

The meeting was opened at 3:02 pm online using Zoom Meeting

- I. **PRESENT: Directors:** David Smith; Jon Ching; Adam Killermann; Blaise Boyle;  
**Associate Directors:** Umi Martin  
**Others:** Jenni Scotti, Conservation Specialist; John Nelson HACD Conservation Specialist
- II. **REVIEW OF AGENDA (ADDITIONS/DELETIONS/CHANGES):** No additions or changes
- III. **REVIEW OF MINUTES: Motion:** Blaise made a motion to accept the minutes from October 17, 2020, Jon second. Motion was accepted unanimously.
- IV. **TREASURER'S REPORT:** No activity in November 1<sup>st</sup> – 30<sup>th</sup>, The account is no longer on a monthly interest but an annual interest accrual. Blaise made a motion to accept the treasurer's report, Adam Second. Motion was accepted unanimously.
- V. **CORRESPONDENCE:** Information and flyers were e-mailed

**Discussion:** Jenni shared that she sent the HACD meeting information. OIP is asking for public comment for a proposal allowing teleconference as an option for public meetings. There was discussion regarding meeting options being able to use zoom versus a physical location, it was clarified that there currently is a temporary allowance for online meetings through state proclamations during the pandemic.

VI. **NEW BUSINESS:**

A. **NRCS REPORT:** Jenna Dunn, NRCS District Conservationist provided a report for 12/14/2020 in the correspondence:

1. **General**

- a. Molokai DC- Kanaha Stone is acting through the end of December
- b. State Engineer- Susan Kubo is Acting.
- c. ACES Engineer- Sharon Sawdey
- d. Business Service Specialist- Matthew Polen
- e. ACES Public Affairs Specialist- Terri Dux
- f. Assistant Director for Field Operations- James Eller is Acting
- g. Assistant AD Engineer- Joseph Lang is acting (remote)
- h. Kauai Pathways intern- Andreas Khechfe

2. **Farm Bill Programs**

- a. EQIP & CSP FY21-
  - i. EQIP application cutoff deadline in December 15, 2020
    1. 16 applications in the system with 5-10 more to be added this week
  - ii. CSP application cutoff deadline will likely be January 15, 2021

3. **LWG**

- a. Survey summary sent out to Boards by Jenni Scotti on 12/14/2020
  - i. 1<sup>st</sup> priority = water resources (water use efficiency)
  - ii. 2<sup>nd</sup> priority = soil health (organic matter depletion)
  - iii. 3<sup>rd</sup> priority = soil erosion (bank erosion from streams and shorelines)

**B. CONSERVATION SPECIALISTS' REPORTS:****1. Jenni Scotti** gave her report for 12/14/2020:**a. Trainings / Meetings / Learning**

- i. HACD quarterly meeting
- ii. NRCS Program roll-out meetings
- iii. ECS (practices) trainings (mostly review for me)

**b. Plans / field visits**

- i. Planning
  1. Planning and follow-up with 22 clients
  2. 9 Site visits
  3. Worked on 3 practice check-outs
- ii. 2021 applications

**c. Misc/News/upcoming events/future projects/goals**

- i. CTA Planning & new requests
- ii. 2021 Plans and Applications
- iii. New Cell Phones – will provide updated phone list

**Discussion:** Adam asked about the office mold situation. Jenni shared that GSA has been in touch with the building manager, but she does not know what has come from that conversation. Adam asked if there could be a new office. David asked who would decide that, Jenni clarified that GSA is the manager of the lease, so it goes through them. Hopefully more information will be provided in the coming week.

**2. John Nelson:** gave his report for 12/14/2020:**a. Trainings / Meetings / Learning**

- i. Multiple trainings and Practice Updates
- ii. Completed 2020 Conservation Plans

**b. Plans / field visits**

- i. Planning
  1. EQIP Checkout
  2. Multiple site visits

**c. Outreach**

- i. All outreach postponed due to pandemic

**d. Misc/News/upcoming events/future projects/goals**

- i. New EQIP plans 2021 (5 potential)
- ii. Assisted with paper surveys for Local Working Group survey

**VII. REVIEW NEWCOOPERATOR AGREEMENTS & CONSERVATION PLANS:**

**New West Kauai Soil and Water Conservation District (SWCD) Cooperators:** None

**Conservation Plans for presentation:** None

**VIII. STANDING COMMITTEE REPORTS:**

**A. Garden Island RC&D:** No Report, though Jenni offered that they may have a meeting in the coming weeks.

**B. Grading Ordinance:** No report

**IX. UNFINISHED BUSINESS:****A. Greg Williams Gift**

**Discussion:** Blaise asked about the gift, Jenni shared that discussion is taking place with an engraver. Though still does not have a quote, the project should still be within the cost voted upon previously. She also said that it was recommended to do a free form instead of framed.

**X. OTHER BUSINESS:****A. HACD Executive Board Meeting**

**Discussion:** Jenni shared that there was discussion for insurance for district employees. There are certain circumstances in which district employees are not covered that will require supplemental insurance. HACD has been looking into it as well as compiling information for a quote. She shared that Directors should review the information and she will provide details once HACD provides it. Adam asked if they are doing a blanket coverage or for each district. Jenni was not sure how it will be handled and will share once more is known. David asked if more information is needed for the quote for HACD, Jenni will confirm. Adam asked if the districts should have a car for the employees.

**B. Local Work Group Survey**

**Discussion:** Jenni shared that there were 37 responses and results were compiled by Genoa (NRCS Soil Conservationist). Water resources, soil health and soil erosion ended up being the priorities. Umi asked if there would still be meetings, Jenni share that she believed so. She also shared that if there are any comments from the directors that they should share them.

**3. ANNOUNCEMENTS / EVENTS:****A. Water Conservationist of the Year Presentation**

a. Moved to January 8<sup>th</sup>. Jenni requested help from David to put an article together.

B. Kehau, the district assistant has resigned so a new one is being actively sought out. Interviews from previous will be reviewed for potential candidates before reposting if needed.

**ADJOURNMENT:** Meeting adjourned at 3:27 p.m.

**NEXT MEETING DATE:** Tuesday January 19, 2020 3 p.m. Information will be posted on the online state calendar. <http://calendar.ehawaii.gov/calendar/html/event>

There being no further business, the meeting adjourned at 3:27 pm, written by Jenni Scotti, Conservation Specialist.