Amend Prior Board Action of April 22, 2016, Item D-1, After-the-Fact Issuance of Revocable Permit to Saim Caglayan and Maggie Lea, Lot 11-B Hanapepe Town Lots, 1st Series, Hanapepe, Waimea, Kauai, Tax Map Key: (4) 1-9-005:053.

The purpose of the amendment is to authorize an after-the-fact holdover of General Lease No. S-5822 to Saim Caglayan and Maggie Lea for the period of October 1, 2015 through June 30, 2016, and to change the commencement date of the Revocable Permit previously approved to Katherine Enoka to the first day of the month to be determined by the Chairperson.

BACKGROUND:

The subject parcel was previously leased to Saim Caglayan and Maggie Lea on September 5, 2005, under General Lease No. S-5822, awarded via public auction. The 10-year lease expired on September 30, 2015. Saim Caglayan and Maggie Lea continued to occupy and pay rent on the premises at the same rate that was due under the expired lease from October 1, 2015 through June 30, 2016.

On April 22, 2016, under agenda Item D-1, the Board approved the sale of a lease of the premises at public auction for business purposes" and an after-the-fact issuance of revocable permit to Saim Caglayan and Maggie Lea.

On April 27, 2016, Saim Caglayan and Maggie Lea notified staff in writing that they no longer wished to occupy the property under a revocable permit. Maggie Lea suggested that Katherine Enoka should be issued a Revocable Permit for the property.

On July 22, 2016, under agenda Item D-1, the Board approved an amendment to change the permittee for the Revocable Permit from Saim Caglayan and Maggie Lea to Katherine Enoka. See attached Exhibit A.
REMARKS:

Holdover to Saim Caglayan and Maggie Lea

Since a revocable permit was never issued to former lessees Saim Caglayan and Maggie Lea (Lessees), staff is recommending that a nine-month holdover pursuant to Section 171-40, Hawaii Revised Statutes, be authorized after-the-fact to Lessees to legitimize their continued use of the premises from October 1, 2015 through June 30, 2016. The holdover will be retroactive to October 1, 2015 and the rent will be $1,117.00 per month, which is the same rent the Lessees were paying under expired General Lease No. S-5822. Staff has verified that Lessees continued to pay rent during holdover period and to post liability insurance and a performance bond.

Revocable Permit to Katherine Enoka

Subsequent to the Board’s action of July 22, 2016 under agenda Item D-1, staff sent a revocable permit document identifying Katherine Enoka as permittee to the Attorney General’s office for review and approval. The Attorney General’s office notified staff that the approved Board actions provided for a commencement date of “Retroactive to October 1, 2015.” This date was initially proposed when the permit was going to be issued to Lessees. But as discussed above, a staff is recommending that a holdover take the place of a revocable permit to Lessees. Katherine Enoka’s occupancy will commence once the revocable permit has been prepared and executed. Staff therefore recommends that the prior Board action of April 22, 2016, Item D-1, be amended to provide that the commencement date of the Revocable Permit to Katherine Enoka will be “The first day of the month to be determined by the Chairperson.”

RECOMMENDATION: That the Board:

1. Amend its prior Board action of April 22, 2016, under agenda item D-1 by

   a. Authorizing an After-the-Fact Holdover for General Lease No. S-5822 to Saim Caglayan and Maggie Lea for the period of October 1, 2015 to June 30, 2016, under the terms and conditions cited above, which are by this reference incorporated herein and further subject to the following:

      i. The standard terms and conditions of the most current holdover of lease form, as may be amended from time to time;

      ii. Review and approval by the Department of the Attorney General; and

      iii. Such other terms and conditions as may be prescribed by the Chairperson to best serve the interest of the State.

   b. Changing the commencement date of the Revocable Permit to Katherine Enoka to “The first day of the month to be determined by the Chairperson.”
2. All other terms and conditions listed in its April 22, 2016 and the amended July 22, 2016 approvals to remain the same.

Respectfully Submitted,

[Signature]

Kurt Yasutake
Land Agent

APPROVED FOR SUBMITTAL:

[Signature]

Suzanne D. Case, Chairperson
Amend Prior Board Action of April 22, 2016, Item D-1, After-the-Fact Issuance of Revocable Permit to Saim Caglayan and Maggie Lea, Lot 11-B Hanapepe Town Lots, 1st Series, Hanapepe, Waimea, Kauai, Tax Map Key: (4) 1-9-005:053. The purpose of the amendment is to change the permittee under the Revocable Permit from Saim Caglayan and Maggie Lea to Katherine Enoka.

BACKGROUND:

The subject parcel was previously leased to Saim Caglayan and Maggie Lea on September 5, 2005, under General Lease No. S-5822, awarded via public auction. The 10-year lease expired on September 30, 2015. Saim Caglayan and Maggie Lea continued to occupy and pay rent on the premises at the same rate that was due under the expired lease.

On February 12, 2016, the Board approved “Sale of Lease at Public Auction for Business Purposes” and the “Issuance of Revocable Permit to Saim Caglayan and Maggie Lea.” Please see Exhibit A.

REMARKS:

On April 27, 2016, Saim Caglayan and Maggie Lea notified staff in writing that they no longer wished to occupy the property under a Revocable Permit; instead they decided to vacate by July 1, 2016. In a phone call with staff, Maggie Lea recommended that Katherine Enoka should be issued a Revocable Permit for the property.

Katherine Enoka owns The Bright Side Gallery, an art gallery near the State-owned parcel, which has been in business since 2013. Katherine Enoka sells art from various local artists and select mainland artists. The art work mainly consists of surf art paintings, inspired by various locations on Kauai and elsewhere. Katherine Enoka also sells art online through The Bright Side Gallery website.
Katherine Enoka informed staff that her art gallery is currently in a month-to-month lease. If this amendment is approved by the Board, Katherine Enoka will end her current lease and move into the State-owned building. She intends to “continue to use the historical building as a thriving art business,” until the property is ready for public auction.

Katherine Enoka has not had a lease, permit, easement or other disposition of State lands terminated within the last five years due to non-compliance with such terms and conditions. The Bright Side Gallery is in good standing with the DCCA.

Staff recommends amending the prior Board action to replace Saim Cagalayan and Maggie Lea with Katherine Enoka as the applicant for the Revocable Permit.

It is staff’s opinion that a month-to-month tenancy with the Katherine Enoka would be the best use for the property. Katherine Enoka understands that the revocable permit is temporary, while KDLO staff prepares the property for lease at public auction.

Comments were solicited from the agencies identified below with the results indicated.

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<thead>
<tr>
<th>State Agencies:</th>
<th>County Agencies:</th>
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<tbody>
<tr>
<td><strong>DOH</strong></td>
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<td><strong>DLNR-Historic Preservation</strong></td>
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<td><strong>OHA</strong></td>
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**RECOMMENDATION:** That the Board:

1. Amend its prior Board action of April 22, 2016, under agenda item D-1 replace “After-the-Fact Issuance of Revocable Permit to Saim Cagalayan and Maggie Lea” with “Issuance of Revocable Permit to Katherine Enoka”.

2. All terms and conditions listed in its April 22, 2016 approval to remain the same.

Respectfully Submitted,

Kurt Yasutake
Land Agent
APPROVED FOR SUBMITTAL:

Suzanne D. Case, Chairperson
STATE OF HAWAII
DEPARTMENT OF LAND AND NATURAL RESOURCES
Land Division
Honolulu, Hawaii 96813
April 22, 2016

Board of Land and Natural Resources
State of Hawaii
Honolulu, Hawaii

PSF No.:15KD-183

Kauai

Sale of Lease at Public Auction for Business Purposes, Lot 11-B Hanapepe Town Lots, 1st Series, Hanapepe, Waimea, Kauai, Tax Map Key: (4) 1-9-005:053; After-the-Fact Issuance of Revocable Permit to Saim Caglayan and Maggie Lea, Lot 11-B Hanapepe Town Lots, 1st Series, Hanapepe, Waimea, Kauai, Tax Map Key: (4) 1-9-005:053.

PUBLIC AUCTION REQUEST:

Sale of lease at public auction for business purposes as allowed under County zoning.

LEGAL REFERENCE:

Sections 171-6, -13, -14, -14.5, -16, -17 and other applicable sections of Chapter 171, Hawaii Revised Statutes, as amended.

LOCATION:

Portion of Government lands, Lot 11-B, Hanapepe Town Lots, 1st Series, Hanapepe, Waimea, Kauai, identified by Tax Map Key: (4) 1-9-005:053, as shown on the attached map labeled Exhibit A.

AREA:

0.136 acres, more or less.

ZONING:

State Land Use District: Urban
County of Kauai CZO: Commercial

APPROVED BY THE BOARD OF
LAND AND NATURAL RESOURCES
AT ITS MEETING HELD ON

April 22, 2016

Exhibit A
TRUST LAND STATUS:

Section 5(b) lands of the Hawaii Admission Act
DHHL 30% entitlement lands pursuant to the Hawaii State Constitution: NO

CURRENT USE STATUS:


CHARACTER OF USE:

The lessee shall use or allow the premises leased to be used solely for business purposes.¹

LEASE TERM:

Ten (10) years.

COMMENCEMENT DATE:

Sixty (60) days after the date of sale; provided that if such date is not on the first day of any month, the commencement date shall be the first day of the month following such date; and further provided that the Chairperson may amend the commencement date for good cause.

MINIMUM UPSET ANNUAL RENT:

To be determined by staff or independent appraisal, subject to review and approval by the Chairperson. The appraisal shall determine the upset rent for land and improvements for the term of the lease.

METHOD OF PAYMENT:

Semi-annual payments, in advance.

PERFORMANCE BOND:

Twice the annual rental amount.

¹ This is the same character of use set forth in recently expired General Lease No. S-5822 that previously encumbered the premises.
PROPERTY CHARACTERISTICS:

Utilities - Water, electricity, phone and sewer.
Existing improvements - Air conditioner, painted interior, 320' fencing, 3 custom gates and a garden.
Legal access to property - Staff has verified that there is legal access to the property off of Hanapepe Road.
Subdivision - Staff has verified that the subject property to be auctioned is a legally subdivided lot.
Encumbrances - Staff has verified that the property is currently unencumbered.

CHAPTER 343 - ENVIRONMENTAL ASSESSMENT:

See Exhibit ‘B’ attached.

REVOCABLE PERMIT

APPLICANT(S):

Saim Caglayan and Maggie Lea, Husband and Wife.

LEGAL REFERENCE:

Sections 171-13 and -55, Hawaii Revised Statutes, as amended.

CHARACTER OF USE:

Business purposes.

COMMENCEMENT DATE:

Retroactive to October 1, 2015.

MONTHLY RENTAL:

$1,117.00 per month (same as last rent under expired General Lease No. S-5822).

COLLATERAL SECURITY DEPOSIT:

Twice the monthly rental.
CHAPTER 343 - ENVIRONMENTAL ASSESSMENT:

See Exhibit 'B' attached.

DCCA VERIFICATION:

Place of business registration confirmed: YES  X  NO __
Registered business name confirmed:   YES  X  NO __
Applicant in good standing confirmed:  YES  X  NO __

REMARKS:

The subject State property is a 5,909 square foot lot in Hanapepe town, with a 960 square foot State historic structure located on property. The property is commercially zoned and in close proximity to retail stores, art galleries, gift shops and cafes in the area. The subject property has been utilized as an art gallery and studio for the past ten years.

The subject parcel was previously leased to the Applicants on September 5, 2005, under General Lease No. S-5822, awarded via public auction. The 10-year lease expired on September 30, 2015. Applicants have continued to occupy and pay rent on the premises at the same rate that was due under the expired lease.

Prior to the lease, the property had been vacant for extended periods, following three unsuccessful attempts at public auctions. The subject property has also been under two or more revocable permits, which were later terminated and/or rescinded due to permittee default. The last being rescinded by the Board at its March 25, 2004 meeting under agenda item D-5, for permittee failure to meet appraiser requirements (Exhibit C).

During their tenancy, under General Lease No. S-5822, the Applicants made considerable investments and improvements into the building, including landscaping and the parking area (Exhibit D). The Applicants failed to request Board consent for an extension of their 10-year lease before its expiration and are now requesting issuance of revocable permit pending re-auction of the property. The Applicants intend to continue to utilize the property for business purposes and operation as Hanapepe Fine Art Gallery.

The Applicants have not had a lease, permit, easement or other disposition of State lands terminated within the last five years due to non-compliance with such terms and conditions. Due to the unsuccessful previous efforts to auction property and the reliability and success of current occupants/Applicants, it is staff opinion that at current time, a month-to-month tenancy to the Applicants/current occupants is most appropriate use of subject parcel, until such time that a lease can be awarded through public auction. The Applicants understand that the revocable permit is temporary, while KDLO staff prepares the property for lease at public auction.
Comments were solicited from the agencies identified below with the results indicated.

State Agencies:

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<thead>
<tr>
<th>Agency</th>
<th>Comments</th>
</tr>
</thead>
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<tr>
<td>DOH</td>
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<td>OHA</td>
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<tr>
<td>County Planning</td>
<td>No response by suspense date</td>
</tr>
<tr>
<td>Public Works</td>
<td>No objections</td>
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</tbody>
</table>

**RECOMMENDATION:** That the Board:

**PUBLIC AUCTION:**

1. Find the area to be an economic unit in terms of the intended use.
2. Find that the subject area is not suitable for hunting, nor will it become so during the term of the lease.
3. Declare that, after considering the potential effects of the proposed disposition as provided by Chapter 343, HRS, and Chapter 11-200, HAR, this project will probably have minimal or no significant effect on the environment and is therefore exempt from the preparation of an environmental assessment.
4. Authorize the sale of a lease at public auction covering the subject area for business purposes under the terms and conditions cited above, which are by this reference incorporated herein and further subject to the following:
   a. The standard terms and conditions of the most current business or commercial general lease form, as may be amended from time to time;
   b. Review and approval by the Department of the Attorney General; and
   c. Such other terms and conditions as may be prescribed by the Chairperson to best serve the interests of the State.

**REVOCABLE PERMIT:**

1. Declare that, after considering the potential effects of the proposed disposition as provided by Chapter 343, HRS, and Chapter 11-200, HAR, this project will probably have minimal or no significant effect on the environment and is therefore exempt from the preparation of an environmental assessment.
2. Authorize the issuance of an after-the-fact revocable permit to Saim Caglayan and Maggie Lea covering the subject area for business purposes under the terms and conditions cited above, which are by this reference incorporated herein and further subject to the following:

a. The standard terms and conditions of the most current revocable permit form, as may be amended from time to time;

b. Review and approval by the Department of the Attorney General; and

c. Such other terms and conditions as may be prescribed by the Chairperson to best serve the interests of the State.

Respectfully Submitted,

[Signature]

Kurt Yasutake
Land Agent

APPROVED FOR SUBMITTAL:

[Signature]

Suzanne D. Case, Chairperson
TO: Land Division

THROUGH: Suzanne D. Case, Chairperson

FROM: Kurt Yasutake, Land Agent

DECLARATION OF EXEMPTION FROM THE PREPARATION OF AN ENVIRONMENTAL ASSESSMENT UNDER THE AUTHORITY OF CHAPTER 343, HRS AND CHAPTER 11-200 HAR, FOR SALE OF LEASE AT PUBLIC AUCTION AND ISSUANCE OF A REVOCABLE PERMIT TO SAIM CAGLAYAN AND MAGGIE LEA, LOT 11-B HANAPEPE TOWN LOTS, 1ST SERIES, HANAPEPE, WAIMEA, KAUAIS, TAX MAP KEY: (4) 1-9-005:053.

The following permitted activities are found to be exempted from preparation of an environmental assessment under the authority of Chapter 343, HRS and Chapter 11-200, HAR:

PSF Number:

15KD-183

Project Title:

Sale of Lease at Public Auction and Issuance of a Revocable Permit to Saim Caglayan and Maggie Lea, Lot 11-B Hanapepe Town Lots, 1st Series, Hanapepe, Waimea, Kauai, Tax Map Key: (4) 1-9-005:053.

Project Description:

The subject State property is a 5,909 square foot lot in Hanapepe town, with a 960 square foot State historic structure located on property. The property is commercially zoned and in close proximity to retail store, art galleries, gift shops and cafes in the area. The subject property has been utilized as an art gallery and studio for the past ten years.

The Applicants for the revocable permit do not intend to utilize the subject property for purposes other than its previous use as an art studio and retail gallery.

Exhibit B
The month-to-month revocable permit will allow the property to be occupied until such time that the DLNR is prepared to issue a new lease by public auction for the same character of use that was permitted under the prior lease for the property – business purposes. The Applicants understand that the revocable permit is temporary, while KDLO staff prepares the property for lease at public auction.

The use of the property will remain the same and no expansion of use is proposed or planned.

**Consulted Parties:**

Staff solicited comments from the Department of Health, DLNR-Historic Preservation, Office of Hawaiian Affairs, County of Kauai Planning Department and the County of Kauai Public Works Department and no objection nor concerns were received.

**Exemption Determination:**

After reviewing HAR § 11-200-(8), DLNR has concluded that the activities under this permit would have minimal or no significant effect on the environment and that issuance of the permit is categorically exempt from the requirement to prepare an environmental assessment.

According to the Exemption List for the Department of Land and Natural Resources, as reviewed and approved by the Environmental Council on June 5, 2015, the subject request is exempt from the preparation of an environmental assessment pursuant to Exemption Class No. 1, Item 47 that states “Leases of state land involving negligible or no expansion of change of use beyond that previously existing”, and Item 51, “Permits, licenses, regulations, and rights-of-entry issued by the Department that are routine in nature, involving negligible impacts beyond that previously existing”, respectively.

**Conclusion:**

It is recommended that the Board declare that this project will probably have minimal or no significant effect on the environment and is presumed to be exempt from the preparation of an environmental assessment.

Suzanne D. Case  
Board of Land and Natural Resources  
Date 4/14/16
STATE OF HAWAII
DEPARTMENT OF LAND AND NATURAL RESOURCES
Land Division
Honolulu, Hawaii 96813

March 25, 2004

Board of Land and Natural Resources
State of Hawaii
Honolulu, Hawaii

Rescind Land Board Approval of 6/13/2003, Item D-6:
Issuance of Revocable Permit to Sharlene K. Mata dba Hawaii’s Keepsakes, Hanapepe Town Lots, Waimea, Kauai,
Tax Map Key (4) 1-9-5: 43

BACKGROUND:

On June 13, 2003, the Board approved the issuance of a revocable permit to Sharlene K. Mata dba Hawaii’s Keepsakes for business purposes. This revocable permit was to place the first tenant in a recently repaired and renovated State historic structure in Hanapepe town.

On July 20, 2003 the applicant was requested to remit a check in the amount of $3,750 in order to retain the services of an independent appraiser. This was necessary in order to determine the monthly rent since the Land Division did not have a staff appraiser. Followup letters sent on 9/6/03 and 11/12/03 resulted in confirmation that she still wanted the permit, but did not submit the appraisal deposit nor arrange staff requested meetings to resolve her concerns.

It has now been 8 months since staff initially requested the appraisal fee. On January 13, 2003, staff sent a copy of a rescission submittal and requested comments from her. No response was received. Staff can only conclude that the applicant is no longer interested in the permit and that a rescission is in order. Staff can then seek a replacement tenant for the property, or prepare for the sale of a lease at auction.

RECOMMENDATION: That the Board:

### Hanapepe Artworks ~ Salm and Heidi Caglayan, Gallery Owners

Actual Costs for Improvements @ Hanapepe, HI 96716

TMK: (4) 1-9-5: 53

General Lease No S-5822

**2005-06**  
- Carpentry/Materials: $9600  
- Rough Plumbing: $6600  
- Sewer Hook Up: $4996  
- Electrical: $9700  
- Ceiling Treatment: $6597  
- Painting: $5000  
- Dry Wall: $8000  
- Insulation: $1020  
- Carpet Floors: $5466  
- Screens: $1910  
- French Door: $359  
- 3 Wood Doors: $710  
- 4 Ceiling Fans: $1000  
- Toilet: $202  
- Bathroom Sink/Mirror: $769  
- Faucet: $189  
- Work Counter/Granite: $1500  
- Work Sink/Faucet: $758  
- 36" Cabinet: $405  
- 2x24" Cabinet: $349  
- 36" Cabinet Doors: $290  
- 24" Cabinet Doors: $264  
- Electric Water Heater: $711  
- Track Lights Installed: $2739  
- Bath Vanity Light: $175  
- Bath Ceiling Light: $100  
- Back Lanai Light: $100  
- 2 Front Lanai Lights: $320  
- Refrigerator: $649  
- Bathroom Fixture: $219  
- Air Conditioner: $1329  
- Gardening/Gravel: $2531  
- Business Sign: $1300  
- Phone/Fax: $320  
- Telephone/Installed: $500  
- Sales Tax: $3188  
- **Total:** $79,873
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<td>Total Invested ~ 10 years</td>
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