



**Hāmākua Soil and Water Conservation District
Board of Directors Meeting
MINUTES**

Date: September 7th, 2021 3:00pm
Location: Hilo Federal Building, 154 Waiuanue Ave., Hilo, HI 96720, Room 102 and by teleconference with Waimea NRCS Field Offices, 67-1185 Mamalahoa Highway, Suite H148, Kamuela, HI 96743, and Kukaiau Office, 42-3643 Kukaiau Rd., Paauilo, HI 96776

1. **Call to Order:** Meeting was called to order by Doug Beaton at 3:05pm
Present: Directors – *Doug Beaton, Kea Keolanui, Michael Manor, Dylan Shropshire.* Guest; NRCS Staff – *Scott Cook, Spencer Nagata, Nanea Babila, Kevin Burke, and Chelsea Sakamoto.*
2. **Welcome, Introductions, and Review of Agenda**
3. **Approval of the Minutes – August 2021:** The minutes from the previous Board meeting were circulated via e-mail and at this meeting for board review.
**Motion made to approve meeting minutes from August 2021 / second: Kea/Beaton. Approved 3/0, motion carried*
4. **Cooperator Activities**
 - a. **New Cooperators**
 - b. **New Conservation Plans**
 - i. Gerald Ingalls (HTS) - Babila**Motion made to approve new conservation plan for Gerald Ingalls / second: Kea/Shropshire. Approved 3/0, motion carried.*
 - c. **Plan Updates**
None.
5. **Subdivision/Change of Zoning/Additional Farm Dwelling Application Reviews** - None
6. **Conservation Planner's Progress Report:** Report was distributed prior to meeting.
7. **NRCS DC Reports – Hilo and Waimea Field Offices (Nagata/Cook):** D.C. Reports given...Updates and highlights were discussed by Hilo F.O. D.C. Spencer Nagata (Acting) and Waimea F.O. D.C. Scott Cook.
8. **FSA Report: As circulated via e-mail – prior to meeting.**
9. **Correspondence received**
10. **Treasurer's Report: Report provided by Shropshire.**
 - a. DLNR: \$27,347.26
 - b. County: \$73,312.63
11. **New Business**
12. **New Business**
 - a. **County Funding – Allocating Funds**
 - i. Doug and Jill Beaton: Support Data Group (Webpage)
 1. Payment: Who will be signing off on check?
 - a. Doug will find exact cost and then he can get paid
 - ii. FY 2021 - 2022 County Check Received (*Deposited on 9/2)

INDIVIDUALS REQUIRING SPECIAL ASSISTANCE OR AUXILIARY AIDS OR SERVICES (e.g., sign language interpreter, wheel chair accessibility, or parking designated for the disabled) AT THE SWCD MEETING, PLEASE CONTACT STAFF AT LEAST 72-HOURS PRIOR TO THE MEETING AT (808) 885-6602 Ext. 104 SO THAT ARRANGEMENTS CAN BE MADE.

12. Old Business

- a. County Funding – Allocating Funds
 - I. Jennifer (HACD) for working during new hire transition (June) (*paid w/check on 8/13)
 - a. **\$20.00/86 hours = \$1,720.00**
 - II. Board Member Re-nominations
 - a. Kea Keolanui (Vice Chairperson) – Until June 30, 2024
 - b. Dylan Shropshire (Treasurer) – Until June 30, 2024
 - c. Michael Manor (Secretary) – Until June 30, 2024
 - III. Bank Account – Authorized signer (removal/add)
 - a. **Troy Keolanui** is to be removed as an authorized signer and **Kea Keolanui** will be added in replacement.
 - b. **Rachel Kanoë Malani** is to be removed as account secretary and **Mahealani Hiraoka** will be added in replacement.
 - c. **Dylan Shropshire** is to be added on as an authorized signer.
 - IV. County Funds FY 2021-2022
 - a. Discuss the projected costs that Jennifer added to Hamakua’s final financial ledger.

13. Open Forum: Kea – Has HSWCD done any grants in the last year? Doug said that we have not done any recently, but it is definitely something to look further into.

14. Next Meeting: October 5th @ 3pm

15. Adjournment: Meeting adjourned at 3:29pm

APPROVED BY  SECRETARY	 8/7/21 DATE
MICHAEL MANOR	

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