

The meeting was opened at 2:09 pm online using Zoom Meeting

- I. **PRESENT: Directors:** Ed Kawamura, Jr. (Presiding); Arryl Kaneshiro;
Online: Brad Seymour; Eric Hansen;
Associate Directors: Darren Tamekazu;
Others: Jenni Scotti, Conservation Specialist; **Online:** Paul Togioka, County of Kauai;
- II. **REVIEW OF AGENDA (ADDITIONS/DELETIONS/CHANGES):** None
- III. **MINUTES:** Arryl requested an edit to the minutes that clarifies his role as the treasurer with access and responsibilities for finances as well as bank. **Motion:** Ed made a motion to accept the minutes with edits for 4/11/2022. Brad seconded. Motion was accepted unanimously
- IV. **TREASURER’S REPORT:** No report
- V. **CORRESPONDENCE:** Information and flyers were e-mailed as well as provided at the meeting.
- VI. **NEW BUSINESS:**
 - A. **NRCS REPORT:** Jenna Dunn provided her report for 5/9/2022 in the correspondence
 1. **General**
 - i. P Lihue F.O. Soil Conservationists- 2 have been selected, Start dates in June
 - ii. Area Programs Specialist- position to be announced on USAjobs.gov
 - iii. Programs Manager- position to be announced on USAjobs.gov
 - iv. Asst Director for Programs- position to be announced on USAjobs.gov
 - v. Management Analyst- application period closed 3/7/22
 - vi. Director- position to be announced on USAjobs.gov
 - vii. Office- not going o have a permanent office for ~2+ years. Looking for temporary space. Something to lease of land we can put a mobile unit on.
 2. **Farm Bill Programs**
 - i. EQIP- 7 selected for funding; 1 RCPP funded
 - ii. AMA- 3 applications- none selected for funding
 - iii. CSP- 1 application deferred
 - B. **CONSERVATION SPECIALISTS’ REPORTS:**
 1. **Jenni Scotti** gave her report for 5/9/2022:
 - a. **Trainings / Meetings / Learning**
 - i. NRCS Program’s Update Meeting
 - ii. NACD Pacific Region Meeting
 - b. **Plans / field visits**
 - i. Planning
 1. Planning and follow-up with 11 clients
 2. Worked on 4 practice check-outs, completed 2
 3. 3 Site visits/online meetings
 - c. **Outreach/Education**
 - i. POSTER CONTEST
 1. Theme is “Healthy Soils, Healthy Life”
 2. Goal is to get letter drafted and sent in the summer

ii. CAP CONTEST

1. Will discuss with HACD to discuss contest for this year
2. Working on letter for teachers to gauge interest

d. **Misc/News/upcoming events/future projects/goals**

- i. Level III planner certification
- ii. EQIP Planning
- iii. AMA Planning
- iv. CSP Planning
- v. Annual Report
- vi. CTA Planning
- vii. New Clients

Discussion: Jenni encourages director participation for the NACD regional meetings. Jenni is uncertain if HACD will host state contests this year, she will follow up with Michelle.

2. **John Nelson:** No Report

- C. **District Directors term ending 6/30/2022:** Ed Kawamura Jr and Arryl Kaneshiro's positions are up for election. Nomination forms will be filled out and official vote for next meeting.
- D. **HACD Quarterly meeting update:** No one attended so no update for now. Jenni will send the minutes when she receives them.
- E. **NACD Pacific & Southwest regional meeting Maui September 8th – 11th** Jenni shared that the packet is not yet out. HACD is trying to set it up to have an HACD meeting in person during this conference and Jenni shared that it would be good to have one or two directors attend. Jenni also shared that it is recommended that if directors attend if they can whether they are being sent by districts or not as it is a good networking opportunity with other districts within the Pacific and Southwest region. She noted that she would also like to request that she be sent as they have requested her assistance with the meeting. Eric asked where the meeting will be, Jenni couldn't remember the exact location on Maui. Ed shared that everyone look at their calendar and could probably have 3 to 4 people to attend. Jenni clarified that the HACD meeting would be on one day, but if they want to attend the conference there is an additional cost for attendance with will most likely be around \$500 a person that includes meals. Ed requested logistics before voting.

VII. REVIEW & APPROVAL OF CONSERVATION PLANS & COOPERATOR AGREEMENTS:

New Kauai Soil and Water Conservation District (SWCD) Cooperators: None

Conservation Plans: None

VIII. COMMITTEE REPORTS:

- A. **Garden Island RC&D:** No Report.
- B. **Grading Ordinance:** Nothing to report

IX. UNFINISHED BUSINESS:

- A. **East and West Kauai SWCD combined meeting in June:** Meeting will be hosted by West Kauai at NTBG. Jenni requested topics. Ed shared to discuss general topics around the island. Jenni shared that there was previous discussion of a district Manager, Ed asked to add that. And the NRCS grant for next year's application. Eric requested discussion for the lack of space for the office.

- B. **Annual Work Plan Fiscal Year 2022:** Jenni sent it through e-mail. **Motion:** Eric made a motion to accept the fiscal year 2022 annual work plan. Arryl seconded. Motion accepted unanimously
- C. **East Kauai SWCD cooperator of the Year:** Jenni shared that last time Saiva Siddantah Church and Samantha Henriques were nominated at the last meeting. Ed asked about Samantha and Jenni shared that Samantha Henriques has a small site with a lot of challenges that she is working on to make sure the site is successful, and concerns are addressed even outside of the practices on the her plan. **Motion:** Eric made a motion to have Samantha Henriques as the East Kauai cooperator of the year for 2021. Arryl seconded. Motion accepted unanimously.
- D. **Wailua Park Clean-up** (Ed) – Ed received a bid for around \$16,000 he is seeking additional bids for the job. Jenni asked if the districts would be willing to have at least one workday to work on some of the clean-up. Though hazard trees will still need to be hired out because roadside work would require more work such as fladders etc. Darren asked if woodworkers would be interested in material. Jenni shared that could probably announce it to find if anyone wants the wood. Otherwise, could strategically lay out the logs on site.
- E. **Annual Picnic:** Discussion for August or September. Ed asked if possible, to move to October. Further discussion will continue in July to aim having the picnic at the end of September or beginning of October.

X. **OTHER BUSINESS:**

- A. **Office Space Update:** Jenni shared what she knew: The acting PIA director will be on island to see the space and options for a temporary space. UH CTAHR station is being proposed as a possible location that may work as a temporary location. Though Jenni shared that the location isn't ideal being so far up and the distance from west side is far. Jenni shared that NRCS sent out requests for proposals for this space and there was not response for bids. They are exploring different options. Ed asked about some of the locations on Rice Street. Arryl shared that the office space next to the old HA location is open. Jenni asked if there are recommendations then to please share specific location and contact information given to Jenna.

XI. **ANNOUNCEMENTS / EVENTS:**

- A. HACD Annual meeting June 2023 most likely Puna

NEXT MEETING DATE: Tuesday June 21, 2022, 3:00 PM, at National Tropical Botanical Gardens Education Center, Papalina Rd, Kalaheo. Information will be posted on the online state calendar.

<https://calendar.ehawaii.gov/calendar/>

There being no further business, the meeting adjourned at 3:38 pm, written by Jenni Scotti, Conservation Specialist