



**Hāmākua Soil and Water Conservation District
Board of Directors Meeting
MINUTES**

Date: November 2nd, 2021 3:00pm
Location: Hilo Federal Building, 154 Waiānuenuē Ave., Hilo, HI 96720, Room 102 and by teleconference with Waimea NRCS Field Offices, 67-1185 Mamalahoa Highway, Suite H148, Kamuela, HI 96743, and Kukaiau Office, 42-3643 Kukaiau Rd., Paauilo, HI 96776

TESTIMONY:

*Interested persons can submit written testimony in advance of each meeting that will be distributed to Board Members prior to the meeting. **Written testimony must be submitted no later than 24 hours prior to the meeting** to ensure time for Board Members to review it. Late written testimony will be retained as part of the record, but we cannot assure Board Members will receive it with sufficient time for review prior to decision-making. Submit written testimony to hamakuaswcd@gmail.com.*

*To provide **live oral/video testimony** during the online meeting, **email your request to hamakuaswcd@gmail.com at least 24 hours in advance, with your name, phone number, email address, and the agenda item** on which you would like to testify. Once your request has been received, you will receive an email with the link via which to testify. You will need a computer with internet access, video camera and microphone to participate. If you require access by phone only, please indicate that in your email request. Testimony will be limited to a maximum of three (3) minutes per person per agenda item.*

The Board may go into Executive Session pursuant to Section 92-5(a)(4), Hawaii Revised Statutes, in order to consult with its attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities.

- 1. Call to Order:** Meeting was called to order by Doug Beaton at 3:04 pm
Present: Directors – Doug Beaton, Kea Keolanui, Shawn Aguiar, Michael Manor. Guest; NRCS Staff – Scott Cook, Alyssa Fujii.
- 2. Welcome, Introductions, and Review of Agenda**
- 3. Approval of the Minutes – October 2021:** The minutes from the previous Board meeting were circulated via e-mail and at this meeting for board review.
***Motion made to approve meeting minutes from October 2021 / second: Keolanui/Manor.
Approved 3/0, motion carried.*
- 4. Cooperator Activities**
 - a. New Cooperators**
 - i. Jeremy Kanahele
 - ii. Shane Deluz
 - iii. Karl D. Schneiter
 - iv. Marion “Skipper” Tavares
 - v. Karen M. Hotchkiss
 - vi. Michael J. Guth

INDIVIDUALS REQUIRING SPECIAL ASSISTANCE OR AUXILIARY AIDS OR SERVICES (e.g., sign language interpreter, wheelchair accessibility, or parking designated for the disabled) AT THE SWCD MEETING, PLEASE CONTACT STAFF AT LEAST 72-HOURS PRIOR TO THE MEETING AT (808) 885-6602 Ext. 104 SO THAT ARRANGEMENTS CAN BE MADE.

- vii. Esther F. Hughes
- viii. Young Ja Kim
- ix. Sharon Gerrish

***Motion made to approve new cooperators Jeremy Kanahale, Shane Deluz, Karl D. Schneiter, Marion Tavares, Karen M. Hotchkiss, Michael J. Guth, Esther F. Hughes, Young Ja Kim, and Sharon Gerrish / second: Keolanui/Aguiar. Approved 3/0, motion carried.*

b. New Conservation Plans

- i. Roy P. Mattos Jr. - Fujii

***Motion made to approve new conservation plan for Roy P. Mattos Jr. / second: Keolanui/Aguiar. Approved 3/0, motion carried.*

c. Plan Updates

None.

5. Subdivision/Change of Zoning/Additional Farm Dwelling Application Reviews - None

6. Conservation Planner's Progress Report: Report was distributed prior to meeting.

7. NRCS DC Reports – Hilo and Waimea Field Offices (Hisashima/Cook): D.C. Reports given... Updates and highlights were discussed by Hilo F.O. D.C. Kori Hisashima and Waimea F.O. D.C. Scott Cook.

***Highlights by Hisashima were deferred to next meeting.*

8. FSA Report: As circulated via e-mail – prior to meeting.

9. Correspondence received

10. Treasurer's Report: Report provided by Shropshire.

- a. DLNR:

- b. County:

***Reports deferred to next meeting due to Shropshire's absence.*

11. New Business

- a. County Funding – Allocating Funds

- i. Reimburse Doug – Stamps and Envelopes

- ii. 1st Qtr. County Reports Turned In

- b. RCPP (Regional Conservation Partnership Program) Proposal Updates

- c. Bank Authorization Updates

***Motion made to approve reimbursement of \$23.20 to Doug Beaton for purchase of stamps / second: Keolanui/Aguiar. Approved 3/0, motion carried.*

12. Old Business

- a. County Funding – Allocating Funds

- I. Petty Cash

- a. Doug will purchase envelopes/stamps and get reimbursed by HSWCD

- b. RCPP (Regional Conservation Partnership Program) Proposal

- c. Meeting notices and agendas: DLNR Update

- I. Agenda needs to be mailed out to Peter Fritz

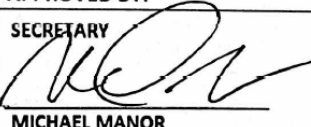

- d. Grant Writing Update

13. Open Forum: Doug mentioned seeking grants is possibly soil erosion or soil health as potentials.

14. Next Meeting: Tuesday, December 7th @ 3pm

15. Adjournment: Meeting adjourned at 3:32 pm

APPROVED BY:

<p>SECRETARY</p>  <p>MICHAEL MANOR</p>	 <p>DATE</p>
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