

**KONA SOIL AND WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS AGENDA**

Meeting Location: 81-956 Haleki'i, Kealahou, Hawaii 96750

808-339-9042

Monthly Meeting: Thursday, July 21, 2022, 8:00am – 10:00am

RULES OF ORDER WILL BE FOLLOWED BY ALL ATTENDEES

Considering the evolving COVID-19 situation, protecting the health and welfare of the community is of utmost concern. As such, the meeting will be held with remote options, with board members, staff and applicants participating via an optional online meeting venue.

Join Zoom Meeting

<https://us02web.zoom.us/j/84646214823?pwd=VjQ4U1pvRHR0MDk2U2FuU2xyOXJndz09>

Meeting ID: 846 4621 4823 Passcode: 581810

***TESTIMONY:** Interested persons can submit written testimony in advance of each meeting that will be distributed to Board Members prior to the meeting. **Written testimony must be submitted no later than 24 hours prior to the meeting** to ensure time for Board Members to review it. Late written testimony will be retained as part of the record, but we cannot assure Board Members will receive it with sufficient time for review prior to decision-making. Submit written testimony to kswcd@kswcd.org*

To provide live oral/video testimony during the online meeting, email your request to kswcd@kswcd.org at least 24 hours in advance, with your name, phone number, email address, and the agenda item on which you would like to testify. Once your request has been received, you will receive an email with the Zoom link via which to testify. You will need a computer with internet access, video camera and microphone to participate. If you require access by phone only, please indicate that in your email request. Testimony will be limited to a maximum of three (3) minutes per person per agenda item.

The Board may go into Executive Session pursuant to Section 92-5(a)(4), Hawai'i Revised Statutes, in order to consult with its attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities.

Individuals requiring special assistance or auxiliary aids or services (e.g., sign language interpreter), please contact staff at least 72 hours prior to the meeting at 808-339-9042 so that arrangements can be made.

- I. **WELCOME:** Call Kona Soil and Water Conservation District (KSWCD) Board Meeting to Order 8:00 am J. Knowles
- II. **MINUTES:** Approval of KSWCD Board Meeting Minutes Thursday, June 16, 2022. All
- III. **REPORTS:**
- A. **KONA SOIL AND WATER CONSERVATION DISTRICT (KSWCD) FINANCIAL REPORTS** B. Anderson
 Introduction of accountant. Review of new format for monthly financial reports.
- i. **Accounts Payable (A/P) / Accounts Receivable (A/R)**
 - ii. **Statement of Financial Position (Balance Sheet)**
 - iii. **Statement of Financial Income and Expense (Profit and Loss)**
- B. **CONSERVATION ASSISTANT REPORTS (KSWCD)** R. Hill
- i. **NRCS / USDA (SF-425, SF-270, etc.)**
Reimbursements #7 & #8 sent in. All technical and financial reports current.
 - ii. **National and Hawaii Associations of Conservation Districts (NACD & HACD)**
FY 21-22 Annual Report current and sent in. September meeting off-island \$.
 - iii. **County of Hawaii**
FY 22-23 application sent in. All financial reports current. FY 21-22 Final Program Accomplishments Report due 7/30/22.
 - iv. **Consolidations & Subdivisions**
Discuss board procedure policies – flooding only or all?
TMK (3)7-5-003:023 (**PL-SUB-2022-000063**) Reviewed June board meeting and discussed at flood structure tour. Original letter for same TMK sent from Board to County in 2009. 2022 letter sent referencing 2009.
TMK (3)7-6-002:001 (**PL-SUB-2022-000066**)
TMK (3)7-6-051:112 & 113 (**PL-CON-2022-000019**)
 - i. **Flood Control Structure Tour (Permitted Interaction Group: Steve, Mark & Keli'ikanoe)**
Tour on Wednesday, June 22nd cancelled halfway through due to flash floods. Tour for second half needs to be rescheduled with County.
 - v. **Board Elections**
Current chair unanimously re-appointed for 022-2023 via e-mails. Director to be re-elected.
- C. **DISTRICT PLANNER REPORTS (KSWCD)** M. Robblee
- i. **Conservation Technical Assistance (CTA)**
Annual technical and financial reports sent in. All quarterly progress reports up to date.
- D. **NATURAL RESOURCE CONSERVATION SERVICE (NRCS) REPORTS:**
- i. **General NRCS** L. Nelson
 - ii. **2022 Farm Bill Programs**
 - EQIP / EQIP-CIC and RCPP
 - CSP / renewals
 - iii. **Regional Conservation Partnership Program (RCPP)** G. Hendrickson
 - Discuss RCPP Project Manager resume procedures.
- IV. **OTHER BUSINESS:**
- i. **Outreach +** J. Knowles / R. Hill
 - Hawai'i Conservation Alliance (2022 July 18th – 22nd \$ > next year early bird discount)
 - Plantings with Leo Club continues (flags & literature holders for outreach) \$
 - Bumper stickers \$ * Keep Kona Green * Malama Aina * Kona Conservation * Other ideas?

- Staff hats /t-shirts \$ - need the finalized logo (high quality digital file)
 - Cover crop seeds \$
- ii. **Hiki Ola**
- Progress updates: grant obligations; calendar of events. K. Mahi
- iii. **Cooperator of the Year**
- 5 (10 minute PowerPoint Presentation) **re-scheduled for the August Board Meeting**, due to NRCS training.

V. NEW BUSINESS:

- i. **Local Working Group for TCP Flooding**
- Confirm committee members. Coordinate kick-off meeting. Schedule 2022 LWG.
- ii. **Grant Opportunities**
- USDA-NRCS-UAIP-22-NOFO0001178 (deadline: August 2, 2022)
FY 2022 Urban Agriculture and Innovative Production (UAIP) Competitive Grants Program
<https://www.grants.gov/web/grants/view-opportunity.html?oppld=340885>
 - USDA-NRCS-NHQ-CFWR-22-NOFO0001179 (deadline: September 1, 2022)
FY 2022 Composting and Food Waste Reduction (CFWR) Pilot Project
<https://www.grants.gov/web/grants/view-opportunity.html?oppld=340906>

PREVIOUS BOARD MEETINGS - ACTION ITEMS:

TASK	PERSON OR COMMITTEE MEMBERS	DUE DATE
Local Working Group for TCP Flooding	Jeff, Steve & Lele	More to come....
FY 2022-2023 Outreach Plan based on Field Office model.	Jeff, Robin & Keli'ikanoe Laura to provide NRCS model	Draft ANNUAL plan following NRCS Outreach Plan
FY 2022-2023 District Annual Work Plan	Jeff, Barbara, Keli'ikanoe Mahi & Robin	Project Manager
2022 Annual Flood Structure Tour (1/2 Day for second half of tour)	Jeff, Mark, Steve, Keliikanoe, Robin & Mary	TBD
FY 2022-2023 County Grading Ordinance Application, as well as Conservation Assistant Annual Work Plan	Jeff, Barbara & Robin	Application sent in for FY 22-23 County Final Program Accomplishments due July 30, 2022.
Website: photos in landscape orientation of Native plants and past events	Keli'ikanoe & Mary	On-going
2021 Cooperator of the Year Nominees	5 Presentations (1 by each Planner – 10 minutes each)	August 18th

VI. ADJOURN

VII. EXECUTIVE SESSION