

**KONA SOIL AND WATER CONSERVATION DISTRICT**  
**BOARD OF DIRECTORS AGENDA**

81-956 Haleki'i St., Kealahou, Hawaii 96750 808-339-9042

**Monthly Meeting: Monday, September 27, 2021 3:00pm – 5:00pm**

**RULES OF ORDER WILL BE FOLLOWED BY ALL ATTENDEES**

*Meeting materials are available for public review in advance of the meeting at:*

<http://kswcd.org/>

*Considering the evolving COVID-19 situation, protecting the health and welfare of the community is of utmost concern. As such, the meeting will be held remotely, with board members, staff and applicants participating via an online meeting venue.*

## **Join Zoom Meeting**

<https://us02web.zoom.us/j/81794939162?pwd=YURnTmRCODU1SF13OUZHY3ArMy83QT09>

**Meeting ID: 817 9493 9162 Passcode: 052360**

### **TESTIMONY:**

*Interested persons can submit written testimony in advance of each meeting that will be distributed to Board Members prior to the meeting. **Written testimony must be submitted no later than 24 hours prior to the meeting** to ensure time for Board Members to review it. Late written testimony will be retained as part of the record, but we cannot assure Board Members will receive it with sufficient time for review prior to decision-making. Submit written testimony to [kswcd@kswcd.org](mailto:kswcd@kswcd.org)*

*To provide **live oral/video testimony** during the online meeting, **email your request to [kswcd@kswcd.org](mailto:kswcd@kswcd.org) at least 24 hours in advance, with your name, phone number, email address, and the agenda item** on which you would like to testify. Once your request has been received, you will receive an email with the Zoom link via which to testify. You will need a computer with internet access, video camera and microphone to participate. If you require access by phone only, please indicate that in your email request. Testimony will be limited to a maximum of three (3) minutes per person per agenda item.*

*The Board may go into Executive Session pursuant to Section 92-5(a)(4), Hawaii Revised Statutes, in order to consult with its attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities.*

*Individuals requiring special assistance or auxiliary aids or services (e.g., sign language interpreter), please contact staff at least 72 hours prior to the meeting at 808-339-9042 so that arrangements can be made.*

- I. **WELCOME:** Call KSWCD Board Meeting to order 3:00 pm J. Knowles
- II. **MINUTES:** Approval of meeting held Thursday, August 19, 2021 All
- III. **REPORTS:**
- |  |                            |
|--|----------------------------|
| Financial / Treasurer's Report (KSWCD)   | B. Anderson / R. Hill      |
| Natural Resource Conservation Service (NRCS) Report & Targeted Conservation Delivery (TCD) | L. Nelson                  |
| National and Hawaii Associations of Conservation Districts (NACD & HACD) Report            | R. Hill                    |
| Regional Conservation Partnership Program (RCPP)   | G. Hendrickson / L. Nelson |
| Big Island Resource Conservation and Development (RC&D) Report                             | All                        |
| District Planner (KSWCD)   | M. Robblee                 |
| Monthly & Conservation Assistant Reports (SF-425, SF-270, etc.)                            | R. Hill                    |
| Long Range Planner Report  | J. Britt                   |
| New Cooperators  | All                        |
| Subdivision Reviews  | All                        |
- IV. **OLD BUSINESS:**
- |                                   |                      |
|-----------------------------------|----------------------|
| Leo's Club Update                 | J. Knowles / R. Hill |
| Permitted Interaction Group (PIG) | G. Hendrickson       |
- V. **NEW BUSINESS:**
- |  |  |
|--|--|
| Cooperator of the Year 2021 (nominees, award winner, sign order)   | Directors                                  |
| Sunshine Law - HRS ch92 Training - 1619                            | R. Hill / M. Robblee                       |
| Social Media Updates (website, additional e-mails, Facebook, etc.) | R. Hill                                    |
| Confirm Board of Director's Roles & Contact Information            | R. Hill / J. Knowles                       |
| QuickBooks / Microsoft Office for KSWCD laptop computer            | R. Hill                                    |
| Employee Handbook & Procedural Manual                              | R. Hill / K. Mahi                          |
| Outreach Grant Opportunity for Hiki Ola                            | R. Hill / L. Nelson / K. Mahi / J. Knowles |
- VI. **ADJOURN**
- VII. **EXECUTIVE SESSION: BOARD MEMBERS ONLY!**