



**Hamakua Soil and Water Conservation District
Board of Directors Meeting
MINUTES**

Date: August 10th, 2021 3:00pm
Location: Hilo Federal Building, 154 Waiianuenue Ave., Hilo, HI 96720, Room 102 and by teleconference with Waimea NRCS Field Offices, 67-1185 Mamalahoa Highway, Suite H148, Kamuela, HI 96743, and Kukaiau Office, 42-3643 Kukaiau Rd., Paauiilo, HI 96776

1. **Call to Order:** Meeting was called to order by Mahealani Hiraoka at 3:11pm
Present: Directors – Kea Keolanui, Michael Manor, Shawn Aguiar. Guest; NRCS staff – Scott Cook, Spencer Nagata, Kyle Honda, Alyssa Fujii, Daniel Bowman, Nanea Babila, Kanoe Lee Loy
2. **Welcome, Introductions, and Review of Agenda**
3. **Approval of the Minutes – April 2021:** The minutes from the previous Board meeting were circulated via e-mail and at this meeting for board review.
**Motion to approve the meeting minutes/second: Keolanui/Manor. Approved 3/0, motion carried.*
4. **Cooperator Activities**
 - a. **New Cooperators**
 - i. Roddy Nagata
**Motion made to approve new cooperator Roddy Nagata / second: Manor/Aguiar. Approved 3/0, motion carried.*
 - b. **New Conservation Plans**

i. Tracy Regan (Forestry - Restoration)	- Bowman
ii. Anthony E. Gomes (Grazing)	- Fujii
iii. Roddy Nagata (Pasture Renovation)	- Nagata (Hisashima)
iv. Louis Nobriga (Slaughter)	- Nagata (Hisashima)
v. Sterling Jack Lum Chow (Grazing)	- Babila
vi. Paul Christensen (HTS)	- Babila
vii. Dakota Hill (Piggery)	- Babila
viii. Daniel W. Nguyen (HTS)	- Babila
ix. Richard Nguyen (HTS)	- Babila
x. Dennis Franklin Alessio (Crop Operation)	- Lee Loy

**Motion made to approve new conservation plans for Tracy Regan, Anthony E. Gomes, Roddy Nagata, Louis Nobriga, Sterling Jack Lum Chow, Paul Christensen, Dakota Hill, Daniel W. Nguyen, Richard Nguyen, Dennis Franklin Alessio / second: Manor/Aguiar. Approved 3/0, motion carried.*
 - c. **Plan Updates:** None.
5. **Subdivision/Change of Zoning/Additional Farm Dwelling Application Reviews**
 - a) CON-21-000452: Manuel Jr. Elizares (deceased) & Gail S. Elizares – Manowaiopae
**Motion made to direct Hiraoka that standard blue line letter does not need to be sent to the County /second: Manor/Aguiar. Approved 3/0, motion carried.*
6. **Conservation Planner's Progress Report:** Report was distributed prior to meeting.
7. **NRCS DC Reports – Hilo and Waimea Field Offices (Hisashima/Cook):** D.C. Reports given...Updates and highlights were discussed by Hilo F.O. D.C. Spencer Nagata (Acting DC) and Waimea F.O. D.C. Scott Cook.
8. **FSA Report: As circulated via e-mail – prior to meeting.**

INDIVIDUALS REQUIRING SPECIAL ASSISTANCE OR AUXILIARY AIDS OR SERVICES (e.g., sign language interpreter, wheel chair accessibility, or parking designated for the disabled) AT THE SWCD MEETING, PLEASE CONTACT STAFF AT LEAST 72-HOURS PRIOR TO THE MEETING AT (808) 885-6602 Ext. 104 SO THAT ARRANGEMENTS CAN BE MADE.

9. Correspondence received

10. Treasurer's Report:

- a. Account Balances
- b. Reimbursements
 - i. Doug and Jill Beaton: Support Data Group (Webpage) - **\$136.45? (Doug needs to clarify cost)**
***Motion to approve reimbursement to Doug and Jill Beaton /second: Manor/Aguiar.*
Approved 3/0, motion carried.

11. New Business

- a. County Funding – Allocating Funds
 - i. Jennifer (HACD) for working during new hire transition (June)
 - 1. **\$20.00/86 hours = \$1,720.00**
 - ii. Board Member Re-nominations
 - 1. Kea Keolanui (Vice Chairperson) – Until June 30, 2024
 - 2. Dylan Shropshire (Treasurer) – Until June 30, 2024
 - 3. Michael Manor (Secretary) – Until June 30, 2024
 - iii. Bank Account – Authorized signer (removal/add)
 - 1. **Troy Keolanui** is to be removed as an authorized signer and **Kea Keolanui** will be added in replacement.
 - 2. **Rachel Kanoë Malani** is to be removed as account secretary and **Mahealani Hiraoka** will be added in replacement.
 - 3. **Dylan Shropshire** is to be added on as an authorized signer.
 - iv. County Funds FY 2020-2021
 - 1. Discuss the projected costs that Jennifer added to Hamakua's final financial ledger.

***Motion to approve payment to Jennifer (HACD) for her work in June /second: Manor/Aguiar.*

Approved 3/0, motion carried.

***Motion to approve bank account authorized signer Kea Keolanui in replacement of Troy Keolanui and add on Dylan Shropshire as authorized signer /second: Manor/Aguiar. Approved 3/0, motion carried.*

***Motion to approve Mahealani Hiraoka as account secretary and removal of Rachel Kanoë Malani /second: Manor/Aguiar. Approved 3/0, motion carried.*

12. Old Business


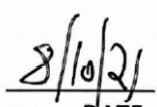
- a. County Funding – Fixed and approved w/Jane for FY2020
- b. Kayla – NRCS start date April 11th
- c. New Hire – Review Resumes
 - I. Alina Abramovich
 - II. Clara Smith
 - III. Ellison Montgomery
 - IV. Mahealani Hiraoka
 - V. Pila Young
- d. Update with Vehicle Insurance – Michelle, HACD

13. Open Forum: Kea mentioned using left over funds to purchase vehicle insurance.

14. Next Meeting: September 7th @ 3pm

15. Adjournment: Meeting adjourned at 4:11pm

APPROVED BY:

SECRETARY	
	
MICHAEL MANOR	DATE