



**Hāmākua Soil and Water Conservation District
Board of Directors Meeting
MINUTES**

Date: October 5th, 2021 3:00pm
Location: Hilo Federal Building, 154 Waiānuenuē Ave., Hilo, HI 96720, Room 102 and by teleconference with Waimea NRCS Field Offices, 67-1185 Mamalahoa Highway, Suite H148, Kamuela, HI 96743, and Kukaiau Office, 42-3643 Kukaiau Rd., Paauilo, HI 96776

TESTIMONY:

*Interested persons can submit written testimony in advance of each meeting that will be distributed to Board Members prior to the meeting. **Written testimony must be submitted no later than 24 hours prior to the meeting** to ensure time for Board Members to review it. Late written testimony will be retained as part of the record, but we cannot assure Board Members will receive it with sufficient time for review prior to decision-making. Submit written testimony to hamakuaswcd@gmail.com.*

*To provide live oral/video testimony during the online meeting, **email your request to hamakuaswcd@gmail.com at least 24 hours in advance, with your name, phone number, email address, and the agenda item** on which you would like to testify. Once your request has been received, you will receive an email with the link via which to testify. You will need a computer with internet access, video camera and microphone to participate. If you require access by phone only, please indicate that in your email request. Testimony will be limited to a maximum of three (3) minutes per person per agenda item.*

The Board may go into Executive Session pursuant to Section 92-5(a)(4), Hawaii Revised Statutes, in order to consult with its attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities.

1. **Call to Order:** Meeting was called to order by Doug Beaton at 3:04 pm
*Present: Directors – Doug Beaton, Kea Keolanui, Shawn Aguiar, Dylan Shropshire, Michael Manor.
Guest; NRCS Staff – Scott Cook, Spencer Nagata, Meghan Mulley.*
2. **Welcome, Introductions, and Review of Agenda**
3. **Approval of the Minutes – September 2021:** The minutes from the previous Board meeting were circulated via e-mail and at this meeting for board review.
**Motion made to approve meeting minutes from September 2021 / second: Aguiar/Shropshire.
Approved 3/0, motion carried.*
4. **Cooperator Activities**
 - a. **New Cooperators**
 - b. **New Conservation Plans**
 - i. Anan Chau - Mulley
 1. Grazing (EQIP)
 2. HTS (AMA)

***Motion made to approve new conservation plans for Anan Chau pending Cultural Resource review clearance / second: Keolanui/Shropshire. Approved 3/0, motion carried.*

INDIVIDUALS REQUIRING SPECIAL ASSISTANCE OR AUXILIARY AIDS OR SERVICES (e.g., sign language interpreter, wheelchair accessibility, or parking designated for the disabled) AT THE SWCD MEETING, PLEASE CONTACT STAFF AT LEAST 72-HOURS PRIOR TO THE MEETING AT (808) 885-6602 Ext. 104 SO THAT ARRANGEMENTS CAN BE MADE.

c. Plan Updates

None.

5. **Subdivision/Change of Zoning/Additional Farm Dwelling Application Reviews** - None
6. **Conservation Planner's Progress Report:** Report was distributed prior to meeting.
7. **NRCS DC Reports – Hilo and Waimea Field Offices (Nagata/Cook):** D.C. Reports given...Updates and highlights were discussed by Hilo F.O. D.C. Spencer Nagata (Acting) and Waimea F.O. D.C. Scott Cook.
8. **FSA Report: As circulated via e-mail – prior to meeting.**
9. **Correspondence received**
10. **Treasurer's Report: Report provided by Shropshire.**
 - a. DLNR: \$27,347.26
 - b. County: \$69,647.91

11. New Business

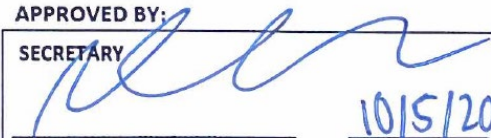
- a. County Funding – Allocating Funds
 - i. Petty Cash – For envelopes and stamps for mailing agenda to Peter Fritz RCPP (Regional Conservation Partnership Program) Proposal
- b. Meeting notices and agendas: DLNR Update
- c. Grant Writing Update

***Instead of a motion of approval for petty cash, Beaton suggested the purchase of envelopes/stamps with a reimbursement. Motion made to approve Beaton for reimbursement once envelopes/stamps are purchased / second: Aguiar/Shropshire. Approved 3/0, motion carried.*

12. Old Business

- d. County Funding – Allocating Funds
 - i. Doug and Jill Beaton: Support Data Group (Webpage)
 1. Payment: Who will be signing off on check?
 - ii. FY 2021 - 2022 County Check Received (*Deposited on 9/2)

13. **Open Forum:** Kea mentioned that the HSWCD website be renovated and updated.
14. **Next Meeting:** Tuesday, November 2nd @ 3pm
15. **Adjournment:** Meeting adjourned at 3:25 pm

APPROVED BY:
SECRETARY 
MICHAEL MANOR 10/5/2021
DATE

INDIVIDUALS REQUIRING SPECIAL ASSISTANCE OR AUXILIARY AIDS OR SERVICES (e.g., sign language interpreter, wheelchair accessibility, or parking designated for the disabled) AT THE SWCD MEETING, PLEASE CONTACT STAFF AT LEAST 72-HOURS PRIOR TO THE MEETING AT (808) 885-6602 Ext. 104 SO THAT ARRANGEMENTS CAN BE MADE.