

State of Hawaii
DEPARTMENT OF LAND AND NATURAL RESOURCES
Engineering Division
Honolulu, HI 96813

July 22, 2016

Board of Land and Natural Resources
State of Hawaii
Honolulu, Hawaii

**Delegation of Authority to the Chairperson to Procure, Award and Enter Into
Professional Service Consultant Contracts Not Exceeding \$1,000,000**

The Engineering Division and other departmental divisions desire to retain professional service consultants for various projects funded with Capital Improvement and/or operating budget funds appropriated by the Legislature. The biennial General Appropriations Act as amended by the Supplemental Appropriations Act, and other appropriations for which funds have not lapsed, authorize the expenditure of funds for the various projects.

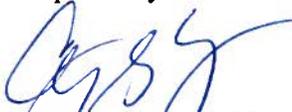
DISCUSSION:

Professional service consultants would be selected in accordance with Hawaii Revised Statutes (HRS) Chapter 103D-304, and contracted to perform feasibility or planning studies, or other services. All procurements will be made in accordance with the State Procurement Code, HRS Chapter 103D, and will comply with Budget Execution Policies issued by the Governor through the Department of Budget and Finance.

RECOMMENDATION:

1. That the Board of Land and Natural Resources (Board) delegate authority to the Chairperson to procure, award and enter into professional service consultant contracts that do not exceed \$1,000,000 in value per contract, in accordance with HRS Chapter 103D for various projects funded with capital improvement and/or operating funds appropriated by the Legislature, and authorize the Chairperson to sign the necessary documents pertaining to the procurement and execution of the consultant contracts, and if necessary, supplemental contracts, subject to available funding, release of funds by the Governor, and review and approval as to form by the Department of the Attorney General.
2. That the Board delegate authority to the Chairperson to sign the necessary documents to conduct the feasibility or planning studies, or other services needed for the projects.

Respectfully Submitted,



CARTY S. CHANG
Chief Engineer

APPROVED FOR SUBMITTAL:



SUZANNE D. CASE, Chairperson
Board of Land and Natural Resources

Item L-1