing board meetings via teams but prefer to meet in person

XI. New Business

- a. NWQI update
 - i. assessment draft sent to Susan and Sharon
 - ii. start working on implementation
 - iii. discussion on how to structure implementation section
- b. Vehicle liability through NRCS & HACD
 - i. HACD meeting found out that district employees are not covered (no liability insurance) to drive NRCS vehicles, instead district has permission to drive vehicles (unfunded contribution agreement). If get into accident/damage NRCS vehicle or another vehicle no coverage
 - ii. Michelle inquired with a mainland company that insures other SWCD's to provide general and vehicle liability insurance. Currently, waiting for quote and districts would be responsible for the cost if decide to get insurance



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- iii. funded contribution agreement through NRCS, MKSWCD can add a cost in the agreement to get reimbursed for the insurance if MKSWCD purchases insurance
 - iv. board agreed to wait for the quote from Michelle, in mean time do not drive
- c. Altres unemployment rate change
- i. due to COVID, starting in January RTI (required tax and insurance) is going up by 3x the current rate. Current rate is 1.11%, state rate is going up by 3.65% but Altres will be increasing their rate to 3.8%. Starting in January it will be over \$1,000 for the RTI
 - ii. board seems to be ok with this

XII. Adjournment

End 4:54 PM

Next MKSWCD Meeting January 13, 2020 4:00-6:00 P.M. at USDA-NRCS Waimea Field Office. Individuals requiring special assistance or auxiliary aid or services (e.g., sign language interpreter, wheel chair accessibility, or parking designated for the disabled) at the Mauna Kea Soil and Water Conservation District meeting, please contact staff at least 72 hours prior to the meeting at 808-885-6602 ext.102 so that arrangements can be made.