



**Hāmākua Soil and Water Conservation District
Board of Directors Meeting
MINUTES**

Date: December 7th, 2021 3:00pm
Location: Hilo Federal Building, 154 Waiuanue Ave., Hilo, HI 96720, Room 102 and by teleconference with Waimea NRCS Field Offices, 67-1185 Mamalahoa Highway, Suite H148, Kamuela, HI 96743, and Kukaiau Office, 42-3643 Kukaiau Rd., Paauilo, HI 96776

TESTIMONY:

*Interested persons can submit written testimony in advance of each meeting that will be distributed to Board Members prior to the meeting. **Written testimony must be submitted no later than 24 hours prior to the meeting** to ensure time for Board Members to review it. Late written testimony will be retained as part of the record, but we cannot assure Board Members will receive it with sufficient time for review prior to decision-making. Submit written testimony to hamakuaswcd@gmail.com.*

*To provide **live oral/video testimony** during the online meeting, **email your request to hamakuaswcd@gmail.com at least 24 hours in advance, with your name, phone number, email address, and the agenda item** on which you would like to testify. Once your request has been received, you will receive an email with the link via which to testify. You will need a computer with internet access, video camera and microphone to participate. If you require access by phone only, please indicate that in your email request. Testimony will be limited to a maximum of three (3) minutes per person per agenda item.*

The Board may go into Executive Session pursuant to Section 92-5(a)(4), Hawaii Revised Statutes, in order to consult with its attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities.


- 1. Call to Order:** Meeting was called to order by Doug Beaton at 3:02pm
Present: Directors – Doug Beaton, Kea Keolanui, Dylan Shropshire, and Michael Manor. Guest; NRCS Staff – Kanoë Lee Loy
- 2. Welcome, Introductions, and Review of Agenda**
- 3. Approval of the Minutes – November 2021:** The minutes from the previous Board meeting were circulated via e-mail and at this meeting for board review.
***Motion to approve meeting minutes from November 2021 / second: Manor/Keolanui. Approved 3/0, motion carried.*
- 4. Cooperator Activities**
 - a. New Cooperators**
 - i. Glenn K. Spencer
***Motion made to approve new cooperator Glenn K. Spencer / second: Shropshire/Manor. Approved 3/0, motion carried.*
 - b. New Conservation Plans - None**
 - c. Plan Updates**
None.

INDIVIDUALS REQUIRING SPECIAL ASSISTANCE OR AUXILIARY AIDS OR SERVICES (e.g., sign language interpreter, wheelchair accessibility, or parking designated for the disabled) AT THE SWCD MEETING, PLEASE CONTACT STAFF AT LEAST 72-HOURS PRIOR TO THE MEETING AT (808) 885-6602 Ext. 104 SO THAT ARRANGEMENTS CAN BE MADE.

5. **Subdivision/Change of Zoning/Additional Farm Dwelling Application Reviews** - None
6. **Conservation Planner's Progress Report:** Report was distributed prior to meeting.
7. **NRCS DC Reports – Hilo and Waimea Field Offices (Hisashima/Cook):** D.C. Reports given...Updates and highlights were discussed by Hilo F.O. Acting D.C. Kanoe Lee Loy and Waimea F.O. D.C. Scott Cook (Cook was absent but emailed his report for sharing prior)
8. **FSA Report: As circulated via e-mail – prior to meeting.**
9. **Correspondence received**
10. **Treasurer's Report: Report provided by Shropshire.**
 - a. DLNR:
 - b. County:

***Reports deferred to next meeting due to Shropshire not having access to reports.*
11. **New Business**
 - a. County Funding – Allocating Funds
 - i. GPS for Hamakua (***M. Hiraoka to get quotes on GPS***)
 - b. DLNR Check – Deposited 12/7/2021 (\$1,250.00)
 - c. Employee Discussion
12. **Old Business**
 - d. County Funding – Allocating Funds
 - i. Reimburse Doug – Stamps and Envelopes
 - ii. 1st Qtr. County Reports Turned In
 - e. RCPP (Regional Conservation Partnership Program) Proposal Updates
 - f. Bank Authorization Updates
13. **Open Forum:** Doug will go to the bank sometime next week to get the bank authorization figured out. Also, Jen mentioned that there will be a zoom meeting held with the six (6) Big Island SWCD Chair's and Glenn Sako of the County Research & Development as well as his Deputy and Director to discuss an increase in County funding this month or sometime in January.
14. **Next Meeting:** Tuesday, January 4th @ 3pm
15. **Adjournment:** Meeting adjourned at 3:17pm

APPROVED BY:

<p>SECRETARY</p> 	<p>12/07/2021</p>
<p>MICHAEL MANOR</p>	<p>DATE</p>

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