

The meeting was opened at 3:03 pm online using Zoom Meeting

- I. **PRESENT: Directors:** Howard Greene; David Smith; Jon Ching; Adam Killermann;
Associate Directors: Umi Martin; Richard Loero
Others: Jenni Scotti, Conservation Specialist; John Nelson HACD Conservation Specialist; Paul Togioka, County of Kauai

- II. **REVIEW OF AGENDA (ADDITIONS/DELETIONS/CHANGES):** No additions or changes

- III. **REVIEW OF MINUTES: Motion:** Adam made a motion to accept the minutes from December 15, 2020, David second. Motion was accepted unanimously.

- IV. **TREASURER’S REPORT:** No changes, need to deposit DLNR allotment. Adam made a motion to accept the treasurer’s report, Jon Second. Motion was accepted unanimously.

- V. **CORRESPONDENCE:** Information and flyers were e-mailed

Discussion: Jenni shared that the National Conservation Planning Partnership with NACD have a survey that they are requesting information regarding planning from farmers around the nation. The link is in the correspondence document. OIP has their annual report. NACD annual meeting is online as a virtual meeting in February, the link is in the document. Long Range Plan information sent out to the directors and Jenni asked for response to Jenna’s email for participation. Adam asked if it will be through ZOOM, Jenni clarified that it was.

- VI. **NEW BUSINESS:**
 - A. **NRCS REPORT:** No Report
 - B. **CONSERVATION SPECIALISTS’ REPORTS:**
 1. **Jenni Scotti** gave her report for 1/19/2021:
 - a. **Trainings / Meetings / Learning**
 - i. Water Awards on Zoom
 - ii. Practice trainings (mostly review for me)
 - b. **Plans / field visits**
 - i. Planning
 1. Planning and follow-up with 14 clients
 2. 10 Site visits/online meetings
 3. Worked on 2 practice check-outs
 - ii. 2021 applications
 - c. **Outreach/Education**
 - i. Hopeful for a few events this year
 - ii. 2021 Topic
 1. Healthy Forests, Healthy Communities
 - d. **Misc/News/upcoming events/future projects/goals**
 - i. CTA Planning
 - ii. 2021 Plans and Applications

Discussion: Jenni thanked those who attended the water award. David asked if new applications have come in, Jenni clarified that the 2021 EQIP application deadline was December 15th and the CSP deadline was January 15th. Though a couple of new clients have come in since application deadline.

2. **John Nelson:** gave his report for 1/19/2021:
 - a. **Trainings / Meetings / Learning**
 - i. Multiple trainings and Practice Updates
 - ii. Completed 2020 Conservation Plans
 - b. **Plans / field visits**
 - i. Planning
 1. 10 site visits
 - c. **Outreach**
 - i. All outreach postponed due to pandemic
 - d. **Misc/News/upcoming events/future projects/goals**
 - i. New EQIP plans 2021 (5 potential)

Discussion: Adam asked about piggeries. John shared that the piggery is in the works, Army Corps has determined that since the system is contained and won't have access to water, they don't need a permit. He has contacted Department of Health to continue the process. There is a new hire who is looking at a few different plans including the Kauai plan. Though previously no one had been looking at the comprehensive nutrient management plans. John is hopeful the new individual will be on top of it and that for future projects, the process will be smoother. Adam asked if John has documented the challenges with the state especially with different branches as he had some experience with some challenges with the state because of a new process and being sent to different departments. John shared that he has all the correspondence.

C. 2020 COOPERATOR OF THE YEAR

Discussion: Howard asked if there are any selections. Jenni shared that the office has not yet discussed it. David asked for more information as there hasn't been physical meetings. Jenni offered that they will try to have some names. Jenni just wanted to make sure that this is on the districts mind. She shared that there is a list that has most of the cooperators. Richard asked if this is for those that have plans, she clarified that they need to be a cooperator and they do not necessarily have to have a plan right now, just have been accomplishing good conservation in the previous year. Jenni will share the cooperator list with the board for next meeting.

VII. REVIEW NEWCOOPERATOR AGREEMENTS & CONSERVATION PLANS:

New West Kauai Soil and Water Conservation District (SWCD) Cooperators: None
Conservation Plans for presentation: None

VIII. STANDING COMMITTEE REPORTS:

- A. **Garden Island RC&D:** No Report
- B. **Grading Ordinance:** Stanford Imamoto, head of the regulatory division, has retired. David asked about grading within the west district and it was clarified that it went through planning. Paul clarified if there is a building permit, then the direct area covered by a building is exempted from the ordinance.

IX. UNFINISHED BUSINESS: none

X. OTHER BUSINESS:**A. District Assistant**

- i. David asked about the district assistant. Jenni shared that the last she heard was that Ed (East Kauai SWCD chair) was going to call the next individual on the list from the previous interviews.

B. Gift

- ii. Working on quote and design from the engraver.

D. ANNOUNCEMENTS / EVENTS:

A. Howard shared that Ag workers were eligible for the COVID vaccine. Jenni shared that the deadline was for January 15th, but to contact Marty with the Office of Economic Development. Howard shared that there wasn't a deadline for general vaccine, he shared to go to County of Kauai or Department of Health to sign up. Jenni shared that many farmers have taken advantage of this opportunity.

ADJOURNMENT: Meeting adjourned at 3:33 p.m.

NEXT MEETING DATE: Tuesday February 16, 2020 3 p.m. Information will be posted on the online state calendar. <http://calendar.ehawaii.gov/calendar/html/event>

There being no further business, the meeting adjourned at 3:33 pm, written by Jenni Scotti, Conservation Specialist.