

Hana Soil and Water Conservation District Board Meeting

Tuesday, June 28, 2022, 10:00 AM

Meeting to be held via Zoom

- **Meeting Call to Order**
 - Roll Call of Those Present at the Meeting
 - Directors
 - A. Iwalani Poaipuni, Chair
 - Haunani Collins, Vice Chair
 - Claire Kamalu Carroll, Secretary
 - Gina Lind, Director
 - USDA Natural Resources Conservation Services (NRCS)
 - Gerald Gregory, District Conservationist
 - Soil and Water Conservation District (SWCD) Staff
 - Kelly Butler, Maui SWCD Planner
 - Jessica Talbot, Maui SWCD Planner
 - Morris Haole, Maui SWCD Program Assistant
 - Millie Wagner, Maui SWCD Administrator
 - Members of the Public
 - None
 - Board Members Not Present at the Meeting
 - Pueo Wright, Treasurer
 - Determination of Whether or Not a Quorum has been Established
 - It was determined that a quorum had been established

- Public notice of meeting was confirmed by Millie Wagner to have been posted, filed and mailed on June 22, 2022
 - Electronically posted to the state calendar (calendar.ehawaii.gov/calendar) on June 22, 2022
 - Physically posted at the Soil and Water Conservation District Office located at 77 Ho'okele St., Kahului, HI June 22, 2022
 - Filed with Lt. Governor's Office on June 22, 2022

- Mailed or emailed to persons requesting notifications of meetings, postmarked June 22, 2022.

- **Reading and Approval of the Minutes from September 8, 2021**

- Board members confirmed that they had received the minutes from the last meeting and had time to review them
- Claire Kamalu Carroll made the motion to accept the minutes from the September 8, 2021 board meeting as presented
 - Haunani Collins seconded the motion
 - The motion was voted on and carried unanimously

- **Hana Maui Soil and Water Conservation District Treasurer’s Report**

- Board members confirmed that they had received and reviewed the Treasurer’s report
- Claire Kamalu Carrol made the motion to approve the Treasurer’s report as presented
 - A. Iwalani Poaipuni seconded the motion
 - The motion was then voted on and approved unanimously

- **Election and/or Appointment of Directors and Executive Officers to the Board**

- Current Central Maui Soil and Water Conservation District Board:

| TITLE | NAME | TERM EXPIRATION | PROCESS |
|------------|-----------------------|-----------------|-----------|
| CHAIR | A. Iwalani Poaipuni | Jun-22 | Appointed |
| VICE CHAIR | Haunani Collins | Jun-23 | Elected |
| SECRETARY | Claire Kamalu Carroll | Jun-24 | Elected |
| TREASURER | Pueo Wright | Jun-22 | Appointed |
| DIRECTOR | Gina Lind | Jun-24 | Elected |

- Open positions:
 - Position of Chair, currently held by A. Iwalani Poaipuni (appointed) whose term expires in June 2022
 - Position of Treasurer, currently held by Pueo Wright (appointed) whose term expires in June 2022
- Nominations, Elections and Appointments

- Haunani Collins made the motion for A. Iwalani Poaipuni to continue as a Director
 - Gina Lund seconded the motion
 - The motion was voted on and approved unanimously
 - Gina Lund made the motion for A. Iwalani Poaipuni to continue to serve as Board Chair
 - Haunani Collins seconded the motion
 - The motion was then voted on and approved unanimously
 - Discussion about the position of Director and Treasurer currently held by Pueo Wright
 - Pueo Wright has not expressed the interest in continuing as a Director at this time
 - Millie Wagner will follow up regarding whether the position of Treasurer may be combined with the position of Secretary (i.e. Treasurer/Secretary)
 - Discussion about adding Associate Directors to the Board

- **Status of and Approval of the Authorized Signers to the Hana Maui Soil and Water Conservation District Bank Accounts at Bank of Hawaii**
 - Currently the following directors are authorized signers on the Hana Maui Soil and Water Conservation District bank accounts at Bank of Hawaii:
 - Iwalani Poaipuni, Chairman
 - Claire Kamalu Carroll, Secretary
 - Pueo Wright, Treasurer
 - Update of authorized signers on the Hana Maui Soil and Water Conservation District bank account at Bank of Hawaii due to the election and/or appointment of new officers
 - Haunani Collins made the motion for the current signers to the Bank of Hawaii accounts continue as authorized signers through the end of his/her term or until further notice
 - Claire Kamalu Carroll seconded the motion
 - The motion was voted on and approved unanimously
 - A. Iwalani Poaipuni made the motion that Haunani Collins be added as an authorized signer to the Bank of Hawaii accounts
 - Gina Lind seconded the motion

- The motion was then voted on and approved unanimously

- **New Soil and Water Conservation District Administrator**
 - Maui Soil and Water Conservation District Administrator, Millie Wagner, gave a brief introduction of herself
 - Need for an Account Holder/Contact for general liability insurance to make changes, payments and/or discuss the account
 - Haunani Collins made the motion for Millie Wagner to be the Account Holder/Contact person for the general liability insurance
 - The motion was seconded by Claire Kamalu Carroll
 - The motion was then voted on and approved unanimously
 - Discussion and vote about the need for the Administrator to have access to the bank account at Bank of Hawaii to perform bookkeeping duties
 - Haunani Collins made the motion to approve the Administrator (Millie Wagner) to have access to the Hana Soil and Water District bank account at Bank of Hawaii to perform bookkeeping duties
 - Claire Kamalu Carroll seconded the motion
 - The motion was voted on and approved unanimously

- **Maui Soil and Water Conservation District Planner Updates**
 - Jessica Talbot, SWCD Planner said that she currently had no updates or plans in the Hana District
 - Kelly Butler, SWCD Planner, said that she didn't have any plans or updates currently in the Hana District, however she is working with Kaupo Ranch to update their CTA plan

- **Natural Resources Conservation Services District Conservationist Updates**
 - Gerald Gregory, NRCS District Conservationist said that La'akea Low has joined their team as an NRCS Planner
 - Gerald Gregory, NRCS District Conservationist said that he would like to have a working group meeting either in person or via ZOOM in the future
 - SWCD Planner, Jessica Talbot has accepted a position with NRCS and will be transitioning to that position in early July
 - SWCD will be doing a recruitment to fill her position

- Haunani Collins asked for follow-up about Jason Hew's three Farm Bill plans that he spoke about in the last board meeting
 - Gerald Gregory said that he would follow-up with Jason to get more info for the board

- **Public Comment and Written Testimony**
 - There was no written or oral public testimony presented

- **Proposed dates and times for next meeting**
 - Discussion about board member availability in July
 - Board members agreed that Monday, July 25 at 10 AM is the best date/time for the next meeting
 - Discussion about whether to hold the meeting in-person or via ZOOM
 - Gerald Gregory suggested possibly including the working group in the next board meeting
 - Haunani Collins stated that ZOOM meetings work better for her
 - Claire Kamalu Collins said that she would need to check her schedule to decide whether a ZOOM meeting or an in-person meeting would work better for her

- **Adjournment of the Meeting**
 - Gina Lind made the motion to adjourn the meeting
 - The motion was seconded by Claire Kamalu Carroll
 - The meeting was adjourned at 10:55 AM

Submitted by



Claire Kamalu Carroll

Secretary

Meeting Recorder: Millie Wagner, Soil and Water Conservation District Administrator