State of Hawaii
DEPARTMENT OF LAND AND NATURAL RESOURCES
Division of Boating and Ocean Recreation
Honolulu, Hawaii 96819

November 10, 2016

Board of Land and Natural Resources
State of Hawaii
Honolulu, Hawaii

Authorization for Hiring Consultant(s)/Vendor(s) for Development/Replacement of
Division of Boating and Ocean Recreation Property Management: Vessel Registration; and
Accounts Receivable/ Harbor Management Systems

BACKGROUND:

The Division of Boating and Ocean Recreation (DOBOR) currently uses a Vessel Registration
and Accounts Receivable/Harbor Management systems that are technologically obsolete and do
not provide the necessary services for DOBOR customers and do not provide the necessary
information and services to DOBOR management and staff. Additionally, DOBOR has been
using the Land Division’s State Land Information Management System (SLIMS) to manage the
property under DOBOR’s jurisdiction. SLIMs was developed to meet the needs of the Land
Division, however, DOBOR wants to develop a property management system that will meet
DOBOR’s needs and requirements.

DOBOR is requesting authorization from the Board to negotiate and execute contract(s) or other
associated agreements pertaining to the procurement and development of the new system.

CHAPTER 343 – ENVIRONMENTAL ASSESSMENT:

In accordance with Hawaii Administrative Rule Sections 11-200-8 and the Exemption List for
the Department of Land and Natural Resources concurred by the environmental Council dated
June 5, 2015, the subject request is exempt from the preparation of an environmental assessment
pursuant to Exemption Class No. 10, Item 42. See exemption declaration attached as Exhibit A.

RECOMMENDATIONS: That the Board:

1. Declare that, after considering the potential effects of the proposed disposition as
provided by Chapter 343, HRS, and Chapter 11-200, HAR, this project will have no
significant effect on the environment and is therefore exempt from the preparation of an
environmental assessment.

2. Authorize the Chairperson to negotiate and execute contracts to retain services of
consultant(s)/vendor(s) and any supplemental agreements to address unforeseen
conditions and to exercise options as provided in the contract for the above referenced
project, subject to funding and review and approval by the Department of the Attorney
General.

Item J-3
Authorization for Hiring Consultant(s)/Vendor(s) for Development/Replacement of Division of Boating and Ocean Recreation Property Management; Vessel Registration; and Accounts Receivable/ Harbor Management Systems

November 10, 2016

Item J-3

Respectfully submitted,

[Signature]

EDWARD R. UNDERWOOD
Administrator

Attachment: Exhibit “A” – Authorization

Approved for Submittal:

[Signature]

SUZANNE D. CASE
Chairperson
EXEMPTION NOTIFICATION

Regarding the preparation of an environmental assessment pursuant to Chapter 343, Hawaii Revised Statues (HRS), and Chapter 11-200, Hawaii Administrative Rules (HAR).

<table>
<thead>
<tr>
<th>Project Title:</th>
<th>Authorization for hiring consultant(s)/vendor(s) for development/replacement of DOBOR Property Management; Vessel Registration; and Accounts Receivable/ Harbor Management Systems.</th>
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</thead>
<tbody>
<tr>
<td>Project Number:</td>
<td>To be determined</td>
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<tr>
<td>Project Description:</td>
<td>Hiring consultant(s)/vendor(s) for replacement of current DOBOR information management systems.</td>
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<td>Chapter 343 Trigger(s):</td>
<td>Use of State Funds.</td>
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<tr>
<td>Exemption Class &amp; Description:</td>
<td>In accordance with Hawaii Administrative Rule Section 11-200-8 and the Exemption List for the Department of Land and Natural Resources concurred by the Environmental Council and dated June 5, 2015, the subject request is exempt from the preparation of an environmental assessment pursuant to Exemption Class No. 1, Operations, repairs or maintenance of existing structures, facilities, equipment, or topographical features, involving negligible or no expansion or change of use beyond that previously existing.</td>
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<tr>
<td>Exemption Item Number and Description:</td>
<td>Item No. 42 of Class 1: Actions that are intended to maintain or support the sustainability of those natural resources under the jurisdiction of the Department, including law enforcement, regulation compliance, resources and environmental monitoring, debris or property removal, and other administrative and management measures.</td>
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<tr>
<td>Recommendation:</td>
<td>It is recommended that the Board find that this project will have no significant effect on the environment and is presumed to be exempt from the preparation of an environmental assessment.</td>
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Suzanne D. Case, Chairperson  
Date: 10/27/16

EXHIBIT A