

Olinda-Kula Soil and Water Conservation District Board Meeting

Friday, April 21, 2023, at 1:00 PM

The meeting was held at 77 Ho'okele Street, Suite 202, Kahului, HI, as well as, virtually via Zoom.

- **Meeting Call to Order**
 - The meeting was called to order at 1:04 PM, Friday, April 21, 2023.
- **Roll Call of Those Present at the Meeting**
 - Olinda-Kula SWCD Directors:
 - Clark Hashimoto, Board Chair
 - Garret Hew, Board Vice-Chair
 - Neil Nakamura, Board Secretary/Treasurer
 - Alan Nago, Director
 - Ethan Romanchek, Director
 - USDA Natural Resources Conservation Services (NRCS)
 - Gerald Gregory, District Conservationist
 - Maui Soil and Water Conservation District (SWCD) Staff
 - Micaela Hogger, Conservation Specialist
 - Millie Wagner, District Administrator
 - Members of the Public
 - None present
 - Board Members Not Present at the Meeting
 - All board members were present at the meeting
- **Determination of Whether a Quorum has been Established**
 - It was determined that a quorum had been established
- **Public notice of meeting**
 - Electronically posted to the state calendar (calendar.ehawaii.gov/calendar) on Wednesday, 4/12/2023
 - Physically posted at the Soil and Water Conservation District Office located at 77 Ho'okele St., Kahului, HI on Wednesday, 4/12/2023
 - Filed with Lt. Governor's Office on Wednesday, 4/12/2023
 - Mailed or emailed to persons requesting notifications of meetings, postmarked Wednesday, 4/12/2023 (*Please note there is no one requesting notification of meetings at this time.*)
- **Approval of the Minutes from February 3, 2023**
 - A motion to approve the minutes from the February 3rd meeting was made by Garret Hew
 - The motion was seconded by Alan Nago
 - The motion was voted upon and carried unanimously
- **Olinda-Kula Maui Soil and Water Conservation District Treasurer's Report**
 - It was acknowledged that the Treasurer's report had been received and will be placed on file
- **Olinda-Kula SWCD Board Member Terms**
 - The position of Director currently held by Neil Nakamura expires June 30, 2023
 - Mr. Nakamura stated that he would be resigning at the end of his term
 - Mr. Nakamura's resignation will leave an appointed director's position vacant
 - Mr. Hashimoto asked for suggestions regarding who might be interested in serving on the board
 - Gerald Gregory, NRCS may have some names of producers within the district that might possibly be interested, and he stated that he would get back to the board with this information

- The board agreed that they will need to meet again by June regarding the position that will be vacated
- **Olinda-Kula 75th Anniversary Celebration**
 - Follow-up
 - Invitations to dignitaries have been sent via USPS
 - Invitations to others were sent via email
 - Follow-ups to the invitations need to be sent out
 - Email reminders to attendees approximately Wednesday, 5/10
 - Speak with Jay again regarding beverage donations and borrowing at least 2 of his coolers when he returns on 5/2
 - Program has been completed and Leile will be printing it in-office
 - Banner has been completed and will be going to printer
 - Leile Low, Maui SWCD administrative assistant, will be making copies of articles of interest from old Annual Reports, and we'll be having those laminated so they can be put on the tables
 - Need to create a display of the old pictures
 - The board members suggested that we use the photos that had been used at the 45th-anniversary celebration since they already have captions attached
 - Need to look for an easel and board that the photos can be attached to
 - Potential needs:
 - Easel
 - Poster board
 - Tacky putty (so we don't damage the photos with tape)
 - Supplies needed:
 - Coffee (K-cups to reduce waste) and Kuerig coffee maker (to be borrowed)
 - Tea (Tea bags)
 - Hot water pot (borrowed from the Kahului Field Office) for making tea
 - Creamer, sugar and artificial sweetener
 - Disposable forks, knives and spoons (Still have several from previous events – will check to see if we need to purchase anything)
 - Paper plates, cups and napkins (May still have some from previous events – will check to see if we need to purchase more)
 - Serving spoons (perhaps some in the Kahului Field Office that can be borrowed)
 - Racks and Sterno cans to keep food trays warm (There may still be some in our storage – need to check to see if we have enough)
 - Ethan asked that we let him know if we needed any
 - Set-up on Friday, 5/12
 - Clark stated that he will pick up the key to the Olinda-Kula Community Center around 2:30 PM that day
 - Ethan Romanchek stated that he will be delivering the greenery around 4 PM
 - Millie Wagner stated that she and Leile Low could meet Clark Hashimoto and begin with any initial set up that needs to be done
 - Food
 - Once the RSVPs are in, we can order the food from Pukalani Superette
 - Need to determine when the food can be picked up
 - Lei and Centerpieces
 - Leile Low has been working with Carver Wilson to see what pricing he may be able to offer

- We may need to purchase lei and centerpieces from Costco if Mr. Wilson's prices are out of our budget
- **Increasing Delivery Capacity**
 - There is general confusion about the goal of these questions and how they should respond.
 - The board members asked for information regarding how the other districts are responding and they will respond via email with responses to the questions below:
 - What's going well in your district?
 - Please highlight a recent win.
 - What's not going well in your district?
 - What has limited the capacity of the district?
 - Where would you like your district to be in 1 year?
 - Where would you like your district to be in 2 years?
 - What are some of the projects you would like to undertake if resources are available?
 - The board members did state that the following were challenges in their district:
 - Axis deer mitigation
 - Lack of water, particularly in the Hawaiian Homes area
 - The need for an engineer to assist with CTA plans
- **HACD 2023 Annual Conference**
 - Dates: June 21 – 23
 - Location: Kilauea Military Camp (KMC) in Volcano, HI
 - Deadline for conference registration is May 19, 2023
 - Discussion regarding who will be attending
 - Clark and Neil are unable to attend
 - Ethan stated that he may be able to go and will let us know by 5/1
- **New Soil and Water Conservation District Administrative Assistant**
 - Introduction of new Administrative Assistant, Leilehua Low
 - Authorization for the new Administrative Assistant to have access to banking and the bank account held at First Hawaiian Bank for bookkeeping purposes as related to the West Maui Soil and Water Conservation District
 - A motion was made by Garret Hew that Leilehua Low be given access to the Olinda-Kula SWCD bank account for bookkeeping purposes only
 - The motion was seconded by Neil Nakamura
 - The motion was voted on and passed unanimously
- **New Soil and Water Conservation District Conservation Specialist (Planner)**
 - Introduction of new Conservation Specialist, Micaela Hogger
- **Maui Soil and Water Conservation District Conservation Specialist Updates by Kelly Butler**
 - Ms. Butler was unavailable to attend the meeting, so the updates were given by Conservation Specialist Micaela Hogger
 - Outreach and events that Maui Soil and Water Conservation District is currently participating in
 - Ag in the Classroom
 - Ag in the Classroom event will be Thursday, 4/27 and Friday, 4/28
 - 1000 students from all schools on Maui are expected to attend
- **Grading and Grubbing**
 - Plans that appear adequate: 4
 - Plans that do not appear adequate: 3
 - Plans that OKSWCD deferred to comment: 1
 - Plans below limits for review by OKSWCD: 1
 - Ethan Romanchek would like more information about the grading and grubbing process
 - The board agreed that we should invite our technical assistant, James Ino, to the next board meeting

DATE ADEQUATE	COUNTY DSA (UNLESS NOTED OTHERWISE) TRANSMITTAL DATE	DATE COMMENTS SUBMITTED TO COUNTY	PROJECT NAME	COUNTY FILE NUMBER	TMK	COMMENTS FROM JAMES INO (Response from Developer Pending for Inadequate Plans), AND OTHER MISC. NOTES
OKSWCD defers to comment	12/21/22	1/10/23	GUSMAN, PAUL (KULAIKI SUBDIVISION - LOT 3-D)	G2022-00413	TMK: (2) 2-3-070:006	12/23/2022 Plan is after the fact. No design for drainage and erosion control. Because it is after the fact I would let the CofM DSA with CofM Public Works handle this. There may be potential concerns the district will be getting involved with. Plan should be referred back to Cof M DSA. 01/04/2022 Per J. Ino: It is my recommendation to the district but the district needs to determine their actions. In saying that I have work with other districts that have had incidents of violations from the CofM and the State of Hawaii on after the fact project for the district to review but was not revealed in the request of the referral. Because of this I would recommend to all the districts for a no comment procedure on "After the Fact" Plan Referral's.
2/23/23	2/22/23	2/28/23	HAIA, BRIAN & ANDREA - DHHL FARM DWELLING - LESSEES BRIAN & ANDREA HAIA	G2023-00048	TMK: 2nd 2-2-032:051	
2/1/23	1/24/23	2/7/23	KAMEHAMEHA SCHOOLS - MAUI CAMPUS SOFTBALL FIELD	G2023-00025	TMK: (2) 2-3-8:039	2/1/2023 Per J. Ino, plan appears adequate. 2/3/2023 Sent to the OKSWCD board for comments/questions.
1/12/23	10/5/20	10/22/2020 01/19/2023	KIHEI RENT-A-CAR PARKING AREA	GT20200230	TMK: 3-9-002:102, 103, 104	From 10/22/2020 letter to County: Clarification is needed on the following items: <ul style="list-style-type: none"> • Is this project in a SMA zoned area? • West Kapu Rd. is not on the Maui Real Property Tax website. If West Kapu Rd. does not exist, where will vehicles enter and exit project site? • How will drainage be contained on project site? The follow items are missing are missing on the project plan: <ul style="list-style-type: none"> • Drainage and infrastructure designs • Dust barriers • Road sediment barriers from construction vehicles exiting onto public road • Comprehensive operations and maintenance plan for all BMPs during constructions and post construction.

						<p>The project is believed to be located within a sensitive flood zone. It is recommended that the County DPW engineers thoroughly review this plan before issuing permit.</p> <p>1/9/2023 Jake Freeman from CDF called Jimmy Ino req'ing status update. 1/10/2023 Millie returned call and asked him to email with his questions/concerns along with the requested clarification (from 2020), as well as any revised plans.</p> <p>01/10/2023 RVSD plan RCVD via email from Brandon Muir at CDF Engineering. 01/11/2023 Sent RVSD Plans to J. Ino for review.</p> <p>1/12/2023 Plan appears adequate.</p>
	12/23/22	1/10/23	<p>MICHAELY RESIDENCE - WAIOHULI-KEOKEA HOMESTEADS LOT 46-A-2 (COUNTY FILE NAME: YESHAYAHU, MICHAELY)</p>	G2022-00430	TMK: (2) 2-2-016-119	<p>1/4/2023 Plan does not appear adequate. A detailed Maintenance plan needs to be developed for the project. Construction road entrance along Maukanani Road needs details of pad to be shown on construction plan. If Middle Road is utilized for other vehicle use the project needs details shown on plan. Retention Basin needs indicators in the basin to indicate when silt and runoff water will be removed to maintain capacity of the pond after a storm event. Water bars need to be developed during construction to minimize runoff from storms onto neighboring property. Maintenance Plan needs to develop a log for records of maintenance and repairs to needed repairs due to storm, fire and other events. as noted in Retention area 1 Trapezoidal 20 feet wide 6 inch deep needs to be indicated on spillway on all other basin spillways. Concern of concentrated flow downstream to neighboring properties and buildings. Plans need to indicate flow lines downstream and impact if any.</p>
	11/1/20221/30/2023	2/9/23	<p>PHILIPPSON, JOHN & TINA - NEW RESIDENCE</p>	G2022-00348	TMK: (2) 2-3-03:236	<p>1/10/2023 No comments rcvd from files sent by county on 11/1/2022. 1/10/2023 2nd req for review. 1/30/2023 Additional files sent by County. Sent files to Ino on 1/31/2023. 2/1/2023 Plan does not appear adequate: No erosion control measures of BMP have been provided for review.</p>

-	5/11/2022 1/19/2023	-	PROPERTY OWNED BY MAUI AG	G2022-00074	2220030810000-94293	01/20/2023 Per Darlyn Atay, Engineering Construction Clerk, County of Maui Development Services Administration: "You can disregard this project, they revised their plans and it is below limits for SWCD review."
1/5/23	12/28/22	1/10/23	WERNER, LISA A. TRUST (KULA I'O RESIDENCE LOT 26)	G2022-00262	(2) 2-3-002:159	1/5/2023 Plan appears adequate.

- **USDA Natural Resources Conservation Services (NRCS) District Conservationist Report by Gerald Gregory**
 - 2022 Stats
 - NRCS is in the middle of contracting for 2023
 - They are still working on the Conservation Stewardship Program
 - The funds from the Inflation Reduction Act are finally coming through
 - Jason Hew, NRCS Soils Conservationist, is working on a livestock-specific conservation program
 - Mr. Gregory stated that they should have a better idea of how much money they are spending by June of this year
- **Public Comment and Written Testimony (NOTE: Public comment and/or written testimony is to be limited to 3 minutes)**
 - There was no written or verbal public comment
- **Proposed dates and times for next meeting**
 - Tentative dates discussed for the next meeting are June 9 or June 16
 - Ethan Romancheck stated that he is not available on 6/9, as he'll be off-Island from 6/9 – 6/16. He may be able to do a meeting on 6/16
 - Future meetings will continue to be in-person with Zoom available for those that cannot attend in-person
- **Adjournment of the Meeting**
 - Garret Hew made a motion to adjourn the meeting
 - Alan Nago seconded the motion
 - The motion was voted on and carried unanimously
 - The meeting was adjourned at 2:26 PM

Submitted by

Neil Nakamura

Neil Nakamura

Secretary/Treasurer

Meeting Recorder: Millie Wagner, Soil and Water Conservation District Administrator