

The meeting was opened at 3:05 pm online using Zoom Meeting

- I. **PRESENT: Directors:** Howard Greene; David Smith; Jon Ching; Adam Killermann; Blaise Boyle
Associate Directors: Umi Martin; Richard Loero
Others: Alyssa Fujii, NRCS Acting Lihue District Conservationist; Jenni Scotti, Conservation Specialist; John Nelson HACD Conservation Specialist; Paul Togioka, County of Kauai; Mark Stoutemyer, Joao Kopytowski Filho, Justin Brown, Corteva; Bronson Yadao
- II. **REVIEW OF AGENDA (ADDITIONS/DELETIONS/CHANGES):** No additions or changes
- III. **REVIEW OF MINUTES: Motion:** Blaise made a motion to accept the minutes from June 15, 2021, Adam seconded. Motion was accepted unanimously.
- IV. **TREASURER’S REPORT:** No report
- V. **CORRESPONDENCE:** Information and flyers were e-mailed
- VI. **NEW BUSINESS:**
 - A. **NRCS REPORT:**
 1. **Alyssa Fugii** gave her report for 8/17/21:
 - a. **General – NRCS Staffing**
 - i. Alyssa Acting Lihue office District Conservationist
 - ii. Jenna Dunn acting GIS specialist
 - iii. Steven Heisey Lihue Soil Conservationist will be moving to Washington leaving September 24th.
 - b. **Farm Bill Programs**
 - i. EQIP- 3 are pending this year

Discussion: Alyssa shared update regarding SWCD planners driving vehicles, the SWCD employees can drive them but at their own risk. SWCD will be liable for any damage. Jenni shared that there is insurance available for employees that covers injury but that full coverage for the vehicles is not available for secondary insurance and that if there is any damage to the vehicles then SWCD or HACD will be liable for that damage. Further research for options is being explored. Alyssa requested that the board follow up with employees being able to drive vehicles.

B. CONSERVATION SPECIALISTS’ REPORTS:

1. **Jenni Scotti** gave her report for 8/17/2021:
 - a. **Trainings / Meetings / Learning**
 - i. NRCS PIA Pest Management Training
 - ii. HACD Quarterly meeting (in June)
 - iii. NRCS all employees’ meetings
 - b. **Plans / field visits**
 - i. Planning
 1. Planning and follow-up with 17 clients
 2. 2 completed plans
 3. Worked on 1 practice check-outs

4. 7 Site visits/online meetings
- c. **Outreach/Education**
 - i. POSTER CONTEST
 1. Working on materials to be sent to schools. Will be sent in this month
 - ii. 2021 Topic
 1. Healthy Forests, Healthy Communities
- d. **Misc/News/upcoming events/future projects/goals**
 - i. AMA Planning and Contracting
 - ii. CSP Planning and Contracting
 - iii. Annual Report
 - iv. CTA Planning

Discussion: Jenni shared that the previous meeting was canceled due to violations with the sunshine law and that she will continue to work on better understanding any requirements that may have been missed by the district boards. Additionally, the meeting was canceled due to unexpected family circumstances that had Jenni off island for the month. Adam asked about what was wrong, Jenni shared that ADA compliance was missing on the agenda due to miss posting the agenda online. Also, all categories on the agenda must have a subcategory explaining what will be included, it cannot be left blank.

2. **John Nelson:** gave his report for 8/17/2021:
 - a. **Trainings / Meetings / Learning**
 - Multiple Trainings and Practice Updates.
 - Continue PSS/BOX Position tasks.
 - b. **Plans / field visits**
 - Planning
 - (3) EQIP Check-out
 - Multiple Site Visits for 2022 Potential Clients.
 - HEL Determinations.
 - c. **Outreach**
 - Kukui Grove Booth for Outreach (Postponed).
 - d. **Misc/News/upcoming events/future projects/goals**
 - New EQIP Plans 2022 (5 Potential).

C. Water conservationist of the year – postponed to next meeting

D. Annual Dinner – Uncertain of gathering rules for the state. Discussion about if want to host indoor or outdoor. Blaise asked typical attendance, Jenni shared she believes it is between 35 and 50. Umi recommended Salt Pond outdoor barbecue. Jenni shared that there may be catering options. Howard made a motion to postpone discussion to next meeting, Adam Second. Motion accepted unanimously.

E. HACD meeting notes Jenni shared that the main highlight about vehicle insurance and that there will be further discussion about funding for SWCDs

Discussion: Adam asked if employees could get insurance through their own policy, Jenni shared when driving another vehicle only person liability is possible but not the vehicle. She gave the example that when you have insurance for your vehicle that it is covered through that and that anyone driving

would technically be covered by their own policy. It would need to be further explored what is possible for personal vehicle for work use policies. Jenni shared that a possible option could also be to have a district vehicle.

VII. REVIEW NEW COOPERATOR AGREEMENTS & CONSERVATION PLANS:

New West Kauai Soil and Water Conservation District (SWCD) Cooperators: None

Conservation Plans:

Pioneer HiBred / Corteva presented their plan conservation plan. Shared that they are doing some new practices but in general this plan is an update from their previous plan. Focus on soil erosion mitigation especially with cover crop and not overpreparing soils keeping the soil covered. Additionally, with critical plantings as well as vegetative barriers for higher slopes. And finally trying hedgerow and windbreak, they are still exploring options. They shared practices from previous plan that they continue to manage. They also shared new practices they do including not preparing sensitive areas, not over prep of land, reduction of tillage and cover crop mixtures and residue management. Adam made a motion to accept the conservation plan. Howard seconded. Motion was accepted unanimously.

VIII. STANDING COMMITTEE REPORTS:

- A. **Garden Island RC&D:** No Report
- B. **Grading Ordinance:** New supervisor is Brian Weinan

IX. UNFINISHED BUSINESS:

- A. **East Kauai & West Kauai Joint meetings**

Discussion: Wait on East Kauai input

X. ANNOUNCEMENTS / EVENTS:

- A. **2021 Annual Report** Due to unexpected circumstance, this is still in progress. Jenni requested that Directors who offered could please help.
- B. **Farm Fair tribute** - canceled
- C. **Jon Ching** last meeting as a director, moving to Oahu.
- D. **Discussion for next directors** Jon's position will need to be filled, and David's position not updated so he would like to discuss moving to associate director. This will be on next meetings agenda

ADJOURNMENT: Meeting adjourned at 3:32 p.m.

NEXT MEETING DATE: Tuesday September 21, 2021 at 3 p.m. Location TBD Information will be posted on the online state calendar. <http://calendar.ehawaii.gov/calendar/html/event>

There being no further business, the meeting adjourned at 3:32 pm, written by Jenni Scotti, Conservation Specialist.