

KONA SOIL AND WATER CONSERVATION DISTRICT  
BOARD OF DIRECTORS  
**MONTHLY MEETING AGENDA**  
**THURSDAY, November 16, 2023, 8:00AM – 10:00AM**

**PHYSICAL MEETING LOCATION:** 81-948 Waena‘Oihana Loop #101  
Kealakekua, Hawaii 96750 ☎ 808-339-9042

**WRITTEN TESTIMONY:** *Interested persons can submit written testimony in advance of each meeting that will be distributed to Board Members prior to the meeting. We request written testimony be submitted no later than 24 hours prior to the meeting to ensure time for Board Members to review it. Late written testimony will be retained as part of the record, but we cannot assure Board Members will receive it with sufficient time for review prior to decision-making. Submit written testimony to [kswcd@kswcd.org](mailto:kswcd@kswcd.org) or mail to Kona SWCD, 81-948 Waena‘Oihana Loop #101, Kealakekua, HI, 96750.*

**LIVE TESTIMONY:** *This meeting is only being held in person. Testimony will be limited to a maximum of three (3) minutes per person per agenda item.*

*If you need auxiliary aid/ service or other accommodation due to a disability (e.g., sign language interpreter, wheel chair accessibility, etc.), please contact staff at 808-339-9042 or [kswcd@kswcd.org](mailto:kswcd@kswcd.org) as soon as possible, preferably within three (3) days prior to meeting, so that arrangements can be made. Request made as early as possible have a greater likelihood of being fulfilled. Upon request, this notice is available in alternate/accessible formats.*

- I. **WELCOME:** Call Board Meeting to Order 8:00 am. J. Knowles
- Roll call, confirm quorum, and review of any additional agenda items.
- II. **MINUTES:** Approval of KSWCD October 19, 2023, Board Meeting Minutes.
- III. **REPORTS:**
- A. **TREASURER (KSWCD):** G. Hendrickson
- i. **Monthly Financial Statements**
- B. **CONSERVATION ASSISTANT (KSWCD):** R. Hill
- i. **NRCS / USDA (SF-425, SF-270, etc.)**
    - Interviews. Employee Handbook. Planners annual workplan. Previous CTA Agreement final program reporting. New CTA reimbursement.
  - ii. **Hawai‘i Association of Conservation Districts (HACD) / (NACD)**
    - County Conservation Awareness Contest held 10/20/23 and State Conservation Awareness Contest scheduled 12/1/2023.
  - iii. **County of Hawaii Report**
    - FY 2022-2023 Report and FY 2023-2024 1<sup>st</sup> Quarter.
  - iv. **District Annual Work Plan**
    - FY 2023-2024 District Annual Work Plan and Budget still in progress.
- C. **DISTRICT PLANNER (KSWCD):** M. Robblee
- i. **Conservation Plans**
    - Workload updates.

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**ii. Consolidations & Subdivisions**

- Review of county notices.

**D. REGIONAL CONSERVATION PARTNERSHIP PROGRAM (RCPP):** L. Macdonald-Kainoa

- RCPP project updates. State Showcase submitted.

**E. PARTNERSHIPS:** K. Mahi

**i. Hiki Ola**

- Events & outreach updates.

**F. NATURAL RESOURCE CONSERVATION SERVICE (NRCS):** L. Kimball

**i. General NRCS**

- Updates.

**ii. Farm Bill Programs**

- Announcements.

**IV. OTHER BUSINESS:** J. Knowles

**i. Executive Session**

- Last month discussion minutes.

**ii. Government Shutdown Potential**

- Review office contingency plan.

**v. NEW BUSINESS:** J. Knowles / G. Hendrickson

**i. Hawai'i Climate Smart Commodities**

- Partnerships.

**ii. District Office Space**

- District to increase its efforts to fundraise & hire a District Manager.

**vi. UPCOMING EVENT REMINDERS:**

**i. Kona Soil and Water Conservation Monthly Board Meeting**

- Thursday, December 21, 2023, 8am-10am.

**vii. ADJOURN**

**viii. EXECUTIVE SESSION**

*Board will go into Executive Session pursuant to Section 92-5(a), Hawaii Revised Statutes.*