

KONA SOIL AND WATER CONSERVATION DISTRICT
BOARD OF DIRECTORS
MONTHLY MEETING AGENDA
Tuesday, March 26, 2024, 3:00PM – 5:00PM

PHYSICAL MEETING LOCATION: 81-948 Waena‘Oihana Loop #101
Kealakekua, Hawaii 96750 ☎ 808-339-9042

WRITTEN TESTIMONY: Interested persons can submit written testimony in advance of each meeting that will be distributed to Board Members prior to the meeting. We request written testimony be submitted no later than 24 hours prior to the meeting to ensure time for Board Members to review it. Late written testimony will be retained as part of the record, but we cannot assure Board Members will receive it with sufficient time for review prior to decision-making. Submit written testimony to kswcd@kswcd.org or mail to Kona SWCD, 81-948 Waena‘Oihana Loop #101, Kealakekua, HI, 96750.

LIVE TESTIMONY: This meeting is only being held in person. Testimony will be limited to a maximum of three (3) minutes per person per agenda item.

If you need auxiliary aid/ service or other accommodation due to a disability (e.g., sign language interpreter, wheel chair accessibility, etc.), please contact staff at 808-339-9042 or kswcd@kswcd.org as soon as possible, **preferably by March 21, 2024**, so that arrangements can be made. Request made **after March 21, 2024** accepted but may not be able to accommodate. Upon request, this notice is available in alternate/accessible formats.



- I. **WELCOME:** Call Board Meeting to Order 8:00 am. J. Knowles
- Roll call, confirm quorum, and review of any additional agenda items.
 - Guest: Christy Logan, Kona Coffee & Tea.
- II. **GUEST CONVERSATIONS:**
- Conservation plans continued to be review and updates on TMKs 7-5-017:031 & 044.
- III. **MINUTES:** Approval of KSWCD February 15, 2023, Board Meeting Minutes.
- IV. **REPORTS:**
- A. **TREASURER (KSWCD):** R. Hill
- Monthly Financial Statements
- B. **CONSERVATION ASSISTANT (KSWCD):** L. Nelson / R. Hill/J. Knowles
- i. **Current PIA Guidance**
- CTA Planning
 - MOA between NRCS and Kona SWCD.
 - Steps to completing, reviewing, and approving CTA plans.
- ii. **NRCS (SF-425, SF-270, etc.)**
- Finalizing employee handbook. Reimbursement procedure updates.
- iii. **Hawai‘i Association of Conservation Districts (HACD) / (NACD)**

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- March 13, 2024, Hawaii Association of Conservation Districts Meeting.
- June 26-28th Hawaii Association of Conservation Districts 2024 Annual Conference on Kauai at Waimea Plantation Cottages.

C. DISTRICT PLANNERS (KSWCD):

M. Robblee

i. **Conservation Plans**

- Workload updates on plans, deliverables, etc.

ii. **Consolidations & Subdivisions**

- Review of current published county notices of consolidations and subdivisions.

D. REGIONAL CONSERVATION PARTNERSHIP PROGRAM (RCPP):

L. Macdonald-Kainoa

- RCPP dashboard and deliverable updates.

E. PARTNERSHIPS:

K. Mahi

i. **Hiki Ola**

- Event & outreach planning and updates.

F. NATURAL RESOURCE CONSERVATION SERVICE (NRCS):

L. Nelson

iv. **General NRCS**

- Updates from district conservationist meetings. Office staffing and workspaces.

v. **Farm Bill Programs**

- Announcements for NRCS Farm Bill program deadlines and updated news.

vi. **Cooperator of the Year Nominations**

- Planners' nominations to be presented to the board.

G. OUTREACH:

J. Knowles / R. Hill

i. **Outreach:**

- March 2, 2024, Kona Coffee Farmers Association Symposium outcomes.
- Social Media Accounts: Facebook ads are circulating.
- April 6, 2024, Konawaena High School Leo Club workday at Konawaena Elementary School.

H. NEW BUSINESS

J. Knowles / R. Hill

- National Association of Conservation Districts (NACD), U.S. Department of Defense (DOD), and Readiness and Environmental Protection Integration Program (REPI): District proposal sent.

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- Cooperator of the Year: nominations, field visits, board voting, and possible picnic dates to be discussed.

v. **UPCOMING REMINDERS:**

i. **Kona Soil and Water Conservation Monthly Board Meeting**

- **NEXT MEETING: Tuesday, April 16, 2024, 3:00pm-5:00pm** at Kealakekua Service Center, 81-948 Waena'Oihana Loop #101 Kealakekua, Hawaii 96750. See online schedule for changes in location and date information: <https://calendar.ehawaii.gov/calendar/>

vi. **ADJOURN**

AGENDA

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Zoom Meeting ID: 990 4217 1529 Passcode: 942942

<https://zoom.us/j/99042171529?pwd=NVo5bWdsNmhYY0pRR0hybEVtWXFNdz09>

Dial in (only if joining by phone): (253) 215-8782 US or (301) 715-8592 US

RULES OF ORDER WILL BE FOLLOWED BY ALL ATTENDEES

Protecting the health and welfare of the community is of utmost concern. As such, the meeting will be held with an optional online meeting venue via Zoom.

NEXT MEETING: Thursday, October 19, 2023, at Kealakekua Service Center, 81-948 Waena'Oihana Loop #101 Kealakekua, Hawaii 96750. See online schedule for changes in location and date information: <https://calendar.ehawaii.gov/calendar/>

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