

**West Maui Soil and Water Conservation District Board Meeting  
Tuesday, June 21, 2022, 1:00 PM**

**Meeting to be held via Zoom**

**Call ID: 836 8436 7772**

**Passcode: 499833**

**Via the Web**

<https://us02web.zoom.us/j/83684367772?pwd=eVRnaXFwOVJIMkdua2Z5ZEUwMGJPQT09>

**Or Dial**

**+1 669 900 6833 US**

Due to the rising numbers from COVID, we strongly encourage that attendance is via the Zoom link (Internet) or by attending via the telephone number, however, if this is not possible, the physical meeting location is 77 Ho'okele St., Kahului, HI. **Anyone attending the meeting at the physical location is encouraged to follow standard COVID protocol with proper mask usage.**

Written testimony to be presented at the meeting may be mailed or delivered to 77 Ho'okele St., Kahului, HI 96732. Or it may be emailed to [MauiSWCDs@gmail.com](mailto:MauiSWCDs@gmail.com). Written testimony is requested to be received by the West Maui Soil and Water Conservation District by 9:00 AM, Monday, June 20, 2022. Please note that public comment on issues not on the agenda, will be for consideration for the Board's agenda at the next meeting.

If you have a disability and require a reasonable accommodation to fully participate in this event, please contact Millie Wagner

**before Friday, June 17, 2022**, via email at MauiSWCDs@gmail.com or telephone (808) 214-1744 to discuss your accessibility needs so that reasonable accommodation may be provided.

Please be advised that the West Maui Soil and Water Conservation District Board may go into Executive Session pursuant to Hawaii Revised Statutes (HRS), Section 92-5(a)(4).

- **Meeting Call to Order**

- Roll Call of Those Present at the Meeting:
  - Directors
  - Associate Director(s)
  - USDA Natural Resources Conservation Services (NRCS)
  - Soil and Water Conservation District (SWCD) Staff
  - Members of the Public
- Board Members Not Present at the Meeting
- Determination of Whether a Quorum has been Established
- Public notice of meeting:
  - Electronically posted to the state calendar ([calendar.ehawaii.gov/calendar](http://calendar.ehawaii.gov/calendar)) on June 15, 2022
  - Physically posted at the Soil and Water Conservation District Office located at 77 Ho'okele St., Kahului, HI on June 15, 2022
  - Filed with Lt. Governor's Office on June 15, 2022

- Mailed or emailed to persons requesting notifications of meetings, postmarked June 15, 2022.
- **Public Comment and Written Testimony (NOTE: Public comment and/or written testimony is limited to 3 minutes)**
  - Please note that public comment on issues not on the agenda, will be for consideration for the Board’s agenda at the next meeting.
- **Approval of the Minutes from January 28, 2022**
- **West Maui Soil and Water Conservation District Treasurer’s Report**
- **Election and/or Appointment of Executive Officers and Directors to the Board**
  - Current West Maui Soil and Water Conservation District Board:

TITLE	NAME	TERM EXPIRATION	PROCESS
CHAIR	James J. Nobriga	Jun-23	Appointed
VICE CHAIR	Kainoa Casco	Jun-24	Elected
TREASURER	Kimo Falconer	Jun-22	Appointed
SECRETARY	Ian Swezey	Jun-24	Elected
DIRECTOR	VACANT		Elected
ASSOCIATE DIRECTOR	Wes Nohara		
ASSOCIATE DIRECTOR	Daniel Ornellas		
ASSOCIATE DIRECTOR	Kristi Ono		

- **Open positions:**
  - Position of Treasurer, currently held by Kimo Falconer (appointed) whose term expires in June 2022
  - Position of Director (elected) currently vacant
- **Nominations, Elections, Appointments and Length of Terms**
- **Status of and Approval of the Authorized Signers to the West Maui Soil and Water Conservation District Bank Accounts at American Savings Bank**
  - Currently the following directors are authorized signers on the West Maui Soil and Water Conservation District bank accounts at First Hawaiian Bank:
    - James J. Nobriga, Chairman
    - Kainoa Casco, Vice Chair
    - Ian Swezey, Secretary
    - Kimo Falconer, Treasurer
- **Update of authorized signers on the West Maui Soil and Water Conservation District bank account at American Savings Bank due to election and/or appointment of new officers**
- **New Soil and Water Conservation District Administrator**
  - Introduction of new Administrator
  - Purchasing authorization for the new Administrator as related to the West Maui Soil and Water Conservation District
    - Discussion of the need for the Administrator to have purchasing authorization such as a debit or credit card

- Need for the Administrator to hold a debit or credit card for the West Maui SWCD Bank Account to use for transactions such as automatic renewals (example: automatic renewal of general liability insurance)
- Discussion of other alternatives to allowing the Administrator to have purchasing authorization
- Vote to approve/disapprove the Administrator to having purchasing authorization and holding a debit or credit card on the West Maui Soil and Water Conservation District bank account at American Savings Bank
- Vote to approve/disapprove of alternative method of payment authorization for automatic renewals, if necessary
  - Discussion and vote about the need for the Administrator to have access to the bank account at American Savings Bank to perform bookkeeping duties
- Need for an Account Holder/Contact Person for General Liability Insurance to make changes, payments and/or discuss the account
  - The current account holder/contact person for the general liability insurance is Maggie Kramp, who has since retired from the Administrator position, and a new account holder needs to be approved

- Discussion and appointment of whom shall be the account holder/contact person for the general liability insurance
- **Board Members Electronic Signatures to be held on file for Documents such as Board Minutes and Grading and Grubbing Letters to the County**
  - Discussion of Need: Electronic signatures held on file to be file to use once document has been approved for signing
    - For use with documents like meeting minutes or Grading & Grubbing letters to the County of Maui
  - Vote to approve/disapprove
- **Soil and Water Conservation Planner Position to be Vacant effective 7/1**
  - Approve posting for advertisement of position
- **West Maui Ridge to Reef (R2R) Initiative Updates by Tova Callender**
- **National Water Quality Initiative (NWQI) Assessment Project Status by Tova Callender**

- **Proposed dates and times for next meeting**
- **Adjournment of the Meeting**

Submitted by

Ian Swezey  
Secretary

Meeting Recorder: Millie Wagner, Soil and Water Conservation District  
Administrator