

MINUTES  
PUNA SWCD DIRECTOR'S BOARD MEETING  
August 18, 2021  
9:30a.m. - W.H. Shipman Office - Keaau

The board meeting of the Puna Soil and Water Conservation District was called to order by Vice Chairman Aileen Yeh at 9:39am and later taken over by Chairman Oliver English at 10:08a virtually via Microsoft Office teams.

Present:

Directors: Oliver English (OE), Atto Assi, (AA), Aileen Yeh (AY), Elton Mow (EM), Leanne Okamoto (LO)

Others: Kori Hisashima, Acting Assistant Director for Programs; Nanea Babilla, Soil Conservationist; Kyle Honda, Civil Engineer; Kanoe LeeLoy, Soil Conservationist; Ryan Belcher, Soil Conservationist; Meghan Mulley, Soil Conservationist; Jennifer Reavis, District Secretary/Conservation Aide; Chris Corley, others.

MINUTES OF THE LAST MEETING (9:40a)

Meeting minutes was circulated and placed on file. Approved. EM/AY

TREASURER'S REPORT (9:41a)

Circulated and placed on file. EM/AY

CORRESPONDENCE (9:42a)

\*sent via email

CONSERVATION PLAN APPROVAL/REVISION/CANCELLATION (9:43a)

1. Roddy Floro – 5.6 acres. Plans for pasture management. Approved. LO/AA
2. PRL English – 980.3 acres. Plans for pasture. Oliver English abstained from voting. Approved. LO/AA
3. Kelli Tomota – 12.6 acres. Plans for pasture management. Approved. LO/AA
4. Oliver English – 32.2 acres. Plans for pasture. Oliver English abstained from voting. Approved. LO/AA
5. James Weatherford – 44.20 acres. Plans for pasture management. Plan revised. Approved. LO/AA
6. Aileen Yeh – 416 acres. Plans for pasture management/wildlife habitat. Plan revised. Approved. LO/AA
7. Gayle Chavez – 21 acres. Plans for CSP, forest/wildlife. Oliver English abstained from voting. Approved. LO/AA

REPORTS (10:03a)

A. D.C. Report (10:03a) - (1) The monthly report for the Hilo Field Office was circulated. Updates on personnel changes, deadlines, project info, presentation, training, emergency

programs, Farm Bill update, outreach, etc. was given. (2) Kori is on a 120 day detail as Acting Assistant Director for programs. Spencer is acting D.C. for the Hilo F.O. (3) Hilo F.O. still operating at 50% capacity/teleworking as well.

B. FSA Report (10:06a) - (1) All info that FSA sends via email is forwarded to SWCD directors.

C. BIRCD Report (10:06a) - (1) A document “conflict of intent” was signed by the RC&D board and sent to the Western Pacific Rim RC&D.

**\*meeting taken over by Chairman Oliver English at 10:08a**

D. HACD Report (10:08a)- (1) Nothing to report.

E. Reports (10:09a) - (1) District Employee Report. The district planners are busy working on Farm Bill plans, attending planners training & certifications. They are working on intakes again.

F. Other New Business (10:13a)

1. Subdivision Review

- a. Mermel Trust – no comments sent to the County
- b. Deidre Beth Grady – no comments sent to the County.
- c. Dennis Saniatan – no comments sent to the County.
- d. Takahashi – no comments sent to the County.

Meeting Adjourned at 10:15a

Respectfully submitted,

/s/LEANNE OKAMOTO  
Secretary

Recording Secretary: Jennifer Reavis