

**Central Maui Soil and Water Conservation District Board Meeting  
Minutes**

**Monday, June 13, 2022, 1:00 PM**

**Meeting held via Zoom**

**Meeting Call to Order**

The Central Maui Soil and Water Conservation District board meeting was called to order by Board Chair Mike Silva at 1:09 PM, Monday, June 13, 2022.

**Roll Call of Those Present at the Meeting**

**Directors:**

Michael E. Silva, Board Chair  
Mike Murakami, Board Treasurer  
Mae Nakahata, Board Secretary  
Edgar Cordero, Director

**Associate Directors:**

Michael Reyes

**USDA Natural Resources Conservation Services (NRCS):**

Gerald Gregory, District Conservationist  
Jason Hew, NRCS Soil Conservationist  
La'akea Low, NRCS Planner

**Soil and Water Conservation District (SWCD) Staff:**

Kelly Butler, Planner  
Jessica Talbot, Planner  
Morris Haole, Program Support Specialist  
Millie Wagner, Maui Soil and Water District Administrator

**Members of the Public:**

No members of the public present

**Board Members Not Present at the Meeting:**

Darren Strand, Board Vice Chair

Richard Sylva, Associate Director

Randall Moore, Associate Director

**Determination of Whether a Quorum has been Established**

A quorum was established.

**Public notice of meeting:**

- Electronically posted to the state calendar ([calendar.ehawaii.gov/calendar](http://calendar.ehawaii.gov/calendar)) on June 7, 2022
- Physically posted at the Soil and Water Conservation District Office located at 77 Ho'okele St., Kahului, HI on June 7, 2022
- Filed with Lt. Governor's Office on June 7, 2022
- Mailed or emailed to persons requesting notifications of meetings, postmarked June 7, 2022.

**Public Comment and Written Testimony**

There was no written or oral public testimony.

**Approval of the Minutes from November 8, 2021**

- Mike Murakami, Board Treasurer, made a motion to approve the minutes from the 11/8/2021 board meeting
  - Mae Nakahata, Board Secretary, seconded the motion

- The motion was voted on and carried unanimously

**Central Maui Soil and Water Conservation District Treasurer’s Report**

- Board Chair, Michael Silva, acknowledged that the board had received the Treasurer’s report
  - Mae Nakahata stated that the County budget had been approved, however, was awaiting the Mayor’s signature

**Election and/or Appointment of Executive Officers and Directors to the Board**

- Current Central Maui Soil and Water Conservation District Board:

TITLE	NAME	PROCESS	TERM EXPIRATION
CHAIR	Michael E. Silva	Elected	Jun-22
VICE CHAIR	Darren Strand	Appointed	Jun-22
TREASURER	Mike Murakami	Elected	Jun-24
SECRETARY	Mae Nakahata	Elected	Jun-24
DIRECTOR	Edgar Cordero	Appointed	Jun-23
ASSOCIATE DIRECTOR	Richard Sylva		
ASSOCIATE DIRECTOR	Michael Reyes		
ASSOCIATE DIRECTOR	Randall Moore		

- Open positions:
  - Position of Chair, currently held by Mike Silva whose term expires in June 2022
  - Position of Vice-chair, currently held by Darren Strand whose term expires in June 2022

- Nominations, Elections, Appointments and Length of Terms
  - Michael E. Silva received a total of 221 landowner votes for his re-election
    - Michael Murakami: 180 votes
    - Darren Strand: 41 votes
  - Mike Murakami made the motion for Michael Silva to be elected as a Director
    - Motion was seconded by Mae Nakahata
    - Motion was voted on and carried unanimously
  - Mike Murikami made the motion for Michael Silva to continue serving as Board Chair and for Darren Strand to continue as Board Vice Chair.
    - Mae Nakahata seconded the motion
    - Motion was voted on and carried unanimously
  - Board Chair, Mike Silva requested that it be noted in the minutes that Edgar Cordero had been appointed to the Central Maui Board of Soil and Water Conservation District in November of 2021.

### **Status of and Approval of the Authorized Signers to the Central Maui Soil and Water Conservation District Bank Accounts at First Hawaiian Bank**

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- Currently the following directors are authorized signers on the Central Maui Soil and Water Conservation District bank accounts at First Hawaiian Bank:
  - Michael Silva, Chairman
  - Darren Strand, Vice Chair
  - Mae Nakahata, Secretary

- Michael Murakami, Treasurer
- Update of authorized signers on the Central Maui Soil and Water Conservation District bank account at First Hawaiian Bank due to election and/or appointment of new officers
  - Mae Nakahata moved to accept the authorized signers as they currently stand
    - Edgar Cordero seconded the motion
    - The motion was voted on and carried unanimously
  - Mike Murakami stated that he will check with the bank regarding whether they needed an updated signature card
    - Mike Murakami also said that he would ask if the signature card could be mailed to the district for signatures

### **New Soil and Water Conservation District Administrator**

- The new Maui Soil and Water Conservation District Administrator, Millie Wagner, gave a brief introduction of herself
- Need for the Administrator to hold a debit card for the Central Maui SWCD Bank Account to use for transactions such as automatic renewals (example: automatic renewal of general liability insurance)
  - The Board discussed whether it should be a debit card or credit card issued
  - The Board discussed the potential need for a Board officer and the District Administrator to both hold either a debit or credit card

- Mike Murakami made the motion for a board officer and the Administrator to hold either a credit card or debit card for the Central Maui Soil and Water District bank account
  - Edgar Cordero seconded the motion
  - The motion was voted on and carried unanimously
  - Mike Murakami stated that he would check with the bank to see if two people could hold a debit/credit card for the Central Maui Soil and Water Conservation District
- Mike Murakami made the motion to allow the Administrator to have access to the bank account at First Hawaiian to perform bookkeeping duties
  - The motion was seconded by Edgar Cordero
  - The motion was voted on and passed unanimously
- Need for an Account Holder for General Liability Insurance to make changes, payments and/or discuss the account
  - Mike Murakami made the motion for the Board Chair, Mike Silva and the Administrator, Millie Wagner, to be listed as account holder/contacts for the general liability insurance
    - The motion was seconded by Edgar Cordero
    - The motion was voted on and passed unanimously

## **Keokea Gulch Riparian Rehabilitation Project Report and Updates by Michael Reyes**

- Phase II adds an additional \$50,000 as well as more acreage and plants
- Still awaiting fencing to be installed, however supply chain issues are an inhibiting factor
- Mae Nakahata asked that a press release with pictures be done to show the public what is happening with the Central Maui Soil and Water District
  - Mae Nakahata suggested updating our website with this information also
    - Millie will check with Maggie Kramp, the previous Administrator, to find out who should update the website
  - Facebook, Maui Now, Maui 24/7, and the free weekly publication were suggested as other ways to get the information out to the public

## **Pohakea Watershed Planning Effort Report and Updates by Michael Reyes**

- This is the watershed that includes Ma'alaea Harbor, and the funding is through the Department of Clean Water
- The current budget for this is \$35,000
- The plan is to elevate this to a full watershed plan to be done by December 2022

## **Conservation Planning Reports, Updates, and Finalization of Conservation Technical Assistance Plans**

- Reports and updates to the Board of Current Conservation Plans
  - Jessica Talbot, Planner presented the following plan for board approval:
    - Pitaya of Maui LLC, Conservation Technical Assistance Program (CTA)
      - Due to some confusion about where the work was to be done, the plan needs to be revised to show it lies in the Central Maui District
        - Motion to approve the plan with revision was made by Edgar Cordero
          - Mike Murakami seconded the motion
          - Motion was voted on and carried unanimously
  - Kelly Butler, Planner, presented the following plan for board approval:
    - KaLima O Maui Conservation Technical Assistance Program (CTA)
      - Mae Nakahata mentioned that the plan format for both Planners should be the same for consistency
      - Motion to approve the plan was made by Mae Nakahata



- Mike Murakami seconded the motion
- The motion was voted on and carried unanimously

## **USDA Natural Resources Conservation Services (NRCS) District Conservationist Report**

- New NRCS Planner, La'akea Low, was introduced
- It was noted that Maui Soil and Water District Planner, Jessica Talbot, has accepted a position with USDA Natural Resources Conservation Services (NRCS) District
- Fiscal Year 2022 Environmental Quality Incentives Program (EQIP) Conservation Plans for approval to be presented by Jason Hew, Conservation Specialist
  - Michael Santos (property lies within two district boundaries)
    - Mae Nakahata moved to approve the plan
      - Motion was seconded by Mike Murakami
      - Motion was voted on and carried unanimously
  - Na Koa Manu
    - The board asked to finish the meeting and discuss this plan in executive session
      - Due to privacy laws, many aspects of the Environmental Quality Incentives Program (EQIP) Conservation Plans may not be fully discussed in a public forum and the Board must move to Executive Session pursuant to section 92-5(a)(3), to discuss and approve the Conservation Plans

### **Proposed dates and times for next meeting**

- The Board would like to proceed with quarterly meetings, however, due to scheduling issues, they would tentatively like to hold the next meeting in October 2022
  - The Board can hold a special meeting if anything needs to be addressed sooner
  - The Board would prefer meetings not be held on Monday or Wednesday afternoons due to their other scheduling conflicts

### **Adjournment of the Meeting**

- Mae Nakahata moved to adjourn the meeting
  - Edgar Cordero seconded the motion
  - The motion was voted on and passed unanimously
  - The meeting was adjourned at 2:28 PM and the Board moved to Executive Session

Submitted by



Mae Nakahata

Secretary

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Meeting Recorder: Millie Wagner, Soil and Water Conservation District  
Administrator