



# Mauna Kea Soil & Water Conservation District

## Agenda for the meeting of Mauna Kea Soil and Water Conservation District

Date: Wednesday, January 12, 2022

Time: 3:00 P.M. – 5:00 P.M.

Place: Board meeting will be held through Microsoft Teams. Please contact MKSWCD at (808) 885-6602 ext. 102 or at [nicole.fernandez@hi.nacdnet.net](mailto:nicole.fernandez@hi.nacdnet.net) to receive the Microsoft teams link.

Start: 3:02p.m.

- I. Approval of Agenda
  - a. approve
- II. Approval/Review Minutes- 12/8/2021
  - a. approve
- III. Treasurer's report Lau
  - a. UWA no change
  - b. County payroll debits
  - c. Wishard NWQI transfer to federal for payment coverage. Bounce check from federal account \$2954.63
  - d. Federal transfer from wishard. Debit for NWQI payment \$25 bounce check fee
  - e. Petty cash & debit cart no transaction
  - f. January statement- bunch of transfers
    - i. Transfer from federal account to wishard which puts the money back that was taken from wishard to pay for NWQI payment from federal account
    - ii. Final payment for FSI and MCSI NWQI from federal to uwa
    - iii. Transfer for GPS purchase from uwa to county.
- IV. Chairman's Report von Holt
  - a. none
- V. Committee Report
  - a. none
- VI. Farm Dwelling Review
  - a. none
- VII. Sub-division Review
  - a. none
- VIII. Agreements/Contract Approval
  - a. Cooperative Agreement
    - i. Makani Ua Ranch Limited
      1. Grazing

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2. split from Kahua Ranch
3. approved

b. Plan Approval

i. Parker Ranch

1. CTA plan
2. Location Mauna Kea on Waikii side
3. Pond with a ground catchment
4. Pond: 703,214 gallons
5. CTA plans client responsible for finding and engineer and engineer needs to design pond and submit design for a NRCS engineer to take a look at to make sure it lines up with NRCS specifications. NRCS able to give recommendations on pond size based on rainfall, location, and elevation, but ultimately client decision on pond size since not under contract.
6. approved

c. Plan Revision

- i. none

d. Plan Update

- i. none

e. Plan Cancellation

- i. none

IX. Reports, Correspondence and Announcements

a. NRCS

Cook

i. Program update

1. Civil Rights
  - a. National office doing quality assurance review of all PIA for civil rights
  - b. Interview 1 representative for board, typically the chairman
2. Contracts
  - a. Ranking delayed to end of month. Push back obligation deadline. No deadline yet

b. Conservation Specialist/Administrative Assistant

Fernandez

- i. 2 plan meetings for clients doing NRCS EQIP contracts
- ii. County report Q2 due on 1/15
- iii. Training for environmental evaluation- 1/24-27

X. Old Business

a. GPS Unit Purchase

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- i. Garmin GPS Map 65s
  - 1. \$399.99, garmin website
- ii. Garmin GPS Map 66sr
  - 1. \$499.99, garmin website

### XI. New Business

#### a. Open discussion

- i. GPS purchase
  - 1. Garmin GPSMap 66sr
  - 2. \$522.49
  - 3. Estimated delivery date 1/12
- ii. Switch to online bank statement
  - 1. Printable PDF
  - 2. Ready 1<sup>st</sup> week of month
- iii. COVID update
  - 1. Office at 25% capacity (2 people max)
  - 2. Teleworking phase
  - 3. No visitors allowed in office

### XII. Adjournment

End: 3:39 pm.

Written testimony can be submitted in advance of each meeting that will be distributed to board members prior to the meeting. Written testimony must be submitted no later than 24 hours prior to the meeting to ensure time for board members to review it. Late written testimony will be retained as part of the record, but we cannot assure board members will receive it with sufficient time for review prior to decision-making. Submit written testimony to [nicole.fernandez@hi.nacdnet.net](mailto:nicole.fernandez@hi.nacdnet.net). To provide live testimony during the meeting, email your request to [nicole.fernandez@hi.nacdnet.net](mailto:nicole.fernandez@hi.nacdnet.net) at least 24 hours in advance, with your name, phone number, email address, and the agenda item on which you would like to testify. Once your request has been received, you will receive an email with the Microsoft Teams link to testify. You will need a computer with internet access, video camera, and microphone to participate. If you require access by phone, please indicate that in your email request. Testimony will be limited to a maximum of three (3) minutes per person per agenda. Individuals requiring special assistance or auxiliary air or services (e.g. sign language interpreter, wheel chair accessibility, or parking designated for the disabled) at the Mauna Kea Soil and Water Conservation District meeting, please contact staff at least 72 hours prior to the meeting at (808) 885-6602 ext. 102 or [nicole.fernandez@hi.nacdnet.net](mailto:nicole.fernandez@hi.nacdnet.net) to make arrangements. Next MKSWCD meeting will be February 8, 2022 3:00-5:00 P.M. through Microsoft Teams until further notice.

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