



**Hamakua Soil and Water Conservation District  
Board of Directors Meeting  
MINUTES**

Date: September 6, 2022 3:00pm  
Location: Hilo Federal Building, 154 Waiuanue Ave., Hilo, HI 96720, Room 102 and by teleconference with Waimea NRCS Field Offices, 67-1185 Mamalahoa Highway, Suite H148, Kamuela, HI 96743, and Kukaiau Office, 42-3643 Kukaiau Rd., Paauilo, HI 96776

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1. **Call to Order:** Meeting was called to order by Chairman Doug Beaton at 3:00pm.  
Present: Directors –Douglas Beaton (DB), Kea Keolanui (KK), Dylan Shropshire (DS), Michael Manor (MM), Shawn Aguiar (SA); District staff - Jennifer Reavis; NRCS staff – Scott Cook, Kevin Burke.
2. **Welcome, Introductions, and Review of Agenda 3:00p**
3. **Approval of the Minutes –3:01p:** Accepted and approved as circulated. KK/MM
4. **Cooperator Activities 3:02p**
  - a. **New Cooperator and Conservation Plans**
    1. **J. Douglas Beaton – 90 ac. Plans for CRP program w/FSA. Prescribed grazing, livestock management. Accepted and Approved. SA/MM (J.Douglas Beaton abstained from voting)**
    2. **Mauna Kea Moo LLC – 1163 ac. Plans for pasture management. Accepted and approved. SA/MM (J.Douglas Beaton abstained from voting)**
    3. **Subdivision/Change of Zoning/Additional Farm Dwelling Application Reviews 3:08p – none**
5. **Conservation Planner’s Progress Report 3:18p:** none
6. **NRCS DC Reports – Hilo and Waimea Field Offices (Hisashima/Cook) 3:09p:**

The monthly report for the Waimea Field Office was given by Scott and was circulated. Updates on personnel changes, deadlines, project info, presentation, training, emergency programs, Farm Bill update, outreach, etc. was given. A program assistant will be hired for the Waimea F.O. (2) A Comp. Nutrient management training will be held in October/November. (3) Covid update was given. We are at medium community level for covid. The Hilo F.O. is operating at 100% capacity in office with telework 2 days a week. Online meetings will continue.
7. **FSA Report: As circulated via e-mail 3:11p**
8. **Correspondence received 3:12p**
9. **Treasurer’s Report: 3:12p**

Placed on file.
10. **New Business 3:13p**
  - a. **Reimbursements for Doug**

- b. Doug will attend the NACD conference held on Maui Sept. 7-9<sup>th</sup>, 2022. It was accepted and approved to cover all cost incurred (approximately \$2,000+) pertaining to the conference.  
KK/SA

**11. Old Business 3:16p**

a. **New Employee Discussion** – Jen will contact Tyler Cobane to follow-up on the job offer. If he does not accept, we will readvertise and include salary and benefits in advertisement. We will post it on Indeed.

b. **HACD Annual Meeting** – will be held at KMC Volcano, Hawaii. Hosting districts will be East Hawaii SWCD's. This will take place June 21-23, 2022. A “save-the-date” will be sent to all directors.

c. **Next Meeting - The next Hamakua SWCD board meeting will be held on Tuesday, October 11<sup>th</sup> @ 3:00pm.**

**12. Adjournment:** Meeting adjourned at 3:24pm KK/MM

Submitted by:

Michael Manor, Secretary

Date

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