

KONA SOIL AND WATER CONSERVATION DISTRICT  
BOARD OF DIRECTORS  
**MONTHLY MEETING AGENDA**  
**Thursday, January 18, 2024, 8:00AM – 10:00AM**

**PHYSICAL MEETING LOCATION:** 81-948 Waena‘Oihana Loop #101  
Kealakekua, Hawaii 96750 ☎ 808-339-9042

**WRITTEN TESTIMONY:** *Interested persons can submit written testimony in advance of each meeting that will be distributed to Board Members prior to the meeting. We request written testimony be submitted no later than 24 hours prior to the meeting to ensure time for Board Members to review it. Late written testimony will be retained as part of the record, but we cannot assure Board Members will receive it with sufficient time for review prior to decision-making. Submit written testimony to [kswcd@kswcd.org](mailto:kswcd@kswcd.org) or mail to Kona SWCD, 81-948 Waena‘Oihana Loop #101, Kealakekua, HI, 96750.*

**LIVE TESTIMONY:** *This meeting is only being held in person. Testimony will be limited to a maximum of three (3) minutes per person per agenda item.*

*If you need auxiliary aid/ service or other accommodation due to a disability (e.g., sign language interpreter, wheel chair accessibility, etc.), please contact staff at 808-339-9042 or [kswcd@kswcd.org](mailto:kswcd@kswcd.org) as soon as possible, preferably within three (3) days prior to meeting, so that arrangements can be made. Request made as early as possible have a greater likelihood of being fulfilled. Upon request, this notice is available in alternate/accessible formats.*

- I. **WELCOME:** Call Board Meeting to Order 8:00 am. J. Knowles
- Roll call, confirm quorum, and review of any additional agenda items.
  - Guest: Nick Saumweber, Pacific Islands Area (PIA) Assistant Director for Programs, Natural Resources Conservation Service (NRCS).
  - Guest: Caleb Griffin, Pacific Region Representative, National Association of Conservation Districts (NACD).
  - Guest: Christy Logan, Kona Coffee & Tea.
- II. **GUEST CONVERSATIONS:**
- Conservation plans (TMKs 7-5-017:031 & 044).
  - Readiness and Environmental Protection Integration (REPI) & SWCD engagement.
- III. **MINUTES:** Approval of KSWCD November 16, 2023, Board Meeting Minutes. No December Board Meeting.
- IV. **REPORTS:**
- A. **REGIONAL CONSERVATION PARTNERSHIP PROGRAM (RCPP):** L. Macdonald-Kainoa
- RCPP project updates.
- B. **TREASURER (KSWCD):** G. Hendrickson
- Monthly Financial Statements

KONA SOIL AND WATER CONSERVATION DISTRICT  
BOARD OF DIRECTORS

**MONTHLY MEETING AGENDA**

- C. CONSERVATION ASSISTANT (KSWCD):** R. Hill
- i. **NRCS (SF-425, SF-270, etc.)**
    - New hires. Finalize employee handbook. Planners annual workplan. Schedule January kick-off meeting. Previous CTA Agreement final program reporting submitted. Final reimbursement. New CTA reimbursement.
  - ii. **Hawai'i Association of Conservation Districts (HACD) / (NACD)**
    - December 12, 2023, Hawaii Conservation District Employee Meeting.
  - iii. **County of Hawaii Report**
    - FY 2023-2024 2nd Quarter.
  - iv. **District Annual Work Plan**
    - FY 2023-2024 District Annual Work Plan and Budget.
- D. DISTRICT PLANNER (KSWCD):** M. Robblee
- i. **Conservation Plans**
    - Workload updates.
  - ii. **Consolidations & Subdivisions**
    - Review of county notices.
- E. PARTNERSHIPS:** K. Mahi
- i. **Hiki Ola**
    - Events & outreach updates.
- F. NATURAL RESOURCE CONSERVATION SERVICE (NRCS):** L. Nelson
- i. **General NRCS**
    - Updates.
  - ii. **Farm Bill Programs**
    - Announcements.
- G. OUTREACH:** J. Knowles / R. Hill
- i. **Outreach:**
    - November 3, 2023 Kealakehe High School Career Fair.
    - December 1, 2023 State Conservation Awareness Contest.
    - December 9, 2023 Hawaii Future Farmers of America.
    - January 23, 2024 Hiki Ola presents E Ho'i i ka 'Āina.
    - January 27, 2024 Ma'ona Community Garden National Seed Swap.

KONA SOIL AND WATER CONSERVATION DISTRICT  
BOARD OF DIRECTORS  
**MONTHLY MEETING AGENDA**

**H. NEW BUSINESS:**

G. Hendrickson / L. Nelson

**i. District Office Space**

- Office space discussions.

**I. UPCOMING REMINDER:**

**i. Kona Soil and Water Conservation Monthly Board Meeting**

- **NEXT MEETING:** Thursday, February 15, 2023, 8am-10am at Kealahou Service Center, 81-948 Waena'Oihana Loop #101 Kealahou, Hawaii 96750. See online schedule for changes in location and date information: <https://calendar.ehawaii.gov/calendar/>

**J. ADJOURN**

AGENDA

KONA SOIL AND WATER CONSERVATION DISTRICT  
BOARD OF DIRECTORS  
**MONTHLY MEETING AGENDA**

**Zoom Meeting ID:** 990 4217 1529 Passcode: 942942

<https://zoom.us/j/99042171529?pwd=NVo5bWdsNmhYY0pRR0hybEVtWxFNdz09>

**Dial in (only if joining by phone):** (253) 215-8782 US or (301) 715-8592 US

**RULES OF ORDER WILL BE FOLLOWED BY ALL ATTENDEES**

*Protecting the health and welfare of the community is of utmost concern. As such, the meeting will be held with an optional online meeting venue via Zoom.*

**NEXT MEETING: Thursday, October 19, 2023**, at Kealakekua Service Center, 81-948 Waena'Oihana Loop #101 Kealakekua, Hawaii 96750. See online schedule for changes in location and date information: <https://calendar.ehawaii.gov/calendar/>

AGENDA