

MINUTES
PUNA SWCD DIRECTOR'S BOARD MEETING
September 22, 2021
9:30a.m. - W.H. Shipman Office - Keaau

The board meeting of the Puna Soil and Water Conservation District was called to order by Secretary/Treasurer Leanne Okamoto at 9:32am virtually via Microsoft Office teams.

Present:

Directors: Leanne Okamoto (LO), Oliver English (OE), Atto Assi, (AA), Aileen Yeh (AY), Elton Mow (EM).

Others: Spencer Nagata, Acting District Conservationist; Kevin Burke, Soil Conservationist; Kyle Honda, Civil Engineer; Ryan Belcher, Soil Conservationist; Jennifer Reavis, District Secretary/Conservation Aide; Chris Corley, others.

MINUTES OF THE LAST MEETING (9:33a)

Meeting minutes was circulated and placed on file. Approved. EM/AA

TREASURER'S REPORT (9:34a)

Circulated and placed on file. AA/EM

CORRESPONDENCE (9:35a)

*sent via email

REPORTS (9:35a)

A. D.C. Report (9:35a) - (1) The monthly report for the Hilo Field Office was circulated. Updates on personnel changes, deadlines, project info, presentation, training, emergency programs, Farm Bill update, outreach, etc. was given. (2) Kori is on a 120 day detail as Acting Assistant Director for programs. Spencer is acting D.C. for the Hilo F.O. (3) Hilo F.O. is closed, mandatory 10 day quarantine due to a positive covid test in the office and will reopen on Sept. 27th.

B. FSA Report (9:39a) - (1) All info that FSA sends via email is forwarded to SWCD directors.

C. BIRCD Report (9:39a) - (1) nothing to report.

D. HACD Report (9:39a)- (1) Nothing to report.

E. Reports (9:40a) - (1) District Employee Report. The district planners are busy working on Farm Bill plans, attending planners training & certifications. They are working on intakes again and scheduling field visits.

F. Other New Business (9:42a)

1. Subdivision Review

- a. Claire Flagg Trust – no comments sent to the County

Meeting Adjourned at 9:45a

Respectfully submitted,

/s/LEANNE OKAMOTO
Secretary

Recording Secretary: Jennifer Reavis