

**Olinda-Kula Soil and Water Conservation District Board Meeting Minutes  
Monday, June 13, 2022, 10:00 AM**

**Meeting held via Zoom**

**Meeting Call to Order**

The Olinda-Kula Soil and Water Conservation District board meeting was called to order by Board Chair Clark Hashimoto at 10:09 AM, Monday, June 13, 2022.

**Roll Call of Those Present at the Meeting**

**Directors:**

Clark Hashimoto, Board Chair

Garret Hew, Board Vice Chair

Alan Nago, Director

**USDA Natural Resources Conservation Services (NRCS):**

Gerald Gregory, District Conservationist

**Soil and Water Conservation District (SWCD) Staff:**

Kelly Butler, Planner

Jessica Talbot, Planner

La'akea Low, Planner

Morris Haole, Program Support Specialist

Millie Wagner, Maui Soil and Water District Administrator

**Members of the Public:**

No members of the public present

**Board Members Not Present at the Meeting:**

Neil Nakamura, Board Secretary/Treasurer

## **Determination of Whether a Quorum has been Established:**

A quorum was established.

### **Public notice of meeting**

Electronically posted to the state calendar  
(calendar.ehawaii.gov/calendar) on June 7, 2022

Physically posted at the Soil and Water Conservation District  
Office located at 77 Ho'okele St., Kahului, HI June 7, 2022

Filed with Lt. Governor's Office on June 7, 2022

Mailed or emailed to persons requesting notifications of meetings,  
postmarked June 7, 2022.

### **Reading and Approval of the Minutes from October 22, 2021**

- A motion to approve the minutes from the 10/22/2021 meeting was made by Garret Hew, Vice Chair.
  - Motion was seconded by Alan Nago, Director.
  - Motion voted upon and carried, unanimously.

### **Olinda-Kula Maui Soil and Water Conservation District Treasurer's Report**

Discussion of the inactivity of the account held with Maui Federal Credit Union

- A motion was made by Garret Hew, Vice Chair to withdraw \$50.00 from the account held at First Hawaiian Bank to be deposited to the account at Maui Federal Credit Union so the account would no longer be considered inactive
  - Motion was seconded by Alan Nago, Director

- Motion voted upon and carried unanimously

## **Election and/or Appointment of Executive Officers and Directors to the Board**

### Open positions:

- Position of Vice Chair, currently held by Garrett Hew whose appointed term expires in June 2022
- Position of Director, currently held by Alan Nago whose elected term expires in June 2022
- Position of Director (elected), currently vacant

### Nominations, Elections and Appointments and Length of Terms

- Motion was made by Garret Hew for the election of Alan Nago as Director and the appointment of Garret Hew as Vice Chair to continue as before
  - Motion was seconded by Alan Nago, Director
  - Motion voted upon and carried unanimously

## **Status of and Approval of the Authorized Signers to the Olinda-Kula Maui Soil and Water Conservation District Bank Accounts at Bank of Hawaii**

Currently the following directors are authorized signers on the Olinda-Kula Maui Soil and Water Conservation District bank accounts at Bank of Hawaii:

- Clark Hashimoto, Chairman
- Garrett Hew, Vice Chair
- Neil Nakamura, Secretary/Treasurer

Update of authorized signers on the Olinda-Kula Maui Soil and Water Conservation District bank account at Bank of Hawaii due to the election and/or appointment of new officers

- Motion was made by Alan Nago, Director for the authorized signers to both bank accounts be Clark Hashimoto, Board Chair, Garret Hew, Vice Chair and Neil Nakamura, Board Secretary/Treasurer
  - Motion was seconded by Garret Hew, Vice Chair
  - Motion voted upon and carried unanimously

## **New Soil and Water Conservation District Administrator**

### **Introduction**

- Maui Soil and Water Conservation District hired an Administrator (Millie Wagner) to replace Maggie Kramp that previously held the position
- Ms. Wagner briefly introduced herself and gave some of her background

Need for an Account Holder/Contact person for General Liability Insurance to make changes, payments and/or discuss the account

- Motion made by Alan Nago, Director for the account holder/contact person for the general liability insurance be Millie Wagner, Administrator
- Motion was seconded by Garret Hew, Vice Chair
- Motion voted upon and carried unanimously

Discussion and vote about the need for the Administrator to have access to the bank account at First Hawaiian Bank to perform bookkeeping duties

- Motion made by Alan Nago, Director for the account that Millie Wagner, Administrator have access to the bank account at the First Hawaiian Bank to perform bookkeeping duties
- Motion was seconded by Garret Hew, Vice Chair
- Motion voted upon and carried unanimously

## **Conservation Planning Reports, Updates, and Finalization of Conservation Technical Assistance Plans**

### **Reports and updates to the Board of Current Conservation Plans**

- Jessica Talbot, Planner
  - Present for board approval
    - a. High Road Farms LLC, Environmental Quality Incentives Program (EQIP 2022)
      - i. Ms. Talbot stated that this plan should have been on a different board's agenda, so it was not discussed further
- Kelly Butler, Planner
  - Present for board approval:
    - a. J. Sipes Farm Bill, Environmental Quality Incentives Program (EQIP 2022) Conservation Plan

## **USDA Natural Resources Conservation Services (NRCS) District Conservationist Report**

- Fiscal Year 2022 Environmental Quality Incentives Program (EQIP) Conservation Plans for approval to be presented by Gerald Gregory, District Conservationist
  - Maui Tropical Farm

- Michael Santos (property lies within two district boundaries)
  - Okoa Farms
- Fiscal Year 2022 Environmental Quality Incentives Program (EQIP) Conservation Plans for approval to be presented by Jason Hew, Conservation Specialist
  - Kula Country Farms
  - Lapa'au Farm
  - Jake Musson
  - Devin Lopez
- The Board stated that they had the opportunity to review all 8 conservation plans presented by Kelly Butler, Gerald Gregory and Jason Hew and felt that there would be no need to go to Executive Session to further discuss and vote.
  - Director Alan Nago made the motion to approve all 8 conservation plans presented by Kelly Butler, Gerald Gregory and Jason Hew
  - The motion was seconded by Garret Hew
  - The motion was voted upon and carried unanimously

**Public Comment and Written Testimony (NOTE: Public comment and/or written testimony is to be limited to 3 minutes)**

- There was no written or oral public testimony at this board meeting

### **Proposed dates and times for next meeting**

- Board Chair Clark Hashimoto stated that in the past they had met quarterly, on the second Friday of the month at 1:30 PM
- Due to a conflict in Millie's schedule, the next meeting date was tentatively set for Friday, 9/23/2022 at 1:30 PM.
  - A Doodle poll will still be sent to determine if all board members will be able to attend this date and time
  - Board Chair Hashimoto stated that if a meeting were needed sooner, they could schedule a special meeting

### **Adjournment of the Meeting**

- A motion to adjourn was made by Clark Hashimoto
  - Motion was seconded by Alan Nago
  - The motion was voted upon and carried unanimously
- The meeting was adjourned at 10:45 AM

Submitted by

*Neil Nakamura*

Neil Nakamura

Secretary/Treasurer

Meeting Recorder: Millie Wagner, Soil and Water Conservation District  
Administrator